

GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS

LOK SABHA STARRED QUESTION NO. *103
TO BE ANSWERED ON THE 15th JULY, 2014 / ASHADHA 24, 1936 (SAKA)

PROMOTION OF HINDI

*103. SHRI M.I. SHANAVAS:

Will the Minister of HOME AFFAIRS be pleased to state:

(a) the details of funds allocated and utilised for the development and promotion of Hindi, by the Department of Official Language, during each of the last two years;

(b) whether the Government has issued any instructions for promotion and development of Hindi in Central Government Ministries/Departments including banks;

(c) if so, the details thereof along with the other steps taken for the development of Hindi and the outcome thereof; and

(d) the details of awards/incentives being provided to employees who perform their official work in Hindi?

ANSWER

MINISTER OF STATE IN THE MINISTRY OF HOME AFFAIRS
(SHRI KIREN RIJJU)

(a) to (e): A Statement is laid on the Table of the House.

STATEMENET REFERRED TO IN PARTS (a) TO (d) OF LOK SABHA
STARRED QUESTION NO. 103 FOR ANSWER ON 15.07.2014

(a): The Mandate of the Department of Official Language is related to the progressive use of Hindi in Central Government Offices. The funds allocated and utilized by the Department during each of the last two years are as follows:-

Year	Fund allocated (in crore Rs.)	Fund utilized (in crore Rs.)
2012-13	44.61	40.94
2013-14	44.54	43.19

(b): Yes, Madam.

(c): In compliance of Official Language Act 1963 and Official Language Rule, 1976 an Annual Programme for progressive use of Hindi in official work of Central Government Ministries/Departments including nationalized banks is prepared and for its implementation instructions are issued from time to time. In Annual Programme the targets are fixed for Central Government offices as per their language regions. The statement containing details of targets for the year 2014-15 is laid on the Table of the House.

The other steps taken by the Department for increasing the progressive use of Hindi are as follows:-

(i) The Official Language Policy is based on motivation and encouragement. The Department organizes Regional Official Language Conferences and Hindi Diwas celebrations. The awards are given to the Central Governments Ministries/ Departments and other offices for their outstanding achievements regarding the use of Hindi.

(ii) The department provides training in the field of Hindi language, typing, stenography and use of computers for work in Hindi.

(iii) Central Translation Bureau translates Codes, Manual and Procedural Literature.

(iv) The Department has also taken initiatives for development of IT tools for use of Hindi.

(v) Official Language Implementation Committees have been formed at departments and offices level to review the achievements of the targets of the Annual Programme.

(vi) 342 Town Official Language Implementation Committees have been formed for the coordination and review of the achievements of the targets of the Annual Programme.

As results of these efforts the uses of Hindi has become easy and its use by Central Government Ministries/ Departments/Offices/PSUs/Banks is progressing.

(d): The statement containing details of awards/incentives being provided to the employees who perform their official work in Hindi is laid on the Table of the House.

Cont...3/-

STATEMENT IN REPLY TO LOK SABHA STARRED QUESTION NO. 103 FOR 15.07.2014

(c) The details of targets for the year 2014-15 are as follows :-

Annual Programme for 2014-15 for use of Hindi

<u>S.NO.</u>	<u>DETAILS OF WORKS</u>	<u>'A' REGION</u>	<u>'B' REGION</u>	<u>'C' REGION</u>
1.	Originating Correspondence in Hindi (including Telegram, Wireless, Telex, Fax, E-mail etc.	1. From A to A 100% 2. From A to A 100% 3. From A to C 65% 4. From Region A to to Offices/Individuals 100% in States/UTs of A & B region	1. From B to A 90% 2. From B to A 90% 3. From B to C 55% 4. From Region B to Offices/ individuals 100% in States/UTs of A & B region	1. From C to A 55% 2. From C to A 55% 3. From C to C 55% 4. From Region C to Offices/ individuals in States/UTs of A & B region 85%
2.	Letters received in Hindi to be answered in Hindi	100%	100%	100%
3.	Noting in Hindi	75%	50%	30%
4.	Recruitment of Hindi Typists & Stenographers.	80%	70%	40%
5.	Dictation in Hindi/ Direct Typing on Key-Board (self or by the Asstt.)	65%	55%	30%
6.	Hindi Training (Language, Typing/ Stenography)	100%	100%	100%
7.	Preparation of Bilingual Training Material	100%	100%	100%
8.	Expenditure for the purchase of Hindi books etc., including digital matters i.e., Hindi e-books, CD/DVD, Pen Drive including amount incurred on Translation in Hindi from English and Regional Languages. out of the total Library grant, excluding journals and standard reference books	50%	50%	50%
The details of the three regions 'A', 'B' and 'C' as per Official Language Rules, 1976 are as follows:-				
Region	States/Union Territories falling in the Region			
A	States of Bihar, Chhatisgarh, Haryana, Himachal Pradesh, Jharkhand, Madhya Pradesh, Rajasthan, Uttar Pradesh, Uttarakhand, National Capital Territory of Delhi and Andaman & Nicobar Islands Union Territory			
B	States of Gujarat, Maharashtra and Punjab and Union Territories of Chandigarh, Daman & Diu and Dadra & Nagar Haveli			
C	All other States not included in the A and B Regions or Union Territories			
9.	Purchase of all electronic equipments, including computers in bilingual form.	100%	100%	100%
10.	Website.	100% (bilingual)	100% (bilingual)	100% (bilingual)
11.	Citizen Charter and display of Public interface information Board	100% (bilingual)	100% (bilingual)	100% (bilingual)
12.	{I} Inspection by Ministries/ Departments/ Offices of their offices located outside their Headquarters & by the officers (DS/Dir/JS) of DOL(% of Offices)	25% (minimum)	25% (minimum)	25% (minimum)
	{II} Inspections of sections at Headquarters.	25% (minimum)	25% (minimum)	25% (minimum)
	{III} Joint inspections by the officers concerned& those of the Deptt. of Official Language of Foreign based Undertakings/Offices etc. owned or controlled by the Central Government.		At least one inspection in a year.	

13. Meetings regarding Official Language

{A} Hindi Salahakar Samiti	02 meetings in a year (minimum)
{B} Town Official Language Implementation Committee.	02 meetings in a year (One meeting every 6 months)
{C} Official Language Implementation Committee.	04 meetings in a year (One meeting every quarter)

14. Translation of Codes, Manuals, Forms, Procedural literature. 100%

15. Sections of the Ministries/ Departments/offices/Banks/ Undertakings where entire work to be done in Hindi.	A Region	B Region	C Region
	40%	30%	20%

(Minimum Section)

40% in 'A' Region, 25% in 'B' Region and 15% in 'C' Region work may be done in Hindi for those Public Sector Undertakings/ Corporations where there is no concept of section.

STATEMENT IN REPLY TO LOK SABHA STARRED QUESTION NO. 103 FOR 15.07.2014

(d) The Details of awards/incentives being provided to the employees who perform their official work in Hindi are as follows :

1. Awards for writing books/articles

S.No.	Name of Scheme	Amount of Cash award (Rs. in lakh)
i)	Indira Gandhi Awards for writing original books in Hindi (only for Central Government Officials)	First (one) 0.60 Second (one) 0.45 Third (one) 0.30 Consolation (one) 0.15
ii)	Rajiv Gandhi Award for writing original books in Hindi on Science (for Central Government Officials and General Public)	First (one) 2.00 Second (one) 1.25 Third (one) 0.75 Consolation (ten) 0.10
iii)	Scheme for writing best articles published in Govt. Magazines by Central Government officials. (only for Central Government Officials)	Hindi speaking First (one) 0.20 Second (one) 0.18 Third (one) 0.15 Non-Hindi speaking First (one) 0.25 Second (one) 0.22 Third (one) 0.20

2. Apart from that officials of the Central Government Ministries/Department/Attached and Subordinate offices/PSUs/Banks etc. are encouraged to do their official work in Hindi through following schemes:-

I. Grant of Hindi Incentive Allowance to Stenographers and Typists for doing their official work in Hindi in addition to English.

For Stenographers	-	Rs. 240/- per month
For Typists	-	Rs. 160/- per month

II. Incentive Scheme for doing official work in Hindi (Noting and Drafting) and Dictation in Hindi by Officers.

a. For each Central Government Ministry/Department/Attached offices for Noting/ Drafting in Hindi.

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First Prize (Two)	-	Rs. 2000/- (each)
Second Prize (Three)	-	Rs. 1200/- (each)
Third Prize (Five)	-	Rs. 600/- (each)

b. For each Subordinate office of any Department of the Government of India.

First Prize (Two)	-	Rs. 1600/- (each)
Second Prize (Three)	-	Rs. 800/- (each)
Third Prize (Five)	-	Rs. 600/- (each)

c. Incentive Scheme for officers for giving Dictation in Hindi.

Cash Prize	-	Rs. 2000/-
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III. Lump-sum cash award scheme for Central Government officials on passing Hindi Language/Hindi Typing/Hindi Stenography exams conducted by the Central Hindi Training Institute.

Sl.No.	Hindi Language Exam	Amount of Cash Prize
i.	<p>(a) Prabodh</p> <p>1. On obtaining 70% or more marks</p> <p>2. On obtaining marks between 60% to 70%</p> <p>3. On obtaining marks between 55% to 60%</p> <p>(b) Praveen</p> <p>1. On obtaining 70% or more marks</p> <p>2. On obtaining marks between 60% to 70%</p> <p>3. On obtaining marks between 55% to 60%</p> <p>(c) Pragya</p> <p>1. On obtaining 70% or more marks</p> <p>2. On obtaining marks between 60% to 70%</p> <p>3. On obtaining marks between 55% to 60%</p>	<p>Rs. 1600/-</p> <p>Rs. 800/-</p> <p>Rs. 400/-</p> <p>Rs. 1800/-</p> <p>Rs. 1200/-</p> <p>Rs. 600/-</p> <p>Rs. 2400/-</p> <p>Rs. 1600/-</p> <p>Rs. 800/-</p>
ii .	<p>(a) Hindi typing</p> <p>1. On obtaining 97% or more marks</p> <p>2. On obtaining marks between 95% to 97%</p> <p>3. On obtaining marks between 90% to 95%</p> <p>(b) Hindi stenography</p> <p>1. On obtaining 95% or more marks</p> <p>2. On obtaining marks between 92% to 95%</p> <p>3. On obtaining marks between 88% to 92%</p>	<p>Rs. 2400/-</p> <p>Rs. 1600/-</p> <p>Rs. 800/-</p> <p>Rs. 2400/-</p> <p>Rs. 1600/-</p> <p>Rs. 800/-</p>

iii .	Hindi Language, Hindi Typing and Hindi Stenography exams by self-efforts	
	1. Prabodh	Rs. 1600/-
	2. Praveen	Rs. 1500/-
	3. Pragya	Rs. 2400/-
	4. Hindi Typing	Rs. 1600/-
	5. Hindi Stenography	Rs. 3000/-

3. Details of steps taken by the Government regarding promotion of Hindi as the official Language for Governmental correspondence in Central Government institutions including banks are as following:-

- i. Indira Gandhi Rajbhasha Shield for Central Government Ministries/Departments.
- ii. Indira Gandhi Rajbhasha Shield for nationalized banks and other financial institutions.
- iii. Indira Gandhi Rajbhasha Shield for PSUs of the Government of India.
- iv. Indira Gandhi Rajbhasha Shield for Town Official Language Implementation Committees.
- v. Indira Gandhi Rajbhasha Shield for Boards, Autonomous bodies, Trust, Societies etc.
- vi. House Magazine Rajbhasha Shield for Magazines published the Central Government Ministries/Departments.

The awards mentioned in para-1 and para-3 above are given on 14th September on the occasion of Hindi Diwas Celebration.
