

No. 25022/10/2016-F.I
Government of India
Ministry of Home Affairs
(Foreigners Division)

NDCC II Building, Jai Singh Road
New Delhi, the 22nd February, 2016

To

1. All Indian Missions/ Posts
2. All State Governments/ UT Administrations
3. FRROs – Delhi, Mumbai, Chennai, Kolkata, Amritsar, Bangalore
Hyderabad, Kochi, Thiruvananthapuram, Calicut, Goa, Lucknow
and Ahmedabad.

**Subject : Visa-on-Arrival for Japanese nationals – Introduction of a
new chapter in the Visa Manual**

Sir,

It has been decided, with the approval of the competent authority, to extend Visa-on-Arrival facility to Japanese nationals with effect from 1st March, 2016 in addition to the e-Tourist Visa facility which is already available to Japanese nationals. It has accordingly been decided to add a new Chapter 3B in the Visa Manual pertaining to "Visa-on-Arrival" as follows:-

"CHAPTER 3B

VISA-ON-ARRIVAL

3B.1 Eligibility

Visa-on-Arrival can be granted to a Japanese national –

- (i) who is visiting India for a period not exceeding 30 days and for business, tourism, conference and medical purposes;

- (ii) who does not have a residence or occupation in India;
- (iii) who holds a passport with a minimum validity of six months;
- (iv) who is a person of assured financial standing (the production of a return ticket/onward journey ticket and availability of sufficient money to spend during his stay in India may be considered sufficient for this purpose);
- (v) who is not a persona-non-grata to the Government of India;
- (vi) who is not considered an undesirable person and is not the subject of a black list or any warning circular or other restrictive list;

Note:

This facility shall not be available to the citizens of Japan if the person or either of his / her parents or grandparents (paternal or maternal) was born in, or was permanently resident in Pakistan. Such persons can visit India only after obtaining an appropriate visa from the Indian Mission / Post concerned.

3B.2 Procedure for applying for Visa-on-Arrival

3B.2.1 Japanese nationals would be required to fill an application form (**Annex.I**). The format of the physical form will be uploaded on the website and also will be available from the airlines on board the flight. The Japanese nationals would be required to carry duly filled "VOA Application Form" along with duly filled Disembarkation Card.

3B.2.2 With the physical form, the Japanese nationals would approach the "Visa Counter". The Visa Officer will scrutinize the filled in application form, check eligibility criteria, purpose of visit, swipe the passport, check adverse list and key-in additional fields from the duly-filled application form in the application software.

3B.2.3 After checking the eligibility criteria, the Visa granting officer would put "SCRUTINISED" stamp on the physical application form and then the Japanese national would be directed for payment of fee.

3B.2.4 After payment of fee, Japanese nationals would approach the Immigration Counter wherein biometric/ image capturing would be done and payment details would be verified/ stored.

3B.2.5 The Immigration officer would then stamp the passport and collect D/E card.

3B.3 Entry points

Visa-on-Arrival will be provided to Japanese nationals only at designated international airports namely, Delhi, Mumbai, Chennai, Kolkata, Bangalore and Hyderabad.

Note:

Inclusion of any other Airport or Seaport or landport in the above list or exclusion of any Airport or Seaport or landport from the above list will be notified by the Ministry of Home Affairs from time to time.

3B.4 Validity

3B.4.1 Visa-on-Arrival will be valid for entry and stay in India within the period of its validity subject to the conditions specified. The Immigration officer may grant a single entry Visa-on-Arrival valid up to 30 days to the citizens of Japan.

3B.4.2 **Visa-on-Arrival will be allowed for a maximum of two times in a calendar year to a Japanese national.** This would be in addition to e-Tourist Visa facility.

3B.5 Conditions for Visa-on-Arrival

Visa-on-Arrival shall be non-extendable and non-convertible. At the time of issue of the Visa-on-Arrival, the Immigration Officer must make it clear to the Japanese national that the Visa-on-Arrival can neither be extended nor converted to any other kind of visa during

his/her stay in India except in the following circumstances by the FRRO/FRO concerned:

- (a) Visa-on-Arrival may be converted to 'X' (Entry) Visa if a Japanese national who has obtained Visa-on-Arrival marries an Indian national during the validity of his/her Visa-on-Arrival. Such conversion would be considered subject to the fulfilment of the following conditions:
 - (i) Submission of a copy of the registered Marriage Certificate; and
 - (ii) A report about their marital status which will, inter-alia, include his/her antecedents, confirmation about their living together and security clearance.
- (b) Visa-on-Arrival of a Japanese national who falls ill after his/her entry into India rendering him/her unfit to travel and who requires specialized medical treatment may be converted into a Medical visa if he/she is eligible for the grant of Medical Visa and a medical certificate is obtained from a government / ICMR recognized hospital. In such cases, Visa-on-Arrival of the attendant accompanying the foreigner (whose Visa-on-Arrival is converted into Medical Visa) may also be converted into Medical Attendant [Med X] visa co-terminus with the Medical Visa of the foreigner.
- (c) Visa-on-Arrival granted to a Person of Indian Origin who is otherwise eligible for 'X' (Entry) Visa, may be converted to 'X' visa during valid stay on Visa-on-Arrival.

Note: On conversion of a 'Visa On Arrival' into 'X' visa / Medical Visa/ 'Med X' Visa, the following endorsement shall be made on the Passport / Residential Permit '**Employment/Business not permitted**'.

3B.6 Fee for Visa-on-Arrival

A fee of Rs 2000/- or equivalent in foreign currency per passenger (including children), will be charged from each Japanese national for the grant of Visa-on-Arrival. The fee charged will be reviewed from time to time. The receipts on account of 'Visa-on-Arrival' will be deposited in the Ministry of Home Affairs' account with the State Bank of India through Receipt Challans indicating therein the classification as under: -

0070 - Other Administrative Services

60 - Other services

117- Visa Fees

Account No: - 10314382194 (State bank of India)

3B.7 Diplomatic/ Official Passport holders

The Visa-on-Arrival facility shall not be available to holders of Diplomatic/Official passports. Existing procedures/ guidelines, as applicable to Japanese nationals for this category, shall continue to apply.

3B.8 Other conditions

The extant laws / rules / procedures governing entry, stay and exit of the foreigners will apply to the holders of Visa-on-Arrival. There shall be no deviation from conditions/ procedures outlined above. Under rare and exceptional cases, a specific dispensation in deserving cases may be considered and granted only with the specific prior approval of the Home Secretary, Ministry of Home Affairs, Government of India.

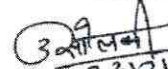
Note:

It should be noted that the Visa-on-Arrival is only a facility to the Japanese nationals who are unable to apply for a regular visa/ e-Tourist Visa due to some reason. Japanese national, who applies for a visa at an Indian Mission or Post should, therefore, invariably be granted a visa if he/she is otherwise eligible. For avoiding longer procedures and uncertainty involved, they may also be advised to avail the facility of e-Tourist Visa."

2. All authorities concerned are requested to strictly comply with the above mentioned guidelines.

3. These instructions shall come into force with effect from 1st March, 2016.

Yours faithfully

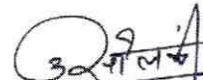

22/2/2016

(S.C. Solanki)

Under Secretary to the Govt. of India

Copy to:

1. Secretary, Ministry of Civil Aviation
2. Secretary, Ministry of Tourism
3. Ministry of External Affairs [Shri P.Kumaran, Joint Secretary (CPV)]- with the request to circulate these instructions to all Indian Missions/ Posts urgently, especially to Indian Embassy in Tokyo and other Consulates in Japan
4. Ministry of External Affairs [Shri P.K.Rawat, Joint Secretary(EA)]
5. Joint Director, Bureau of Immigration – with the request to circulate these instructions to all FRROs/ FROs urgently
6. DDG, NIC – with a request to place this Circular in the online Notice Board of C.VISA and C.FRO.



22/2/2016

(S.C. Solanki)

Under Secretary (Foreigners)

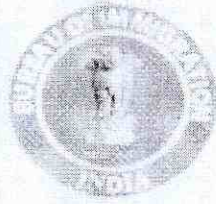
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All Sections of Foreigners Division


22/2/2016

(S.C. Solanki)

Under Secretary (Foreigners)



**APPLICATION FORM FOR
VISA ON ARRIVAL**

Date

Flight No.

(TO BE FILLED IN ENGLISH CAPITAL LETTERS)

1.	Name of applicant (in BLOCK letters)	Date of Birth (DD/MM/YY)
2.	Nationality	Passport No.
3.	Father's Name	Father's Nationality
4.	Mother's Name	Mother's Nationality
5.	Marital Status (tick one)	SINGLE MARRIED
6.	Spouse Name	Spouse Nationality
7.	Applicant's Previous Nationality (if any)	Whether holding other nationality / Dual nationality (specify)
8.	Whether applicant's parents/grandparents are of Pakistan origin? (specify names)	
9.	Purpose of Visit	Occupation
10.	Address in India	Permanent address abroad
11.	E-mail address	Contact Nos.(in India & abroad)
12.	References in India (Name and complete addresses with phone numbers) (Where ever applicable)	
13.	Date of return/onward journey	Flight No. Final Destination

DECLARATION

I hereby declare that the information given above is true to the best of my knowledge and belief. I do not have any residence or occupation in India. I, my parents or grandparents have never held the nationality of Pakistan. I shall not indulge in the activities of Missionaries/ Tabligh/ Voluntary works. I shall not, on arrival in India, try to obtain employment or extend my stay for any other purpose. I shall abide by the rules and regulations of Immigration in India.

Place: _____

Date: _____

Signature of the applicant