

No. V-17013/31/2021-PR
Government of India
Ministry of Home Affairs
Women Safety Division

Major Dhyan Chand National Stadium,
India Gate Circle, New Delhi-110001
October 18, 2022

To

1. **The Chief Secretary of all States/UTs**
2. **ACS/Principal Secretary/Secretary (Home) of all States/UTs**
3. **DG/IG Prisons of all States/UTs**

Sub: 'Modernisation of Prisons' Project – Implementation of CNA guidelines and designation of Implementing Agency by States/UTs.

Madam/Sir,

Please refer to this Ministry's letter No. V-17013/31/2021-PR dated the 5th April, 2022 vide which it was informed that as part of ongoing support to the States and UTs in Prison Administration, MHA has decided to provide financial assistance to all States and UTs through the 'Modernisation of Prisons' project for a period of five years starting from FY 2021-22, for using modern-day security equipments in Prisons and to facilitate the task of reformation of prisoners, including setting up of High Security Prisons in some States. A copy of the guidelines for implementation of the above project was also shared with the States and UTs and is available on MHA's website as well.

2. As you may be aware, the Department of Expenditure (DoE), Ministry of Finance has issued the revised procedure for flow of funds under Central Sector Schemes, vide OM No. 1(18)/PFMS/FCD/2021 dated the 9th March, 2022. In terms of the revised instructions, every Ministry/ Department has to designate a Central Nodal Agency (CNA) for implementing the Central Sector Scheme. The CNA will open a Central Nodal Account in a scheduled commercial bank.

3. For the 'Modernisation of Prisons' project, the Ministry has designated the National Crime Records Bureau (NCRB), New Delhi as the **Central Nodal Agency**, who has since opened a Central Nodal Account with Canara Bank.

4. In terms of the CNA Guidelines, the States/UTs are now required to designate an Implementing Agency/**Sub Agency (SA)** as the nodal agency of the State responsible for implementing the Modernisation of Prisons project. The SA will be required to **open a Zero Balance subsidiary Account** with the CNA's Bank i.e. Canara Bank.

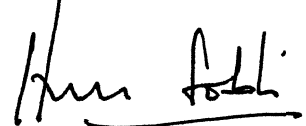
5. NCRB will map the designated SA on PFMS and will release the funds to the States. NCRB will coordinate with/assist the States and UTs in this process. Shri Prashun Gupta, Deputy Director (CCTNS-II), NCRB has been designated as the nodal officer for matters relating to management of CNA account for 'Modernisation of Prisons' project. He can be contacted for any assistance/clarification in the matter at email id prashun@ncrb.gov.in and phone number 011-26735637.

6. You are accordingly requested to designate a Subordinate Agency (SA) for Modernisation of Prisons project and share the relevant details with NCRB and MHA in the template placed at Annexure-I for completing the activities under CNA Guidelines.

7. In case of those States who have already received the first installment of funds under the Modernisation of Prisons project in the financial year 2021-22, the unspent balance is to be returned to the designated CNA, i.e. NCRB and the funds deposited in the CNA account will be re-allocated to the State/UT in the Subordinate Agency Account in accordance with CAN guidelines. Future installments shall be released to the SA Account of the State/UT on utilisation of 75% of the funds by the concerned implementing agency.

8. An early action in the matter by all concerned is requested.

Yours sincerely,



(Arun Sobti)

Deputy Secretary (PR & ATC)

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**Details required for registration of Subordinate Agency for the Project
Modernisation of Prisons**

S.No.	Parameter	Details
Subordinate Agency for <State/UT>		
1	Name of State/ UT	
2	Name of designated Central Nodal Agency	
3	Type of Registration (Pick one) <ul style="list-style-type: none"> • State Government Department • State Government PSU • Statutory Bodies of State Government • Registered Societies of State Government • State Government Institutions 	
4	PAN No. (if available)	
5	Act/Registration No. (If available)	
6	Date of Registration (dd/mm/yyyy) (if applicable)	
7	Registering Authority (Pick one) <ul style="list-style-type: none"> • Registrar of Companies • Registrar of Cooperative Societies • Registrar of Societies • Sub-Registrar • Any other 	
8	TIN No.	
9	TAN No.	
10	GST No. (max. 15 characters)	
11	Address of the designated agency	
A	Block No/Building/Village/Name of Premises	
B	Road/Street/Post Office	
C	Area/Locality	
D	City	
E	State	
F	District	
G	Pin Code	
12	Name of the Nodal Officer	
13	Designation	

14	Phone No (Between 5 to 12 digits)	
15	Mobile No	
16	Email Address	
Bank Details		
1.	Bank Name	
2.	Branch Address	
3.	Branch Name	
4.	IFSC Code	
5.	Bank Account No	
6.	Agency Name as per Branch (Beneficiary Name)	

Supporting Document

- 1 Cancelled Cheque of the agency's bank account
- 2 Copy of TIN No
- 3 Copy of TAN No
- 4 Copy of PAN Card
- 5 Copy of Certificate of Incorporation / Registration
- 6 Copy of GST

Signature
Authorized Signatory
Official stamp