

Most Immediate

No.23011/94/2011-PMA
Government of India
Ministry of Home Affairs
(Grih Mantralaya)

New Delhi, dated, the 30th May, 2011.

To

1. Home Secretaries of all States/UTs
2. DsG – BSF/CRPF/ITBP/CISF/NSG/RPF/SSB/NCB/NIA/Assam Rifles/BPR&D
3. Directors-IB/CBI/SVP National Police Academy, Hyderabad
SPG/NEPA/NICFs/CFSL/DCPW/NCRB
4. Ministry of Civil Aviation, B-Block, Rajiv Gandhi Bhavan,
Safdarjung Air Port, New Delhi
5. Director(Security), Parliament Security, Parliament House(Annexe),
New Delhi

Sub:- Course-ATA 8229, Surveillance for Law Enforcement from 19 to 30 Sept 2011

Sir,

US Embassy, New Delhi has offered this Ministry 20 (twenty) slots in a course on Surveillance for Law Enforcement being held in India from Sept 19-30, 2011 . Venue of the training will be intimated in due course.

2. **Course objectives:**

This two-week workshop focuses on contemporary means to conduct surveillance of terrorist suspects and operations by law enforcement personnel. Through lecture, classroom and field exercises participants will develop the knowledge and skills necessary to conduct surveillance operations in a team environment in support of law enforcement information gathering operations. Using train-the trainer, techniques, participants will be able to train other personnel in conducting surveillance techniques.

At the conclusion of this workshop, participants will be able to conduct foot, vehicle, and fixed-point surveillance in urban and rural environments plan, organize, and develop surveillance teams conduct route analysis and site surveys prepare surveillance communication plans and develop and utilize a database

management program to assist in analysis of information. Emulating real-life scenarios, participants will operate around- the Some of the highlights of the workshop include:

- i) Definitions and purpose of surveillance operations.
- ii) Surveillance operations for counterterrorism investigations.
- iii) Types of surveillance and surveillance terminology.
- iv) Operator qualifications/ team make up and leadership.
- v) Team operations.
- vi) Planning for surveillance operations.
- vii) Phases of surveillance: Stakeout/Pickup/Follow/Box
- viii) Static, foot, vehicular, and progressive surveillance operations.
- ix) Technical surveillance operations and equipment overview.
- x) Surveillance operations in Urban, suburban, and rural environments.
- xi) Report writing/surveillance log.
- xii) Communication in surveillance operations.
- xiii) Multiple team operations.

Training hours are 8:00 a.m to 5:00 p.m Monday through Friday. However, these hours may be adjusted depending on local customs. Course attire is business dress for the course opening and graduation. Business casual dress is appropriate at all other times unless otherwise specified due to the nature of the course.

DS/T/ATA recommends videotaping the entire presentation for future use as a training aid please request that India provide sufficient resources so the course presentation is available for future use as a training resource.

2. **Participants criteria's:**

This workshop is designed for 20 operational and supervisory level law enforcement officers with responsibilities for conducting anti-terrorism surveillance operations.

Department policy prohibits personnel assigned to an intelligence agency or military unit from participating in any ATA training/activity. However, personnel assigned to an intelligence unit within a law enforcement organization, and who support the law enforcement function of that organization, are acceptable. Personnel assigned to a military unit that performs a law enforcement function are also acceptable.

DS/T/ATA policy requires course participants to attend the entire course. The training value diminishes if a participant is required to perform his/ her daily

operational duties while attending this course. Participants who miss any module, for whatever reason, may not be allowed to return to finish the course.

ATA programs adhere to the "train-the-trainer" methodology and trainers and / or instructors may be nominated as participants. Officers selected for this course should remain in their positions for a minimum of two years.

4. **Course Language:**

This course will be taught in English. All materials will be in English.

5. It is requested that nomination of two eligible and willing officer in the rank of **Inspector to Dy SP** as per their details(enclosed annexure-1) may please be forwarded to this Ministry **latest by 30th June 2011** through their respective Home Department/proper channel.

6. The nominated officer are clear from vigilance angle.

7. No direct application will be entertained. The course is subject to clearance by Ministry of External Affairs and may be cancelled without assigning any reason.

Yours faithfully,

(Mrs. Renu Sarin)
Under Secretary to the Govt. of India
Tel-011-23093120
Fax-011-23093750
e-mail(uspam@nic.in)

Copy to:-

- 1 DsGP of all States/UTs
- 2 SO(IT), MHA – With request to upload the above communication in MHA website.

(Mrs. Renu Sarin)
Under Secretary to the Govt. of India

BIO DATA/PROFORMA

1. **Name of the Officer** :
(Complete name(in Capital letter),
No Abbreviation)
(Family, Given Name, Middle Name)
2. **Gender of Visitor** :
3. **Place of Birth(City, Country)** :
4. **Country Citizenship** :
5. **Designation/Rank with Address** :
6. **Date of Birth** :
7. **Date of joining in Police Service** :
(IPS-Cadre & Year/Non IPS)
8. **Educational Qualification** :
9. **Official Passport No.** :
10. **Official Passport valid/expired** :
11. **Address (Permanent)** :
12. **Address (Present)** :
13. **Telephone Number:**
(a) **Office:**-----
(b) **Residence**-----
(c) **Mobile No.**-----
(d) **Fax No.**-----
(e) **E-mail address**-----
14. **Details of foreign training earlier** :
Attended
15. **Present posting** :
16. **Present Profile** :

(Signature)