

Instructions relating to grant of Visa to crew of non-scheduled airlines and chartered flights and issue of Temporary Landing Permits (TLPs)

I. Grant of visa to crew of non-scheduled airlines and chartered flights operated by such airlines

- (A) Instructions have been issued on 4th September, 2013 authorizing Indian Missions/ Posts abroad to grant Business visa for appropriate duration to crew of non-scheduled airlines and chartered flights operated by such airlines subject to usual checks, except in the case of nationals of Afghanistan, China, Ethiopia, Iraq, Nigeria, Pakistan, Somalia & Sri Lanka and foreign nationals of Pakistan origin. The Indian Missions/ Posts concerned may grant visa in such cases, preferably within 3 days of submission of the visa application.
- (B) In the case of nationals of the Prior Reference Category (PRC) countries, as mentioned above, the cases may be uploaded by the Indian Missions/ Posts abroad on the Online Visa Processing System immediately for clearance by the Ministry of Home Affairs. The comments/ clearance of the Ministry of Home Affairs will be uploaded within 30 days from the uploading of the visa application.
- (C) In all these cases, visa will be endorsed on their national passport only and **NOT** on the crew member certificate.
- (D) Director General Civil Aviation (DGCA) will intimate clearances for such non-scheduled flights to the Bureau of Immigration and Director General (Police) concerned well before the arrival of the flight.

II. Temporary Landing Permit (TLP)

- (A) Crew Members of scheduled/ unscheduled flights operated by scheduled operators as approved by the Ministry of Civil Aviation from time to time may not be charged a fee for the grant of landing permits up to a period of 7 (seven) days. In case the stay exceeds the permitted period of 7 days, usual fee of US\$ 40 (or equivalent amount in Indian rupees) shall be charged.
- (B) The seamen who arrive by ship and have to leave India either by another ship or by flight within seven days may also be granted landing permits without charging a fee. In case the stay exceeds the permitted period of 7 days, usual fee of US\$ 40 (or equivalent amount in Indian rupees) shall be charged.

- (C) In the case of crew of non-scheduled airlines and chartered flights operated by such airlines, revised instructions have been issued on 4th September, 2013 as follows:-
- (i) In respect of the following categories of crew of non-scheduled airlines and chartered flights operated by such airlines, the Immigration Authorities may grant Temporary Landing Permits (TLPs) subject to usual checks:-
 - (a) Medical Emergency
 - (b) Technical problems in the aircraft and Technical landing for refueling / for crew rest
 - (c) Diversion of the aircraft to an Indian airport due to bad weather conditions in the nearby foreign airport
 - (d) Relief flights including flights operated under UN Mission.
 - (ii) In respect of the following categories, TLP may be granted by the Immigration authorities for the crew of **non-PRC countries**, subject to usual checks and DGCA intimating flight clearance:-
 - (a) VIP flights
 - (b) Cargo flights
 - (c) Private Aircrafts of leading businessmen coming for business purpose.
 - (iii) In respect of crew of **non-PRC countries** of tourist charter flights, TLP may be granted subject to usual checks and further subject to the following conditions:-
 - (a) The tourist or travel agency sponsoring the tourists shall mandatorily fill in the visa applications for the crew members of the charter flights online.
 - (b) A complete list of crew members along with printed visa applications and their itinerary should be submitted by the tourist or travel agency to the FRRO/ FRO concerned, 72 hours in advance.

- (iv) In all cases, DGCA shall intimate clearances for such non-scheduled flights to Bureau of Immigration and Director General (Police) concerned well before the arrival of the flight along with information on crew having no valid visa.
- (v) Crew members of the flights operated by non-scheduled operators will be charged the usual fee of US\$ 40 (or equivalent amount in Indian rupees) per person for the grant of landing permits.

New Delhi
5th September, 2013