

MINISTRY OF HOME AFFAIRS
FOREIGNERS DIVISION
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OVERSEAS CITIZENSHIP OF INDIA (OCI) CARDHOLDER

OVERSEAS CITIZEN OF INDIA (OCI) CARDHOLDER – MISCELLANEOUS SERVICES

The Overseas Citizen of India (OCI) Cardholder Scheme was operationalized on 2nd December 2005 and formally launched by the Prime Minister during the Pravasi Bhartiya Diwas, 2006 at Hyderabad on 7th January 2006. The scheme has generated an enthusiastic response.

2. Subsequent to the launch, suggestions/representations have been received from Indian Missions/Posts and registered OCI cardholders regarding facilities/procedures for re-issuance of OCI Card in certain situations viz:

- (i) In case of issuance of new passport.
- (ii) In case of change of personal particulars viz. nationality etc.,
- (iii) In case of loss/damage of OCI registration certificate.
- (iv) In case of filling of wrong personal particulars while submitting online applications viz. name, father's name, date of birth etc.,
- (v) In case of change of address/occupation.
- (vi) In case of official mistake while uploading photo & signature of the applicant

3. The above-mentioned suggestions and representations were duly considered and it was decided to launch an on-line supplemental service, namely the **OCI Miscellaneous Services from 01.01.2008** which can be availed by all registered OCIs for re-issuance of OCI Card and updation of their details. For availing OCI Miscellaneous Services, the applicants may log on to <https://ociservices.gov.in>.

4. **OCI Miscellaneous Services can be availed only by registered OCI cardholders.** Clarifications on various issues concerning the services may be perused on **FAQs** and in the Brochure on OCI. Application for availing the services should be made **Online**. Before filling the online application, **Guidelines for filling application form** may be perused so that there is no mistake in submission of the application. Further, the details regarding **Fee** and **Offices where applications have to be filed** may also be perused.

5. The grant or otherwise of the re-issuance of OCI Card shall be ordinarily decided in one month from the date of acknowledgement of the application on the online system. No fee shall be refunded if the requisite service(s) are not granted. OCI Card shall be issued in respect of any/all service(s) (*except in cases of change of address/occupation*). The new OCI Card shall be issued only after cancellation of the old OCI Card.

6. Immediately on uploading of the documents for updation of details, an email will be auto sent by the system to the OCI cardholder confirming that the documents have been successfully uploaded. After updations of details, an acknowledgement through e-mail will be automatically sent to the OCI cardholder informing that the updated details have been taken on record. There will be no restriction on the OCI cardholder to travel to/ from India during the period from the date of issue of new passport till the date of final acknowledgement of his/ her documents in the online system. Updation of details will be provide on gratis basis.

