



F. No.21023/09/2018-PMA (Vol-II)
Government of India/भारतसरकार
Ministry of Home Affairs/गृहमंत्रालय
[Police Division-II]
PMA Cell

North Block, New Delhi, 110001
Dtd 18th March, 2019.

To
Director, IB
DsG(P) of Rajasthan, Maharashtra & Chandigarh

Subject:-: Nomination of Police Officers for deployment to UNMISS against the Due rotational vacancies – availability and relieving reg

Sir/Madam,

Kindly refer to this ministry's communications of even number dated 04.12.2018 and UN Police Division facsimile PD/633/19 dated 12.03.2019(copy enclosed) regarding deployment to UNMISS.

2. Police Division, UNHQ has intimated that the under-mentioned Police Officers will be deployed to UNMISS as IPOs tentatively on 05.04.2019:-

SAAT Rank No.	Designation	Name	State/Organization
27	Addl. SP	Ms. Kamal Shekhawat	Rajasthan
41	Inspr	Ms. Ragini Kumari	MHA
48	Dy.SP	Ms. Gopika Sheshdas Jahagirdar	Maharashtra
54	Inspr	Ms. Reena Yadav	Chandigarh
55	Dy.SP	Ms. Bharti Samantray	MHA

3. Therefore, It is requested to confirm the availability of the mentioned 05 officers by 25th March, 2019 and relive them for finalizing the travel arrangements to report on 01.04.2019 as their deployment to UNMISS has been planned for 05.04.2019.

4. The following points should be noted before reliving and deployment and also go through the facsimile received from Police division carefully (copy enclosed):


- **CASH:** They must bring sufficient cash (USD) to sustain two (2) weeks during the induction in a regional Centre or the Mission Area (at least \$100 per day). Officer's can't expect to receive MSA on the day of arrival and need to be able to pay for food and hotel. The MSA payments, including the final one are hindered with the lack of required national banking details of the UN Police officers back home. During the check-in, UN Police officer must provide the details of bank accounts in their own country i.e. Account Name, Account Number, Account Type (checking or saving), Bank Name, SWIFT code, IBAN number (if available) bank address, including city and country.

- **Travel Arrangements** :- The new incoming officers should arrive in Entebbe, Uganda, for 1-week pre-deployment induction training. They will proceed to UNMISS (Juba) by UN flight after the completion of the induction training. It is highly recommended to dispatch the accompanying luggage to Juba as the luggage transportation capacity from Entebbe to JUBA is limited.
- **VISA**: Please be advised that the officers have visa.
- **Vaccination Certificate** – Yellow Fever vaccination and malaria vaccination are mandatory and proof of immunisation must be produced at entry for all travellers.
- **Malaria**: Malaria Prophylaxis is required. Please see the Guidelines for UN Police Officers on assignment with peace keeping operations and the Travel Advisory which is attached to the travel authorisation.
- **Fragmentation VEST & HELMET**:- With reference to the guidelines for UN police officers on assignment with peace keeping operations and to the equipment list for police officers (list attached). Each Police officer must bring a fragmentation vest and Kevlar helmet for his/her personal protection. Failure to meet this requirement may result in the denial of the deployment.
- **In-Mission test in Language & Driving** – Police Officers are subject to in-mission assessment in driving skills. Police officers must have at least two years recent driving experience, and must be in possession of valid national or international civilian driving licenses. Police officers must present their valid national driving licences upon arrival in the mission area., The license should be valid during their service.
- **Online Courses** : Please be advised that the following online courses are mandatory for newcomer(s), and certificate will be needed for the check-in formalities upon their arrival. Certificates must be printed upon completion of courses, if a printer is not available, all staff may be able to log-on at one of the Mission computers to print the certificates upon arrival (Links given below):
 - ❖ **Basis and Advance Security** : <https://training.dss.un.org/consultants/index.php>
 - ❖ **Integrity** : <http://integrity.unodc.org>
 - ❖ **Prevention of workplace Harassment, Sexual Harassment, and Abuse of Authority in the workplace** : This course requires an individual use profile to be created in inspira – www.careers.un.org. Once created, select 'Main Menu' followed by 'Self service'. Followed by 'Learning', followed by 'My learning' then 'Browse Catalogue', select "Working for the UN", and then 'Mandatory Training' and finally the "Prevention o Workplace Harassment, Sexual Harassment, and Abuse of Authority in the Workplace" link.
- **The Check-In formalities** :- In order to facilitate the Check-in process, all Police officers should bring the following documents and have them available upon arrival"-
 - National Passport (official)with at least two years validity period
 - Travel authorisation
 - Visa authorization letter where applicable
 - "To Whom it May Concern" letter

- National driving licence with at least two years validity period
 - Home Banking account details (swift code, e-bank, address, account, etc)
 - Certificate of required vaccinations and malaria prophylaxis when required.
- The original receipt certifying depositing of their personal passport with the issuing authority in case of any passport held earlier.
- Relieving order/NOC issued by the **HOME DEPARTMENT** at the time of reporting at National UN CIVPOL Centre.
- Original Official Passport.
- **Recommended clothing & equipments as per the guide list.**
- In case any officer(s) fails to accept the offer for appointment, he/there will be debarred for 03 years for further deployment/detailment with any UN assignments /foreign courses.
5. The UN only pays subsistence allowance during the period of deployment within UN Mission area. The pay and allowances are to be paid by the lending authority. The officers may also be allowed to retain Government accommodation/telephone etc., if any held by them.
6. It must be ensured that the above police officer's have rendered 08 years of police service including training period and are clear from vigilance angle. They have to compulsorily get the uniform and bear the cost of uniform from their personal saving. They are entitled to carry 100 Kg. total baggage's, including hand/Cabin baggage.
7. It is, therefore, requested that after conveying the confirmation of availability, the above officers may be relieved to report to the Commandant, National UN CIVPOL Centre, 22nd Bn ITBP, Opposite Batra Hospital, New Delhi on **01.04.2019** to complete their travel formalities.

Yours faithfully,

Encl: As Above


(Harish Chandra Rai)
Under Secreary to Gol
☎: 23092527

Copy for information to :-

1. **The Commandant**, CIVPOL Centre, 22nd BN ITBP, Tigri, Madangir, New Delhi. . It may please be ensured that all the police officers during their deployment in UNMISS will wear single pattern of uniform only and an undertaking to this effect may be obtained from all officers. The Senior Most officer in the mission will be the contingent commander. All the officers may please be briefed accordingly.
2. **DS (UNP)** Ministry of External Affairs, Room No. 2029, A Wing, Jawaharlal Nehru Bhawan, New Delhi-11.
3. **SO (IT), MHA**, North Block- With request to upload on MHA website.(UN SAAT 2018-2020/ Police-II Division)

United Nations



Nations Unies


DEPARTMENT
OF PEACEKEEPING
OPERATIONS

DEPARTEMENT
DES OPERATIONS DE MAINTIEN
DE LA PAIX

OUTGOING FACSIMILE

Date: 12 March 2019

Reference: PD/ 633/19

TO: Permanent Mission of India to the United Nations	FROM: Luis CARRILHO Police Adviser and Director of the Police Division OROLSI/DPO UNHQ
ATTN: Thirugnana Sambandan, S. Police Adviser	<i>For</i> 
FAX NO: (212) 490-9656	FAX NO: (917) 367-2222
TEL NO: (212) 490-9660 + ext. 313	TEL NO: (212) 963-1293
SUBJECT: DEPLOYMENT TO UNMISS	
Total number of transmitted pages including this page: 4	
<ol style="list-style-type: none">1. Please be informed that five (05) Indian police officers have been finally cleared for the deployment to the UN Mission in the Republic of South Sudan (UNMISS). Deployment details are attached herewith. Recommended date of arrival at the Mission is 5 April 2019.2. Please be noted that new arrivals can be received by the Mission only during the weekends, hence if arrival of the above-mentioned officers has to be postponed, the formal notification should be forwarded to the Police Division without any delay. New date(s) of arrival will be communicated with the Permanent Mission in due course. <u>Arrival in the Mission without coordination with the Police Division must not be practiced.</u>3. UNMISS Travel Unit will issue the travel authorization and e-tickets and make all travel arrangements. We would be grateful if you could expedite the administrative and logistic procedures for the deployment. Enclosed please find recommended equipment list.4. <u>It should be noted that upon arrival in the Mission, the officers may be assigned any tasks in any region of South Sudan and any pillar of the UN Police Component, subject to operational need. UNMISS specificity demands from the UNPOL officers readiness to implement mandated tasks in harsh service conditions they may face in the Mission area.</u>5. TRAVEL ARRANGEMENTS: The new incoming officers should arrive in Entebbe, Uganda, for 1-week pre-deployment induction training. They will proceed to UNMISS (Juba) by UN flight after the completion of the induction training. It is highly recommended to dispatch the accompanying luggage to Juba as the luggage	

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transportation capacity from Entebbe to Juba is limited.

6. **VISA:** Please be advised that the officers have visa.
7. **CASH:** Police officers must bring sufficient cash (USD) to sustain one (1) week during the induction in Juba (we suggest US \$100 per day). Officers can't expect to receive MSA on the day of arrival and need to be able to pay for food and hotel.
8. **FRAGMENTATION VEST & HELMET:** With reference to the guidelines for UN police officers on assignment with peace keeping operations and to the equipment list for police officers (attached), we emphasise that each police officer must bring a fragmentation vest and Kevlar helmet for his/her personal protection. Failure to meet this requirement may result in the denial of the deployment.
9. **VACCINATION CERTIFICATE:** Yellow Fever vaccination is mandatory and proof of immunization must be produced at entry for all travellers.
10. **MALARIA:** Malaria Prophylaxis is required. Please see the Guidelines for UN police officers on assignment with peace keeping operations and the Travel Advisory which is attached to the travel authorization.
11. **IN-MISSION TEST IN LANGUAGE & DRIVING:** Police officers must have at least two years recent driving experience, and must be in possession of valid national or international civilian driving licenses. Police officers must present their valid national driving licences upon arrival in the mission area. The license should be valid during their service.

The Police Division wishes to remind the Permanent Mission that incoming police officers are subject to in-mission assessment in driving skills and English Language if they have not been cleared by a UN SAAT team. Please be advised that if any of them fails such assessments he/she will be repatriated at the expense of the national Government. Alternately, if he/she had successfully passed SAT tests earlier, only his/her driving skills will be re-examined. The officers, who return to the mission area within the 18/24-month period after their departure from that mission, are considered as those SAAT cleared.

12. **ONLINE COURSES:** Please be advised that the following online courses are mandatory for the newcomers, and certificates will be needed for the check-in formalities upon their arrival. Certificates must be printed upon completion of courses, if a printer is not available, all staff may be able to log-on at one of the Mission computers to print the certificates upon arrival in Entebbe (links given below):

Basic and Advance Security in the field : <https://training.dss.un.org/consultants/index.php>

Integrity Awareness: <https://integrity.unodc.org/iaun/index.html>

Prevention of Workplace Harassment, Sexual Harassment, and Abuse of Authority in the Workplace:

This course requires an individual user profile to be created in Inspira – www.careers.un.org. Once created, select 'Main Menu', followed by 'Self Service', followed by 'Learning', followed by 'My Learning, then 'Browse Catalog', select 'Working for the UN', and then 'Mandatory Training' and finally the "Prevention of Workplace Harassment, Sexual Harassment, and Abuse of Authority in the Workplace" link.

Best regards.

Drafted by: Ms. Shelter RUFU Police Recruitment Officer DC1 – 0780 shelter.rufu@un.org Tel: 12129635848	Cleared by: Mr. Ata YENIGUN Chief Selection and Recruitment Section Police Division/OROLSI/DPO
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RECOMMENDED CLOTHING AND EQUIPMENT GUIDELIST
FOR
UN POLICE OFFICERS ON ASSIGNMENT WITH UNMISS

Formal Uniform / Dress Uniform	Anti-flack jacket / ballistic vest and helmet
Field working uniform, light tan color suggested	Undershirts and shorts
Shoes, service uniform	Shorts
Boots, rubber	Socks
Boots, leather	Pullovers
Shirts/ t-shirts / jumpers with uniforms epaulettes, light tan color or khaki suggested	Towels
Raincoat / rain dress	Toiletries
Working Gloves	Sports clothes and shoes
National flag insignia	Civilian clothes
Sleeping mat	First-aid kit
Sleeping bag	Trauma Kit
Mosquito net and anti-malaria treatments	Water bottles (thermos type)
Rucksack small	Sun glasses
Rucksack large	Dust goggles and dust mask
Compass	Flashlight with spare batteries
Folding knife / leatherman kit (long / rigid blade knives will not be permitted)	Mess tins

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Deployment Details

Travel Details

Field mission: **UNMISS**
 Personnel type: **Individual Police Officer**
 Travel arrangement by: **Mission**
 Filter with nationality: **India**
 HR Vetting date: **27-Dec-2018 (IND-UNMISS-31555)**

Request type: **Normal Rotation**
 Planned deployment date: **05/04/2019**
 Tour of duty length (months): **12**
 Tracking Number: **IND-UNMISS-51304**
 Number requested: **5**

Candidate Details

<input checked="" type="checkbox"/>	Name	Vacancy Code	Vacancy Title	Index Number	Application Status	Rank	Passport Number	Expiry Date	Passport	Travelling with Weapon?	Visa Status	Country, City of Departure	Deployment Status
<input checked="" type="checkbox"/>	Bharati SAMANTRAY	VA-2018-217	Police Officer	10125881	Cleared	D.Supt	01510306	25-Dec-2020	Document	No	Visa not required	India, New Delhi	
<input checked="" type="checkbox"/>	Reena YADAV	VA-2018-217	Police Officer	793820	Cleared	Inspector	01491367	23-Dec-2023	Document	No	Visa not required	India, New Delhi	
<input checked="" type="checkbox"/>	Gopika Sheshdas JAHAGIRDAR	VA-2018-217	Police Officer	104338	Cleared	D/SUPT	01547827	20-Dec-2023	Document	No	Visa not required	India, New Delhi	Checked-Out
<input checked="" type="checkbox"/>	Kamal SHEKHAWAT	VA-2018-217	Police Officer	10125834	Cleared	Add.Supt	01444483	10-Dec-2021	Document	No	Visa not required	India, New Delhi	
<input checked="" type="checkbox"/>	Ragini KUMARI	VA-2018-217	Police Officer	10125833	Cleared	Inspector	01572248	13-Dec-2020	Document	No	Visa not required	India, New Delhi	

[Download Fax](#)

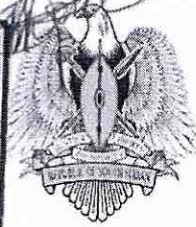
Record Information

12-Mar-2019 02:55:19 PM
 12-Mar-2019 02:55:17 PM

Modified By RUFU, Shelter Tsitsi
 Modified By, UNPOL management

Arrival T-SUP

visa upon arrival has been approved for (05) five persons



THE REPUBLIC OF SOUTH SUDAN

MINISTRY OF FOREIGN AFFAIRS & INTERNATIONAL COOPERATION

HEADQUARTERS

Ref: RSS/MFA&IC/J/3/DG/PRO/02/19

6th February, 2019

Director General of Nationality, Passports and Immigration,
Ministry of Interior, Juba

Subject: Request for Entry Visa upon Arrival

Dear Sir,

The Ministry of Foreign Affairs and International Cooperation has the honor to forward a request from the United Nations Mission in South Sudan (UNMISS) to your esteemed office, dated 04th February, 2019. With reference, UNMISS/DMS/HRM.21.01/P/EA/19.0038. The (UNMISS) requests for an entry visas for five (05) of its UN police personnel, they are expected to arrival Juba between 31st March to 02nd June 2019. and whose names and passports details are attached?

The Ministry hereby requests the issuance of the visas upon arrival at Juba International Airport.

Please accept the assurances of our highest consideration.

MP. Deng Kuethpiny Mayar
For/ Undersecretary

SIR IGP

I pass to your office
for your final approval
and thanks



PASS TO DR.
DxPI - GASSIOBL



D of Immigration

I for action and thanks
12.2
2019



Ref: UNMISS/DMS/HRM.21.01/P/EA/19.0038

The United Nations Mission in South Sudan ("UNMISS") presents its compliments to the Ministry of Foreign Affairs ("MOFA") and International Cooperation of the Republic of South Sudan.

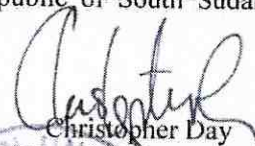
UNMISS wishes to inform MOFA that the individuals named below are being assigned to UNMISS and requests the Government to permit the below named UN Police Personnel to enter Republic of South Sudan free of charge and without any restrictions, as detailed below: **Estimated arrival date between 31st March to 02nd June 2019.**

No	Name	Nationality	Functional Title	Passport No.	Date of Issue	Expiry Date
1.	Reena YADAV	Indian	Police Advisor	01491367	24/12/2018	23/12/2023
2.	Gopika Sheshdas JAHAGIRDAR	Indian	Police Advisor	01547827	21/12/2018	20/12/2023
3.	Kamal SHEKHAWAT	Indian	Police Advisor	01444483	11/12/2018	10/12/2021
4.	Bharati SAMANTRAY	Indian	Police Advisor	01510306	26/12/2018	25/12/2020
5.	Ragini KUMARI	Indian	Police Advisor	01572248	14/12/2018	13/12/2020

The United Nations Mission in South Sudan avails itself of this opportunity to renew to the Ministry of Foreign Affairs and International Cooperation of the Republic of South Sudan the assurances of its highest consideration.

The Undersecretary
Ministry of Foreign Affairs and International Cooperation
Government of the Republic of South Sudan
Juba
Republic of South Sudan




Christopher Day
OIC, Human Resource Section
4 February 2019