



No.21023/05/2020-PF-VI Desk

GOVERNMENT OF INDIA
Ministry of Home Affairs
[Police Division-II]

MHA, North Block,
New Delhi, 110001
Dated May, 2020

- To :
1. The Chief Secretaries and DsG (P)s of all States / UTs
 2. Directors - IB/CBI/SVPNPA/SPG/NEPA/NICFS/CFSL/ DCPW
 3. DsG - BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB
/NCB/NIA/Assam Rifles (Through LOAR)
 4. Commissioner of Police Delhi.

Subject :- Phase-1 of 2020 Police Secondment Campaign(Eighth Police Job Openings)

Sir/Madam,

Police Division, UNHQ through PMI to UN has sought the nomination of eligible candidates (Police Officers) active in service for the following Eight(08) job openings as part of 2020 Police Secondment Campaign Phase-1 of 2020.

| S/ No. | Title | posts | Job Opening No. |
|--------|---|-------|---------------------|
| 01 | Chief Mission Management & Support Section, P-5 | 01 | DPO/SEC2001P/P-5/01 |
| 02 | Senior Police Liaison Officer, P-5 | 01 | DPO/SEC2001P/P-5/02 |
| 03 | Transnational and Organized Crime Expert, (P-4) | 01 | DPO/SEC2001P/P-4/03 |
| 04 | Policy Coordination Officer (P-4) | 02 | DPO/SEC2001P/P-4/04 |
| 05 | Corrections Policy Officer (P-4) | 01 | DPO/SEC2001P/P-4/05 |
| 06 | Police Officer, P-4 | 02 | DPO/SEC2001P/P-4/06 |
| 07 | Police Officer, P-3 | 01 | DPO/SEC2001P/P-3/07 |
| 08 | Selection and Recruitment Officer (P-3) | 02 | DPO/SEC2001P/P-3/08 |

2. The job description along with the requisite eligibility criteria/qualifications of **above mentioned posts** are enclosed/attached with this letter for needful reference. **It is strongly recommended to nominate those candidates meeting all requirements for the positions/posts as described in Job**

descriptions. It is also requested to nominate equally qualified female candidates.

3. Therefore, It is requested that nomination of **eligible and willing officers** of the rank of **DySP/SP(P-3 Level)** , **SP/DIG (P-4 Level)** and **DIG/IG (P-5 Level)** for above posts may be forwarded through proper channel to this Ministry by **20th June, 2020** along with the following documents (**all mandatory**) duly completed in all respect:-

- i. United Nations Personal History Profile (**PHP form (P.11)**) duly completed and signed by the nominated candidate.
- ii. United Nations **Employment and Academic Certification (EAC)** [attachment to personal history profile (P-11)] Form **duly completed and signed by** the nominated candidate as well as the **relevant local / nominated authority.**

Note: - In Earlier instances, It was observed that the EAC was submitted without the signature of Designated Authority of concerned Force resulting rejection of nomination. Hence, the forwarding authority should ensure that the EAC is duly signed by the applicant as well the Designated Authority of Force. All requisite details i.e position for which applying, job opening number, date of commission, degrees and academic distinctions and all other requisite details should be filled properly.

- ii. Personal details as per **Annexure-I.**
- iii. **Human Rights certificate must be included**(proforma enclosed).

4. **No modified format other than the specimen enclosed duly typed will be entertained/accepted as it invites lot of observations from UN HQ (UNDPKO) while finalizing the nominations.** Hand written PHP will not be entertained/accepted. It may be ensured that the photographs of the officer applying for the post should be placed on the front side of P-11 form and signature in the last page at relevant place.

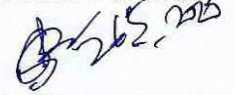
5. Personal History Profile (P-11) , EAC, and HR certificate along with forwarding letter of each nominated candidate are required to be submitted in separate files (PDF **format** only) through E-mail to us-polfin6@mha.gov.in before the deadline.

6. The nominations without Vigilance clearance and Cadre Clearance (for all officers) from the respective Ministries/Departments/State or UT Govt/Organizations shall be summarily rejected.

7. Applications through proper channel with approval of Head of Organization will be entertained. Applications received after the deadline specified will not be accepted.

8. Concerned authorities may please ensure and advise their officers not to make any direct queries with this ministry or UNHQ. This ministry will not entertain personal queries from individual applicants.

Yours Faithfully



(S.Muthukumar)

Under Secretary (PF-VI)

-☎: 23092527

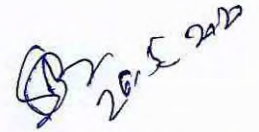
us-polfin6@mha.gov.in

Copy to

1. Commissioner of Police .Mumbai, Kolkata, Chennai and Bangalore:- kindly ensure that the nomination may be forwarded through respective State Government only.

2. SO (IT), MHA - With the request to upload the above communication on MHA website (Police Division-II(secondment vacancy) .

3. DIR(UNP), MEA, JNB (2029), New Delhi



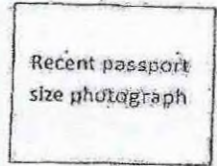
(S.Muthukumar)

Under Secretary (PF-VI)

-☎: 23092527

us-polfin6@mha.gov.in

BIO-DATA PROFORMA



1. Name of Post applied.
2. Job opening number
3. Name of the Officer
4. Designation/Rank/organization and Pay scale/pay band with present place of posting.
5. In the case of officers of deputation with other organization.
 - (a) Name of Parent organization.
 - (b) Name of organization presently employed.
 - (c) Date of deputation
 - (d) Expected date of repatriation to parent cadre/organization.
6. Date of Birth
7. Education/Qualification
8. Date of Joining Police Service and date of superannuation
9. Service/Cadre/Batch:
10. Previous UN experience
 - Telephone No.
 - a. Office
 - b. Residence
 - c. Mobile No(mandatory)
 - d. Fax No.
 - e. E-mail id(mandatory)
11. Present Job Profile:-
12. NOC from parent cadre (if on deputation) mandatory:- Yes/NO/Not applicable

I hereby certify that, I fulfill the eligibility requirement notified for the post applied for.

(Signature of the applicant)

HR CERTIFICATE

⑦/⑧

It is certified that _____ was neither convicted nor currently under investigation or being prosecuted for any criminal offence including violation of International Human Rights Law and International Humanitarian Law. It is also to certify that Government/Org. of(concerned state/Org.) is aware that there is no allegation against him/her as such and he/she has not committed or even involved, by act or omission, the commission of any act that may amount of violations of International Human Rights Law and International Humanitarian Law.

To be signed by an officer
Not below the rank of DIG/Director

Do not Write in This Space

INSTRUCTIONS

Please answer each question clearly and completely. TYPE OR PRINT LEGIBLY.
Read carefully and follow all directions.

UNITED  **NATIONS**

PERSONAL HISTORY

| | | | | | | | | |
|---|--------------------------|-----------------------------|--------------------------|--|--------------------------|---------------------------------|--------------------------|--------------------------|
| 1. Family name | | First name | | Middle name | | Maiden name, if any | | |
| 2. Date of (day/month/yr) Birth | | 3. Place of birth | | 4. Nationality(ies) at birth | | 5. Present Nationality(ies) | | |
| 7. Height | | 8. Weight | | 9. Marital Status: Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced <input type="checkbox"/> | | | | |
| 10. Entry into United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. (a) Are there any limitations on your ability to perform in your prospective field of work? YES <input type="checkbox"/> NO <input type="checkbox"/> (b) Are there any limitations on your ability to engage in all travel? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | | | | | | |
| 11. Permanent address | | | | 12. Present address | | 13. Office Telephone No. () | | |
| Telephone No. () | | | | Telephone/Fax No. () | | 14. Office Fax No. () | | |
| 15. Do you have any dependent children? YES <input type="checkbox"/> NO <input type="checkbox"/> If the answer is "yes", give the following information: | | | | | | | | |
| Name of Children | | Date of Birth (day/mo/year) | | Place of Birth | | Nationality | | |
| Gender | | | | | | | | |
| 15. (a) Name of Spouse | | | | | | | | |
| 16. Have you taken up legal permanent residence status in any country other than that of your nationality? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", which country? | | | | | | | | |
| 17. Have you taken any legal steps towards changing your present nationality? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", explain fully: | | | | | | | | |
| 18. Are any of your relatives employed by a public international organization? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", give the following information: | | | | | | | | |
| NAME | | Relationship | | Name of International Organization | | | | |
| | | | | | | | | |
| 19. What is your preferred field of work? | | | | | | | | |
| 20. Would you accept employment for less than six months? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | | 21. Have you previously submitted an application for employment and/or undergone any tests with U.N.? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, when? | | | | |
| 22. KNOWLEDGE OF LANGUAGES. What is your mother tongue? | | | | | | | | |
| OTHER LANGUAGES | READ | | WRITE | | SPEAK | | UNDERSTAND | |
| | Easily | Not Easily | Easily | Not Easily | Fluently | Not Fluently | Easily | Not Easily |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 23. For clerical grades only Indicate speed in words per minute | | | | List any office machines or equipment and computer programmes you use. | | | | |
| | English | French | Other languages | | | | | |
| Typing | | | | | | | | |
| Shorthand | | | | | | | | |

24. EDUCATION, Give full details – N.B. Please give exact titles of degrees in original language. Please do not translate or equate to other degrees.

A. University or equivalent

| NAME, PLACE AND COUNTRY Please give complete address. | ATTENDED FROM/TO | | DEGREES and ACADEMIC DISTINCTIONS OBTAINED | MAIN COURSE OF STUDY |
|--|------------------|------------|---|----------------------|
| | Month/Year | Month/Year | | |
| | | | | |
| | | | | |
| | | | | |

B. SCHOOLS OR OTHER FORMAL TRAINING OR EDUCATION FROM AGE 14 (e.g., high school, technical school or apprenticeship)

| NAME, PLACE AND COUNTRY Please give complete address. | TYPE | YEARS ATTENDED | | CERTIFICATES OR DIPLOMAS OBTAINED |
|--|------|----------------|----|--------------------------------------|
| | | FROM | TO | |
| | | | | |
| | | | | |
| | | | | |

25. LIST PROFESSIONAL SOCIETIES AND ACTIVITIES IN CIVIC, PUBLIC OR INTERNATIONAL AFFAIRS

26. LIST ANY SIGNIFICANT PUBLICATIONS YOU HAVE WRITTEN (DO NOT ATTACH)

27. EMPLOYMENT RECORD: Starting with your present post, list in REVERSE ORDER every employment you have had. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. If you need more space, attach additional pages of the same size. Give both gross and net salaries per annum for your last or present post.

A. PRESENT POST (LAST POST, IF NOT PRESENTLY IN EMPLOYMENT)

| FROM | TO | SALARIES PER ANNUM | | EXACT TITLE OF YOUR POST: |
|-----------------------------|------------|--------------------|---|---------------------------|
| MONTH/YEAR | MONTH/YEAR | STARTING | FINAL | |
| NAME OF EMPLOYER: | | | TYPE OF BUSINESS | |
| ADDRESS OF EMPLOYER: | | | NAME OF SUPERVISOR | |
| | | | NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: | REASON FOR LEAVING |
| DESCRIPTION OF YOUR DUTIES: | | | | |

B. PREVIOUS POSTS (IN REVERSE ORDER)

| | | | | | |
|----------------------------|------------|--------------------|-------|--|---------------------|
| FROM | TO | SALARIES PER ANNUM | | EXACT TITLE OF YOUR POST: | |
| MONTH/YEAR | MONTH/YEAR | STARTING | FINAL | | |
| | | | | | |
| NAME OF EMPLOYER: | | | | TYPE OF BUSINESS: | |
| ADDRESS OF EMPLOYER: | | | | NAME OF SUPERVISOR: | |
| | | | | NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: | REASON FOR LEAVING: |
| DESCRIPTION OF YOUR DUTIES | | | | | |
| | | | | | |
| FROM | TO | SALARIES PER ANNUM | | EXACT TITLE OF YOUR POST: | |
| MONTH/YEAR | MONTH/YEAR | STARTING | FINAL | | |
| | | | | | |
| NAME OF EMPLOYER: | | | | TYPE OF BUSINESS: | |
| ADDRESS OF EMPLOYER: | | | | NAME OF SUPERVISOR: | |
| | | | | NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: | REASON FOR LEAVING: |
| DESCRIPTION OF YOUR DUTIES | | | | | |
| | | | | | |
| FROM | TO | SALARIES PER ANNUM | | EXACT TITLE OF YOUR POST: | |
| MONTH/YEAR | MONTH/YEAR | STARTING | FINAL | | |
| | | | | | |
| NAME OF EMPLOYER: | | | | TYPE OF BUSINESS: | |
| ADDRESS OF EMPLOYER: | | | | NAME OF SUPERVISOR: | |
| | | | | NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: | REASON FOR LEAVING: |
| DESCRIPTION OF YOUR DUTIES | | | | | |
| | | | | | |

| | | |
|--|--------------|------------------------|
| 28. HAVE YOU ANY OBJECTIONS TO OUR MAKING INQUIRIES OF YOUR PRESENT EMPLOYER? YES <input type="checkbox"/> NO <input type="checkbox"/> | | |
| 29. ARE YOU NOW OR HAVE YOU EVER BEEN A CIVIL SERVANT IN YOUR GOVERNMENT'S EMPLOY? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", WHEN? | | |
| 30. REFERENCES: List three persons, not related to you, and are not current United Nations staff members, who are familiar with your character and qualifications. <i>Do not repeat names of supervisors listed under Item 27.</i> | | |
| FULL NAME | FULL ADDRESS | BUSINESS OR OCCUPATION |
| | | |
| | | |
| | | |
| 31. STATE ANY OTHER RELEVANT FACTS. INCLUDE INFORMATION REGARDING ANY RESIDENCE OUTSIDE THE COUNTRY OF YOUR NATIONALITY. | | |
| 32. HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED OR IMPRISONED FOR THE VIOLATION OF ANY LAW (excluding minor traffic violations)? YES <input type="checkbox"/> NO <input type="checkbox"/> If "yes", give full particulars of each case in an attached statement. | | |
| 33. OTHER AGENCIES OF THE UNITED NATIONS SYSTEM MAY BE INTERESTED IN OUR APPLICANTS. DO YOU HAVE ANY OBJECTION TO YOUR PERSONAL HISTORY FORM BEING MADE AVAILABLE TO THEM? YES <input type="checkbox"/> NO <input type="checkbox"/> | | |
| 34. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a staff member of the United Nations liable to termination or dismissal. | | |
| DATE (day, month, year) _____ SIGNATURE: _____ | | |
| N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization. | | |

EMPLOYMENT RECORD – SUPPLEMENTARY SHEET

**D1206
Part 4 - 6**

PLEASE LIST, in reverse order, EVERY EMPLOYMENT YOU HAVE HAD. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. See next page for more blocks.

| FROM MONTH/YEAR | TO MONTH/YEAR | SALARIES PER ANNUM | | EXACT TITLE OF YOUR POST: |
|----------------------------|------------------|--------------------|--|---------------------------|
| | | STARTING | FINAL | |
| | | | | |
| NAME OF EMPLOYER: | | | TYPE OF BUSINESS: | |
| ADDRESS OF EMPLOYER: | | | NAME OF SUPERVISOR: | |
| | | | NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: | REASON FOR LEAVING: |
| DESCRIPTION OF YOUR DUTIES | | | | |
| | | | | |

| FROM MONTH/YEAR | TO MONTH/YEAR | SALARIES PER ANNUM | | EXACT TITLE OF YOUR POST: |
|----------------------------|------------------|--------------------|--|---------------------------|
| | | STARTING | FINAL | |
| | | | | |
| NAME OF EMPLOYER: | | | TYPE OF BUSINESS: | |
| ADDRESS OF EMPLOYER: | | | NAME OF SUPERVISOR: | |
| | | | NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: | REASON FOR LEAVING: |
| DESCRIPTION OF YOUR DUTIES | | | | |
| | | | | |

| FROM MONTH/YEAR | TO MONTH/YEAR | SALARIES PER ANNUM | | EXACT TITLE OF YOUR POST: |
|----------------------------|------------------|--------------------|--|---------------------------|
| | | STARTING | FINAL | |
| | | | | |
| NAME OF EMPLOYER: | | | TYPE OF BUSINESS: | |
| ADDRESS OF EMPLOYER: | | | NAME OF SUPERVISOR: | |
| | | | NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: | REASON FOR LEAVING: |
| DESCRIPTION OF YOUR DUTIES | | | | |
| | | | | |

| FROM MONTH/YEAR | TO MONTH/YEAR | SALARIES PER ANNUM | | EXACT TITLE OF YOUR POST: |
|----------------------------|------------------|--------------------|--|---------------------------|
| | | STARTING | FINAL | |
| | | | | |
| NAME OF EMPLOYER: | | | TYPE OF BUSINESS: | |
| ADDRESS OF EMPLOYER: | | | NAME OF SUPERVISOR: | |
| | | | NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: | REASON FOR LEAVING: |
| DESCRIPTION OF YOUR DUTIES | | | | |
| | | | | |

UNITED NATIONS

Employment and Academic Certification
Attachment to Personal History Profile (P11)

TO BE COMPLETED BY CANDIDATE:

Personal Data:

| | | | |
|-----------------|-------------|---------------|-------------|
| Family Name: | Given name: | Middle names: | Gender: M/F |
| e-mail address: | | | |

Position for which you are applying:

(Note: if you are applying for more than one position, please submit separate P11 and P11 attachment for each Job Opening)

Job Opening Number:

Military Service History/Police Service History

Date of Commission (for military officers) or date of enlistment/entry to service (for police officers):

| | | | |
|--------------|--------------------|--|---|
| Current rank | Date Last Promoted | Date eligible for promotion to next rank | Projected Retirement date from current rank |
|--------------|--------------------|--|---|

Branch/Corp/Mustering

Sub Specialisation/additional qualifications

Degrees and Academic Distinctions Obtained:

| | NAME of INSTITUTION, PLACE AND COUNTRY. Please give complete address. | ATTENDED: | | DEGREES and ACADEMIC DISTINCTIONS OBTAINED |
|--|---|---------------------|-------------------|--|
| | | FROM: Month/Year | TO: Month/Year | |
| Graduation from the Staff/War College or Police Academy (and/or similar law enforcement institution) | | | | |
| | | | | |
| | | | | |
| University Degree/s | | | | |
| | | | | |
| | | | | |

Experience in peacekeeping operations:

Specify UN or other International Experience, starting with your most recent experience and list in reverse order

| Dates mm/yy-mm/yy | Mission/ Operation/Location | Position/title (Milob, HQ Staff, Contgt, Adviser) | Description of duties |
|-------------------|--------------------------------|---|-----------------------|
| | | | |

Command Experience, starting with your most recent experience and list in reverse order

| Dates mm/yy-mm/yy | Unit/Position/Org | Significant Unit Activities |
|-------------------|-------------------|-----------------------------|
| | | |
| | | |
| | | |
| | | |

Significant Planning Experience, starting with your most recent experience and list in reverse order

| Dates mm/yy-mm/yy | Position/Org | Operation/Activity |
|-------------------|--------------|--------------------|
| | | |
| | | |
| | | |

(Other) International Exposure other than peace keeping operations, starting with your most recent experience and list in reverse order

| Date: mm/yy-mm/yy | Position/Org | Function/Activity |
|-------------------|--------------|-------------------|
| | | |
| | | |

Military and/or Police Training Courses/Seminars: (last two years)

| Name of Course | Date: mm/yy –mm/yy | Institution |
|----------------|--------------------|-------------|
| | | |
| | | |
| | | |

Additional Comments:

I certify that the statements made by me in answer to the foregoing questions are complete and correct. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a staff member for the United Nations liable ineligible for further consideration.

I declare that I have never committed, been convicted of and am not currently under investigation or being prosecuted for any criminal, human rights, civil action or disciplinary offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose). I declare that I have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

I am not able to attest to the proceeding paragraphs for the following reasons:

Date Signature

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.

TO BE COMPLETED BY THE RELEVANT LOCAL AUTHORITY:

On behalf of I certify that the information provided by
is complete and correct.

I further certify that the nominated candidate has never been convicted of, or is not currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law, civil action or disciplinary offence.

The Government of _____ is not aware of any allegations against the nominated candidate that she/he has committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

In the case of the nominee who has been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but was not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned.

Date..... Official Stamp



Job Title: Chief Mission Management and Support Section, P-5
Department/Office: Mission Management and Support Section
Location: NEW YORK
Posting Period: 01/04/2020 - 01/07/2020
Job Opening number: DPO/SEC2001P/P-5/01

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting:

This position is located in the Mission Management and Support Section of the Police Division in the Office of Rule of Law and Security Institutions, Department of Peace Operations. The incumbent reports directly to the Police Adviser through the Principle Officer, as appropriate. The overall objectives of the Police Division are to effectively direct police components in peace operations and special political missions; to strengthen the strategic direction, planning, and management of police components in peace operations; and, to work towards a shared understanding among all stakeholders on the future direction of police in peace operations. Additional information available in: <https://police.un.org/en>

Responsibilities:

Within delegated authority, the Chief of Mission Management and Support Section will be responsible for the following duties:

- Providing oversight, guidance and support to the staff of the Section and to the senior leadership of police operations on a wide range of strategic policing activities, including those related to mandate implementation, local police institutional development and capacity enhancement, and operational and administrative issues related to police operations.
- Act as the communication link between the Office of the Police Adviser and the Section and provides advice to the Police Adviser and Deputy Police Adviser on important issues.
- Actively participates in and provides direct oversight in preparing plans to establish and support new and existing operations, and assists in developing profiles based on the identified needs of police components.
- Supervise the timely production of police specific documents and conducts visits to the police components operations of peace operations for fact-finding and technical assessment missions.
- Supervise the activities of the mission management and support officers in regard to the maintenance of continuous liaison with field missions and Permanent Missions of police contributing countries, including those issues related to daily operations.
- Ensure that incoming and outgoing senior police field staff receive appropriate in and out briefings and are provided with follow-up support, as required.
- Ensure the adherence of police components to their mandated tasks; advises and guides police components in their activities; evaluates and reviews components' progress; and, undertakes all other tasks to ensure the proper administration and documentation of operational-related requirements of the police components in the field.
- Provide advice to the senior staff of the Police Division (including Standing Police Capacity), Regional Offices, Integrated Operational Teams, Office of the Military Adviser, OROLSI, DPO, and Department of Operational Support (DOS) on the police aspects of peace operations.
- Conduct representational activities at workshops and seminars and develops partnerships within the UN system, research institutes, Member States, and Regional Organizations.

- Responsible for supervising and managing staff of the Section and therefore evaluates staff performance through use of the UN performance appraisals system in accordance with established criteria.

Competencies:

Professionalism: Knowledge and mastery of theories, concepts, and approaches relevant to police institutional development and administration, law enforcement, community safety and capacity-building. Conscientious and efficient in meeting commitments, observing deadlines and achieving results. Motivated by professional rather than personal concerns.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary and uses time efficiently.

Accountability: Takes ownership of all responsibilities and honors commitments; delivers outputs within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility of delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.

Leadership: Serves as a role model that other people want to follow: empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing.

Vision: Identifies strategic issues, opportunities and risks; clearly communicates links between the Organization's strategy and the work unit's goals; generates and communicates broad and compelling organizational direction, inspiring others to pursue that same direction and conveys enthusiasm about future possibilities.

Qualifications:

Education: Advanced university degree (Master's Degree or Equivalent) in the field of Police Science, Criminal Justice, Law Enforcement, Law, or a related area is required. Graduation from a certified police academy or similar law enforcement training institution is also required. A first level university degree in combination with relevant academic qualifications and qualifying experience may be accepted in lieu of the advanced university degree.

Experience: Minimum of 10 years of progressively responsible experience in an active national police service with a current rank of at least Chief Superintendent, Deputy Commissioner or equivalent military rank of Colonel or above at senior administrative and strategic operational levels. Experience in a peace operation, UNHQ, or similar international organization is desirable. UN policing experience in a peace operation dealing with administrative and operational issues related to the day-to-day functioning of the police component is desirable. Qualifying years of experience are calculated following the graduation from the police academy or similar law enforcement training institution.

Language: English and French are the working languages of the United Nations Secretariat. For this post advertised, fluency in English (both oral and written) is required. Knowledge of an additional official UN language, preferably French, is desirable.

Assessment Method:

Evaluation of qualified candidates may include an assessment exercise which may be followed by a competency-based interview.

Special Notice:

Circulation of this Job Opening is limited to Member States. Only serving police officers who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointments are limited to service on posts reserved for active police officers who serve on secondment financed by the support account of peace operations. Police Officers in active duty currently on secondment and assuming a professional post or higher are not eligible to apply for other job openings. In order to increase female representation in the Police Division, Member States are highly encouraged to nominate qualified female candidates. If both male and female candidates were found equally qualified, preference will be given to female candidates.

Job Title: Senior Police Liaison Officer, P-5
Department/Office: Integrated Operational Teams
Location: NEW YORK
Posting Period: 01/04/2020 - 01/07/2020
Job Opening number: DPO/SEC2001P/P-5/02

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting:

While this position is administratively located in the Police Division (PD) of the Office of Rule of Law and Security Institutions (OROLSI), the incumbent reports to the Head of the Integrated Operational Team (IOT) in the Regional Offices. Both Regional Offices and ORLOSI are in the Department of Peace Operations (DPO). Additional information available in <https://police.un.org/en>

Responsibilities:

Within delegated authority, the Senior Police Liaison Officer will be responsible for the following duties:

- Provides support to police mandate implementation and law enforcement in peace operations.
- S/he provides advice on mission-specific and operation support issues requiring policy decisions; assists in developing and reviewing Mission Plans and Concepts of Operations for police components of peace operations; reviews the draft report of the Secretary-General to the Security Council and the General Assembly and other related issuances on the police components of peace operations; and, advises, facilitates and coordinates police issues requiring the involvement of Police Contributing Countries (PCCs).
- The incumbent also liaises with other offices within the Secretariat, peace operations and Permanent Missions of the PCC's within the guidelines of the PD; supports the Integrated Operational Team (IOT) and the PD in planning and integrating police elements into the development of Concepts of Operations and Operational Plans.
- Supports the PD in evaluating police plans and preparing expert police advice on mission operational matters; advises and facilitates the flow of critical information between DPO and missions to inform the planning, budget, and implementation processes.
- He/she represents the Integrated Operational Team (IOT) and PD in selected working groups, task forces and outside meetings; facilitates collaboration between the PD and other field mission components at the operational level; and, coordinates and integrates activities of police components in the field missions.

Competencies:

Professionalism: Demonstrated competence in police matters at the strategic and command levels; ability to identify issues, formulate opinions and provide recommendations through the use of sound judgment and applying expertise to solve a wide range of problems related to law enforcement; ability to work under pressure; good negotiation skills; knowledge of theories, concepts and approaches relevant to law enforcement, community safety and capacity-building;

good research, analytical and problem-solving skills; Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Leadership: Serves as a role model that other people want to follow; Empowers others to translate vision into results; Is proactive in developing strategies to accomplish objectives; Establishes and maintains relationships with a broad range of people to understand needs and gain support; Anticipates and resolves conflicts by pursuing mutually agreeable solutions; Drives for change and improvement; does not accept the status quo; Shows the courage to take unpopular stands; takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Vision: Identifies strategic issues, opportunities and risks; clearly communicates links between the Organization's strategy and the work unit's goals; generates and communicates broad and compelling organizational direction, inspiring others to pursue that same direction; conveys enthusiasm about future possibilities.

Qualifications:

Education: Advanced university degree (Master's Degree or equivalent) in Criminal Justice, Law or Political Science or another related field. A first level university degree with a combination of relevant academic qualifications and experience in police and peace operations may be accepted in lieu of the advanced university degree. Graduation from a police academy or similar law enforcement training institution is required.

Experience: Must be a senior professional police officer on active duty with the rank of Deputy Commissioner, Chief Superintendent or rank equivalent to full Colonel level. A minimum of 10 years of progressively responsible experience in police service, including experience at the command level, and experience in national law enforcement and police policy-making in the field and headquarters, experience in strategic and operational police management is required. Police training experience is desirable. Experience in UN peace operations, UNHQ, or similar international organization is desirable. Qualifying years of experience are calculated following the graduation from the police academy or similar law enforcement training institution.

Language: English and French are the working languages of the United Nations Secretariat. For this post, fluency in English (both oral and written) is required. Knowledge of a second official UN language, preferably French, is desirable.

Assessment Method:

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based assessment exercises, which may be followed by a competency-based interview depending on the result of the test.

Special Notice:

Circulation of this Job Opening is limited to Member States. Only serving police officers who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointments are limited to service on posts reserved for active police officers who serve on secondment financed by the support account of peace operations.

Police Officers in active duty currently on secondment and assuming a professional post or higher are not eligible to apply for other job openings. In order to increase female representation in the Police Division, Member States are highly encouraged to nominate



Job Title: Transnational and Organized Crime Expert, P-4
Department/Office: Strategic Policy and Development Section
Location: NEW YORK
Posting Period: 01/04/2020 - 01/07/2020
Job Opening number: DPO/SEC2001P/P-4/03

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting:

This position is located in the Strategic Policy and Development Section of the Police Division in the Office of Rule of Law and Security Institutions, Department of Peace Operations. The incumbent reports directly to the Chief of Section.

The overall objectives of the Police Division are to effectively direct police components in peace operations and special political missions; to strengthen the strategic direction, planning, and management of police components in peace operations; and, to work towards a shared understanding among all stakeholders on the future direction of police in peace operations. Additional information is available at <https://police.un.org/en>

Responsibilities:

Within delegated authority, the Transnational and Organized Crime Expert will be responsible for the following duties:

- Provides advice and substantive support to the Police Adviser on the specialist thematic issue of organized crime (including drug trafficking) related to police and law enforcement activities in peace operations.
- Assist in the development of guidelines, strategies, and police concepts of operations, and may be required to participate in the police aspects of negotiations.
- Conduct assessments of conflict and post-conflict police institutions and structures and make recommendations on the immediate short-term needs and the role of police in support of said needs.
- Focus on providing comprehensive transnational and organized crime analyses, establish close contacts and work in partnership with related entities, such as INTERPOL, EUROPOL, ASEANPOL, UNODC and other national and regional organizations that are operationally and technically involved in transnational and organized crime-related issues, and assist in promoting regional approaches to combating organized crime.
- The incumbent will provide realistic strategic advice and support to the Police Adviser and field missions to minimize the impact of the problems on the ground.
- Prepare strategic guidance on short- and long-term approaches to address the problems of transnational and organized crimes in specific countries; work closely with existing thematic experts; and, assist in developing partnerships for sustainable support to build local capacity in order to address the problem.
- Provide assistance in developing a training strategy for field missions with the objective to increase the pool of national experts in this thematic area.
- Perform all other required administrative functions pertaining to the operations of the components and the serving police officers.
- Work in close collaboration with other Office of Rule of Law and Security Institutions elements, as well as with the Regional Offices /DPO (including Integrated Operational Teams), Office of Military Affairs/DPO, Mission Management and Support Section, Department of Operational Support and all other Secretariat Departments and UN family agencies. Support and all other Secretariat Departments and UN family agencies.

- S/he will be required to make presentations and provide information to senior UN officials, as well as national officials, regarding substantive issues related to combating transnational organized crime and drug trafficking issues and make recommendations on actions to be undertaken.

Competencies:

Professionalism: In-depth knowledge of the issues related to transnational and organized crime. Ability to provide expert advice to the Police Adviser, as well as to managers across the Department/Division, on police issues. Conscientious and efficient in meeting commitments, observing deadlines and achieving results; and, motivated by professional rather than personal concerns. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Qualifications:

Education: Advanced university degree (Master's Degree or equivalent) in criminal justice, law, security or another relevant field. First level university degree in combination with qualifying experience in establishment of initiatives related to transnational and organized crime, police management or peace operations may be accepted in lieu of the advanced university degree. Graduation from a certified police academy or other similar law enforcement training institution is also required.

Experience: Work Experience: A minimum of seven years of progressively responsible experience in policing or other law enforcement functions at the rank of Superintendent, Lt. Col., equivalent or higher rank, including at least three years of addressing transnational and organized crime issues is required. Experience in peace operations, UN Headquarters or with other international organization is desirable.

Languages: English and French are the working languages of the United Nations Secretariat. For the post advertised, fluency in English (both oral and written) is required. Knowledge of French language is desirable.

Assessment Method:

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based assessment exercises, which may be followed by a competency-based interview depending on the result of the test.

Special Notice:

Circulation of this Job Opening is limited to Member States. Only serving police officers who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointments are limited to service on posts reserved for active police officers who serve on secondment financed by the support account of peace operations.

Police Officers in active duty currently on secondment and assuming a professional post or higher are not eligible to apply for other job openings. In order to increase female representation in the Police Division, Member States are highly encouraged to nominate qualified female candidates. If both male and female candidates were found equally qualified, preference will be given to female candidates.

Posts: 2
Posts
Department/Office: Strategic Policy and Development Section
Location: NEW YORK
Posting Period: 01/04/2020 - 01/07/2020
Job Opening number: DPO/SEC2001P/P-4/04

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting:

This position is located in the Strategic Policy and Development Section of the Police Division in the Office of Rule of Law and Security Institutions, Department of Peace Operations. The incumbent reports directly to the Chief of Section. The overall objectives of the Police Division is to effectively direct police components in peace operations and special political missions; to strengthen the strategic direction, planning and management of police components in peace operations; and, to work towards a shared understanding among all stakeholders on the future direction of police in peace operations. Additional information is available in <https://police.un.org/en>

Responsibilities:

Within delegated authority, the Policy Coordination Officer will be responsible for the following duties:

- Develop the full range of policies, guidelines, directives and procedures related to the deployment of police to peace operations, including those policies designed to facilitate the rapid deployment of police during the start-up phase of a peace operation.
- Participate in drafting principles and guidelines for the development and capacity enhancement of host-state police institutions, and the coordination of UN police, with host-state police and UN military.
- Participate in the Division's lessons learned activities and will be responsible for preparing detailed lessons learned reports so that policy developments incorporate best practices.
- Be responsible for on-going long- and short-term projects, including liaison with the Standing Police Capacity and to support the development of the Strategic Guidance Framework for International Police Peacekeeping, as well as other projects related to police reform and restructuring.
- With regard to the police components of peace operations, be responsible for developing new policies, directives and revising existing ones so that they respond to the actual needs of the police components.
- Provide advice to police components on implementation of policies, procedures and on mandate implementation.
- Coordinate closely with the Selection and Recruitment Section to continuously assess and revise the administrative, personnel and management policies and procedures of police components.
- Maintain regular contact with mission-based police components and will be required to work closely with the other elements of the Office of Rule of Law and Security Institutions as well as with Regional Offices, the Office of Military Affairs and Policy, Evaluation and Training Division of DPO, the Department of Operational Support and Department of Political and Peacebuilding Affairs, and particularly the UN Development Programme as part of the Global Focal Point for Police, Justice and Corrections areas in the rule of law in post-conflict and other

crisis situations.

- Performs other related duties as required.

Competencies:

Professionalism: Demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns. Proven research, analytical and evaluative skills, ability to draft policies, directives and guidelines; and ability to conduct independent research and analysis, identify issues, formulate concepts and options and make conclusions and recommendations. An ability to produce high quality work with limited supervision often in unfamiliar environments. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; adjusts priorities as required; Allocates appropriate amount of time and resources for completing work; Foresees risks and allows for contingencies when planning; Monitors and adjusts plans and actions as necessary; Uses time efficiently.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; Solicits inputs by genuinely valuing others' ideas and expertise; is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications:

Education: Graduation from a national police academy or similar law enforcement institution is required. Advanced university degree (Master Degree or equivalent) in the field of police science, criminal justice, law, international security studies or another related field is required. First level university degree in combination with relevant academic qualifications and experience may be accepted in lieu of the advanced university degree.

Experience: A minimum of seven years of progressively responsible experience in active police service with a rank of Superintendent or Lt. Colonel, with a significant specialization in policy development for police or other law enforcement agencies is required. Qualifying years of experience are calculated following the graduation from the national police academy or similar law enforcement institution. Experience in peace operations is desirable.

Languages: English and French are the working languages of the United Nations Secretariat. For this post, fluency in written and spoken English is required. Working knowledge of another UN official languages is an asset.

Assessment Method:

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based assessment exercises, which may be followed by a competency-based interview depending on the result of the test.

Special Notice:

Circulation of this Job Opening is limited to Member States. Only serving police officers who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointment is limited to service on posts financed by the support account for peace operations requiring active police service.

Police Officers in active duty currently on secondment and assuming a professional post or higher are not eligible to apply for other job openings. In order to increase female representation in the Police Division, Member States are highly encouraged to nominate qualified female candidates. If both male and female candidates were found equally

Job Title: Corrections Policy Officer, P-4
Job Title: Corrections Policy Officer
Department/Office: Policy and Training Team
Location: NEW YORK
Posting Period: 01/04/2020 - 01/07/2020
Job Opening number: DPO/SEC2001P/P-4/05

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting:

This post is located in the Department of Peace Operations (DPO), Office of Rule of Law and Security Institutions, Justice and Corrections Service. The Corrections Officer reports to the Chief of the Justice and Corrections Service or his/her designate.

Responsibilities:

Within delegated authority, the Corrections / Prison Advisory Officer will be responsible for the following duties:

- Providing advice and support to the Office of Rule of Law and Security Institutions and to DPO on corrections/prisons issues in peace operations.
- Formulating strategies and policies for corrections / prison activities in field missions as part of a comprehensive rule of law approach.
- Planning corrections / prisons aspects of peace operations and provides technical and operational guidance to field personnel.
- Monitoring and analyzing corrections / prisons issues in peace operations, identifying problems and propose solutions.
- Overseeing that preparation and dissemination of policies, lessons learned studies and other guidance materials, including for pre-deployment and personnel induction purposes.
- Participating in the design and delivery of corrections / prison related training for a wide range of corrections / prison stakeholders.
- Assisting Member States in developing a capacity to contribute corrections officers to peace operations.
- Performing other tasks, as required.

Competencies:

Professionalism: Ability to plan, support and provide advice on corrections/prisons reform activities. Knowledge of applicable international standards in the corrections/prisons area. Excellent conceptual, analytical and evaluative skills. Ability to conduct independent research and analysis, identify issues, develop lessons learned, identify best practices, formulate options and make recommendations. Excellent communication skills (written and verbal) including the ability to prepare succinct reports and guidelines and to articulate ideas in a clear and concise manner. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning & Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and

format to match audience; demonstrates openness in sharing information and keeping people informed.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joining responsibility for team shortcomings.

Qualifications:

Education: Advanced university degree (Master's degree or equivalent) in law or social sciences. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree. Graduation from a certified prison academy or other similar law enforcement training institution is desirable.

Experience: A minimum of seven years of progressively responsible professional experience in a corrections or prison setting is required. Performing functions at the rank of superintendent, service equivalent, or middle manager or above is desirable. International experience is required. Experience writing policy or technical documents is required. One year of professional experience providing technical assistance for strengthening corrections and or prison systems in a transitional, development, conflict or post-conflict setting outside the applicant's country of origin is desirable. Experience in one or more of following the prison sectors is desirable: strategic planning; policy development; training design and delivery; and prison security management. Qualifying years of experience are calculated following the receipt of the first level university degree recognized by the United Nations.

Language: English and French are the working languages of the United Nations Secretariat. For the post advertised, fluency in oral and written English is required. Knowledge of French is desirable. Knowledge of any other official United Nations language is desirable.

Assessment Method:

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based assessment exercises, which may be followed by a competency-based interview depending on the result of the test.

Special Notice:

Circulation of this Job Opening is limited to Member States. Only persons who have met the identified experience and who have received authorization and who are nominated by their National Authorities to apply for this Job Opening will be considered. Appointments are limited to service on posts financed by the support account of peacekeeping operations reserved for active-duty officers who serve on secondment. In order to promote gender balance female candidates are highly encouraged to apply.

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| Posts: | 2 |
| Job Title: | Police Officer, P-4 |
| Department/Office: | Mission Management and Support Section |
| Location: | NEW YORK |
| Posting Period: | 01/04/2020 - 01/07/2020 |
| Job Opening number: | DPO/SEC2001P/P-4/06 |

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting:

This position is located in the Mission Management and Support Section of the Police Division in the Office of Rule of Law and Security Institutions, Department of Peace Operations. The incumbent reports directly to the Chief of Section. The overall objectives of the Police Division are to effectively direct police components in peace operations and special political missions; to strengthen the strategic direction, planning, and management of police components in peace operations; and, to work towards a shared understanding among all stakeholders on the future direction of police in peace operations. Additional information available in <https://police.un.org/en>

Responsibilities:

Within delegated authority, the Police Officer will be responsible for the following duties:

- Provides advice and substantive support to the Police Division on police issues related to peace operations.
- S/he assists in the development of policies and strategies for all police dimensions in peace operations; participates in the police aspects of negotiations; develops police Concepts of Operations in support of integrated mission planning; conducts assessments of post-conflict police institutions and recommends on their immediate short-term needs and the role of UN police therein.
- The incumbent reviews and assesses more broadly the long-term institutional needs of post-conflict police institutions with a view to developing strategies and partnerships to ensure their long-term sustainable development; and, liaises with UN Agencies and Programmes, international and regional organizations, and Member State governments to ensure an effective and coordinated approach to the long-term institutional development of post conflict police institutions.
- S/he ensures the adherence of police components to their mandated tasks; advises and guides the components in their activities; evaluates and reviews components' progress; and, performs all other required administrative functions pertaining to the operations of the components and the serving police officers, ensuring the appropriate administration of police personnel, police mission budgets, and disciplinary cases related to police officers.
- The incumbent must be prepared to travel to the field at short notice. S/he works in close collaboration with counterparts from the Regional Offices (especially Integrated Operational Teams), Office of Military Affairs, Policy Evaluation and Training Division, Department of Operational Support and other offices in the Secretariat UN agencies.
- S/he conducts presentations and provides information and recommendations to senior UN officials and other national government officials regarding substantive police peace operations issues.

Competencies:

Professionalism: In-depth knowledge of issues related to the operations and support of police components in UN field missions; sound understanding of police planning, management, and administration; ability to provide seasoned advice on police administration and operational planning to senior UN and national government officials; versatile in planning a wide range of international police activities; excellent conceptual, analytical and evaluative skills; ability to conduct independent research and analysis, identify issues, formulate opinions and make conclusions and recommendations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications:

Education: Advanced university degree (Master's Degree or equivalent) in the field of Criminal Justice, Law, Political Science or related field. First level university degree with a combination of relevant academic qualifications and qualifying experience in police and peace operations may be accepted in lieu of the advanced university degree. Graduation from a police academy or a similar law enforcement institution is also required.

Experience: A minimum of seven years of progressively responsible experience in an active national police service with a current rank of at least Superintendent or Lt. Colonel, with a specialization in planning and implementing police operations and projects, monitoring and evaluation of complex police tasks and projects is required. At least one year of experience in a peace operation, UNHQ, or similar international institution is desirable. Qualifying years of experience are calculated following the graduation from the national police academy or similar law enforcement institution.

Languages: English and French are the working languages of the United Nations Secretariat. For this post advertised, fluency in English (both oral and written) is required. Knowledge of a second official UN language, preferably French, is desirable.

Assessment Method:

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based assessment exercises, which may be followed by a competency-based interview depending on the result of the test.

Special Notice:

Circulation of this Job Opening is limited to Member States. Only serving police officers who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointments are limited to service on posts reserved for active police officers who serve on secondment financed by the support account of peace operations. Currently serving active-duty seconded officers will not be considered eligible to be nominated for new vacant posts.

Police Officers in active duty currently on secondment and assuming a professional post or higher are not eligible to apply for other job openings. In order to increase female representation in the Police Division, Member States are highly encouraged to nominate qualified female candidates. If both male and female candidates were found equally qualified, preference will be given to female candidates.



Job Title: Police Officer, P-3
Department/Office: Mission Management and Support Section
Location: NEW YORK
Posting Period: 01/04/2020 - 01/07/2020
Job Opening number: DPO/SEC2001P/P-3/07

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting:

This position is located in the Mission Management and Support Section of the Police Division in the Office of Rule of Law and Security Institutions, Department of Peace Operations. The incumbent reports directly to the Chief of Section. The overall objectives of the Police Division are to effectively direct police components in peace operations and special political missions; to strengthen the strategic direction, planning, and management of police components in peace operations; and, to work towards a shared understanding among all stakeholders on the future direction of police in peace operations. Additional information available in <https://police.un.org/en>

Responsibilities:

Within delegated authority, the Police Officer will be responsible for the following duties:

- Provides advice and substantive support to the Police Division on issues related to the police components in peace operations.
- S/he ensures the adherence of police components to their mandated tasks; advises and guides police components in their activities; evaluates and reviews components' progress; and, undertakes all other tasks to ensure the proper administration and documentation of personnel-related requirements of the police components in the field.
- The incumbent advises and guides field missions on budgetary issues; acts as the principal focal point between Headquarters and field police components on administrative and coordination issues; conducts the initial assessment related to the preparation of operational plans for police components of peace operations; advises on police concepts of operations; participates in the preparation of planning contingencies for ongoing, downsizing and prospective future police components of peace operations; and, prepares background materials, briefing notes and talking points on police issues related to peace operations.
- S/he works in close coordination with counterparts in the Office of Military Affairs, representatives from Member States, Regional Offices (especially Integrated Operational Teams), Department of Operational Support, and other offices in the Secretariat and UN Agencies.

Competencies:

Professionalism: Demonstrated professional competence and mastery of police administration and police operational planning; knowledge of administrative, budgetary, financial or human resources policies and procedures; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; ability to conduct independent research and analysis, identify issues formulate options and make conclusions and recommendations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks

and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications:

Education: Advanced university degree (Master's Degree or equivalent) in the field of Criminal Justice, Law or Political Science or another relevant field. A first level university degree with a combination of relevant academic qualifications and sufficient experience in police and peace operations may be accepted in lieu of the advanced university degree. Graduation from a police academy or similar law enforcement institution is also required.

Experience: A minimum of five years of progressively responsible experience in an active national police service with a current rank equivalent to at least Chief Inspector or Major, and a specialization in police planning, is required. Experience in a peace operation, UNHQ, or similar international organization is desirable.

Language: English and French are the working languages of the United Nations Secretariat. For this post advertised, fluency in English (both oral and written) is required. Knowledge of a second official UN language, preferably French, is desirable.

Assessment Method:

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based assessment exercises, which may be followed by a competency-based interview depending on the result of the test.

Special Notice:

Circulation of this Job Opening is limited to Member States. Only serving police officers who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointments are limited to service on posts reserved for active police officers who serve on secondment financed by the support account of peace operations.

Police Officers in active duty currently on secondment and assuming a professional post or higher are not eligible to apply for other job openings. In order to increase female representation in the Police Division, Member States are highly encouraged to nominate qualified female candidates. If both male and female candidates were found equally qualified, preference will be given to female candidates.

Posts: 2
Job Title: Selection and Recruitment Officer, P-3
Department/Office: Selection and Recruitment Section
Location: NEW YORK
Posting Period: 01/04/2020 - 01/07/2020
Job Opening number: DPO/SEC2001P/P-3/08

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting:

This position is located in the Selection and Recruitment Section of the Police Division in the Office of Rule of Law and Security Institutions, Department of Peace Operations. The incumbent reports directly to the Chief of Section.

The overall objectives of the Police Division are to effectively direct police components in peace operations and special political missions; to strengthen the strategic direction, planning, and management of police components in peace operations; and, to work towards a shared understanding among all stakeholders on the future direction of police in peace operations. Additional information available in <https://police.un.org/en>

Responsibilities:

Within delegated authority, the Police Selection and Recruitment Officer will be responsible for the following duties:

- The incumbent conducts effective and timely selection, recruitment and rotation of police personnel for field missions, including Formed Police Units. The incumbent is directly involved in expanding the pool of qualified candidates for police personnel positions, developing a skill-based roster for senior police personnel, collaborating and coordinating with the Department of Field Support, Member States and Police-Contributing Countries (PCC's) on all matters related to deployment, extension and rotation of police personnel;
- He/she conducts substantive vetting of candidates to assess their suitability by analyzing curricula vitae, screening of candidates and conducting interviews by phone or video-teleconference;
- He/she develops extension and rotation strategies to meet the demand for police personnel and formed units in the field; establishes staggered police rotation plans in coordination with field missions and Member States to ensure continuity and stable strength in order to mitigate the potential adverse impact on mission mandate implementation and security and ensures strict adherence to established performance appraisal policies for any extension requests.
- He/she Coordinates and ensures the issuance of medical clearances by the UN Medical Services Division for police officers prior to their deployment to field missions; and, monitors and updates the medical tracking mechanism for police personnel.
- The incumbent is responsible for managing and participating in Selection Assistance and Assessment Teams (SAAT) and the Formed Police Unit Assistance Teams (FPAT); arranging and participating in pre-deployment visits to Member States.

Competencies:

Professionalism: Ability to identify issues, formulate opinions, present conclusions and offer recommendations. Ability to apply UN HR rules, regulations, policies and guidelines in work situations and prepare reports or rationals with respect to key administrative decisions. Motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations; is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications:

Education: Advanced university degree (Master's degree or equivalent) in law, criminal justice, police sciences, police administration and management or another related field. Graduation from a certified police academy or similar law enforcement training institution is required. A first level university degree in combination with relevant academic qualifications and qualifying experience may be accepted in lieu of the advanced university degree.

Experience: A minimum of five years of progressively responsible experience in active national police service with a rank of Major or Chief Inspector, other service equivalent or higher rank, including three years of practical experience in police administration and recruitment is required. Experience in a peace operation, UNHQ, or similar international organization is desirable.

Language: English and French are the working languages of the United Nations Secretariat. For this post advertised, fluency in English (both oral and written) is required. Knowledge of a second official UN language, preferably French, is desirable.

Assessment Method:

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based assessment exercises, which may be followed by a competency-based interview depending on the result of the test.

Special Notice:

Circulation of this Job Opening is limited to Member States. Only serving police officers who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointments are limited to service on posts reserved for active police officers who serve on secondment financed by the support account of peace operations.

Police Officers in active duty currently on secondment and assuming a professional post or higher are not eligible to apply for other job openings. In order to increase female representation in the Police Division, Member States are highly encouraged to nominate qualified female candidates. If both male and female candidates were found equally qualified, preference will be given to female candidates.