

**PRIORITY**



No. 17048/01/2015-IPS ACR Cell  
GOVERNMENT OF INDIA/BHARAT SARKAR  
MINISTRY OF HOME AFFAIRS/GRIH MANTRALAYA  
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North Block, New Delhi  
Dated, the 10<sup>th</sup> November, 2016

To

1. The Principal Secretary (Home) of all State Governments/UTs
2. The Custodian of PAR (in SPARROW application for IPS officers)

Sub : Implementation of SPARROW application for IPS officers –  
Generation and schedule for closure of e-PARs – Reg

Sir/Madam,

I am directed to refer to the subject mentioned above and to say that SPARROW application for writing of electronic Performance Appraisal Report (e-PAR) for the year 2015-16 and onwards by IPS officers has been developed based on the All India Services (Performance Appraisal Report) Rules, 2007. In **sub-Rule 9.4 of the said Rules it has been prescribed that if a PAR relating to a financial year is not recorded by 31<sup>st</sup> of December of the year in which the financial year ended, no remarks shall be recorded thereafter.**

2. In view of the above Rule position, **the SPARROW application in which IPS officers are to write their e-PAR for the year 2015-16 shall be close down at the midnight of 31<sup>st</sup> December, 2016.**

3. It is, therefore, requested to monitor progress of each and every PAR for 2015-16 of IPS officers on day-to-day basis so that all PARs for the year could be completed by 31<sup>st</sup> December, 2016 positively.

4. It is reiterated that, in case, any concerned officers face any inconvenience in SPARROW application, he/she may seek assistance of the 'Help-Desk' constituted for the purpose in this Ministry at telephone number 011 2309 2913 or at [arun.57@nic.in](mailto:arun.57@nic.in).

Yours faithfully,


  
(Mukesh Sawhney)

Under Secretary to the Government of India  
Tele : 011 2309 4038

Copy with a request on the above lines is forwarded to the Primary Custodian of PAR (in SPARROW application for IPS officers) - all Ministries/Departments/Central Organisations.

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✓ Copy also to the Technical Director, NIC, MHA, North Block, New Delhi – with the request to please upload the above letter dated 10.11.2016 at **the** MHA web-site ([www.mha.nic.in](http://www.mha.nic.in)) under the Police-I Division portal.

  
(Arun Chakraborty)

Section Officer  
IPS ACR Cell

10/11/2016