

No A-32016/02/2017-SSO-II
Government of India/Bharat Sarkar
Ministry of Home Affairs/Girh Mantralaya
(Secretariat Security Organisation)

NDCC-II Building, Jai Singh Road,
New Delhi , dated the 25th Oct, 2017

To

Director General, Assam Rifles/ITBP/BSF/NSG/CRPF/CISF/SSB

Subject :- Filling up of post of Inspector in Secretariat Security Force, Ministry of Home Affairs, on deputation basis.

The undersigned is directed to state that this Ministry proposes to prepare a panel for filling up the vacancies in the grades of Inspector in the Pay Matrix of Level 6 and pre-revised Pay Band-II (Rs 9300-34800) + Grade Pay Rs 4200/- in the Secretariat Security Force, Ministry of Home Affairs, on deputation basis. The particulars of the posts, eligibility conditions etc. are given in **Annexure-I**.

2. The pay of the selected official will be regulated in accordance with the Department of Personnel and Training Office Memorandum No. 2/29/91-Estt. (Pay-II) dated 05.01.1994, as amended from time to time.

3. The period of deputation including period of deputation in another ex-cadre post held immediately proceeding to this appointment in the same or some other organization or Department shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall be 56 years as on closing date of receipt of the applications.

4. It is requested that wide publicity may be given to the vacancy circular amongst staff working under your administrative control and applications (in duplicate), in the enclosed proforma (**Annexure-II**), along with attested copies of ACRs for the last five years of the officials who can be spared in the event of their selection, may please be sent to this Ministry positively before 15th Dec, 2017. Applications received after last date or without copies of ACRs or other-wise found incomplete, will not be considered. Applicant will not be allowed to withdraw his application after selection.

5. While forwarding the applications, it may please be verified and certified that the particulars furnished by the applicant are correct and no disciplinary case is either contemplated or pending against the official. Besides, the integrity of the applicant may also please be certified.



(S Samanta)

Under Secretary to the Government. of India
Telefax No. 011-23438052, 23438064

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New Delhi, dated the 25th Oct 2017

Copy to :-

✓ SO(IT)/ SO(NIC) for uploading in e-office and what's new section on MHA website
mha.nic.in

1.	Name of the post	Inspector
2.	Pay Band + Grade Pay	In the Pay Matrix of Level 6 (Rs 35,400-1,12,400) / Rs 9300-34800 + Grade Pay Rs 4200/- (pre-revised)
3.	Classification of the post	General Central Services Group 'C' (Non-Gazetted) Non-Ministerial.
4.	Eligibility Conditions	Officers of Central Government – holding equivalent post in pay band Rs 9300-34800 + Grade Pay Rs 4200/- (pre-revised) in Central Reserve Police Force or other para-military forces.

ANNEXURE – II

Application for the post of Inspector in Secretariat Security Force (SSF), MHA.

1. Name (in block letters)
2. Date of birth (in Christian era)
3. Age as on 15.12.2017
4. Educational qualifications
5. Details of employment in chronological order

Name of the Ministry/Department/Office	Post held	From	To	[Scale of pay + Grade Pay]/ pay in Pay Matrix at Level	Nature of duties
(1)	(2)	(3)	(4)	(5)	(6)

6. Nature of employment i.e. ad-hoc, temporary or permanent.
7. Whether belongs to SC/ST.
8. Additional information, if any.

Signature of candidate

Name

Address & Telephone No./Mobile No

CERTIFICATE TO BE FILLED IN BY THE FORWARDING AUTHORITY

1. Certified that the particulars furnished by Shri/Smt./Km _____ have been verified from his/her service records and found correct.
2. Further certified that no disciplinary proceedings are either pending or contemplated/pending against Shri/Smt./Km. _____. His/her integrity is also certified.

Signature & Stamp of Head of the Office