

No.21023/03/2024-PP(Part.2) / 1125

Government of India  
Ministry of Home Affairs  
Police-II Division  
(Pers - Policy Section)

\*\*\*\*\*

North Block, New Delhi  
Dated the 27<sup>th</sup> December, 2024

To

1. The Secretaries to Government of India
2. The Chief Secretaries and DsG(P) of all States / UTs.
3. The Directors - IB/CBI/SVPNPA/SPG/NEPA/NICFS/CFSL/DCPW/NTRO.
4. The DsG -BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB/NCB/NIA/Assam Rifles

**Subject :- Call for Nominations for the seventh (English) United Nations Police Women Command Development Course – reg.**

Sir/Madam,

Permanent Mission of India to the United Nations (PMI to UN) has informed about the invitation received from the UN for up to two senior women police officers for the seventh (English) United Nations Police Women Command Development Course scheduled in May 2025 at the United Nations Global Service Center, Brindisi, Italy as per eligibility criteria mentioned below:-

- (a) Rank : Chief or Senior Superintendent, Colonel, equivalent or above.
- (b) Number of years of service ; a minimum of 10 years of experience, including 7 years at senior policy making level;
- (c) Previous command experience : Practical experience of commanding police regional infrastructure/unit or division/department in the headquarters is required.
- (d) Graduation from a certified police academy or similar law enforcement training institution
- (e) Commitment of the nominee to develop, if selected for an available opportunity;
- (f) Minimum of a Bachelor's degree;
- (g) Ability to easily read, speak, understand and write in English; and
- (h) The nominated candidate should not have participated in previous United Nations Police Women Command Development Courses.

2. The course will be held in May 2025 at the United Nations Global Service Center, Brindisi, Italy. The aim of the course is to prepare the participants for deployment in UN Peace operations. **No fixed slot from India is available. It is an open invitation for all members' states of UN.** The candidates should have a broad experience of police service, and are selected to serve as a police officer in an international peace support operation. The recommended nominees by Government of India will be selected by the UN. The selection process considers a balance in professional and organizational backgrounds.

3. The United Nations will cover costs associated with the travel, accommodation and meals for the participants of the course. Please note that air travel is restricted to economy class only and must be both approved and purchased by the United Nations.

10/10/20

Government of India  
Ministry of Health & Family Welfare  
New Delhi

Subject: Community Development Course  
Reference: ...

The Government of India, Ministry of Health & Family Welfare, New Delhi, is pleased to inform you that the Government of India has decided to launch a Community Development Course for the benefit of the people of India. The course will be held in the form of a series of lectures and practical sessions. The course will be held in the form of a series of lectures and practical sessions. The course will be held in the form of a series of lectures and practical sessions.

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4. The nomination of eligible and suitable women officers in the rank of DIG/SP active in police service for the above said courses may be forwarded through proper channel to this Ministry by **15<sup>th</sup> January 2025** along with the requisite documents duly signed and completed in all aspects as mentioned in Annexure-I & II. The nominations without Vigilance clearance and Cadre Clearance (for all Officers) from respective Ministries/Departments/State or UT/Organizations' shall be summarily rejected. Applications received through proper channel only i.e. through Home Department (State)/ approval of Head of Organization/ UT division in case of AGMUT cadre officers, will be entertained. **Applications received after the deadline specified i.e. 15.01.2025 will not be considered.**

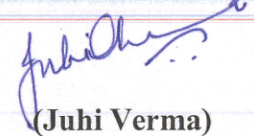
5. The duly completed and signed Bio-data, HR certificate, Nomination Form for the UNPOL Women Command Development Course, History Profile/P.11 Form, Personal Employment and Academic Accreditation Form, copy of passport (first page) along with the forwarding letter including APAR/ACR gradings for the Last Five Years(Mandatory) of the nominated candidates are required to be submitted (PDF format only) through email at [police2-un@mha.gov.in](mailto:police2-un@mha.gov.in) before the last date of submission of nominations as mentioned above.

6. Nominating governments/organizations are advised to submit a maximum of 10 nominations. If more than 10 nominations are received, only the first 10 will be considered. Each candidate may apply for only one course from the circulated list, and nominating governments/organizations must verify this before forwarding nominations to the Ministry.

7. As a part of Digital India initiative, all the required documents are to be sent in digital mode only (to above mentioned email) and no hard/physical copies are required.

Yours faithfully,

Encl As above



(Juhi Verma)

Director (P&C)

Tel. No.: 011-2309 3301

Copy to:

1. The Chief Secretaries of UTs and Commissioner of Police, Delhi:- Kindly be noted that the nominations are to be submitted through UT Division, MHA only.

2. The Commissioner of Police, Mumbai, Kolkata, Chennai and Bangalore:- Kindly be noted that the nominations are to be forwarded through respective State Government only.

3. JS(UNP), MEA, JNB (A-wing), New Delhi-110011.

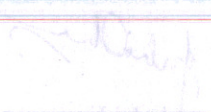
4. SO (IT), MHA : With the request to upload the above communication on MHA website (Police Division-II(UN Courses/Workshops) and also under "what's new.

The following information is provided for the purpose of providing information to the public regarding the process of the selection of candidates for the position of Deputy Secretary of the Ministry of Health and Family Welfare, Government of India. The information is provided in accordance with the provisions of the Right to Information Act, 2005. The information is provided in accordance with the provisions of the Right to Information Act, 2005. The information is provided in accordance with the provisions of the Right to Information Act, 2005.

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(Signature)



Ministry of Health and Family Welfare  
Government of India  
New Delhi - 110 002

End as above

The following information is provided for the purpose of providing information to the public regarding the process of the selection of candidates for the position of Deputy Secretary of the Ministry of Health and Family Welfare, Government of India. The information is provided in accordance with the provisions of the Right to Information Act, 2005. The information is provided in accordance with the provisions of the Right to Information Act, 2005. The information is provided in accordance with the provisions of the Right to Information Act, 2005.

**Requisite requirements**

- A. Personal details as per **Annexure-II** along with **APAR/ACR gradings of Last Five Years(Mandatory)**. **No hard copies of APAR/ACR are required to be sent.**
- B. Hand written forms will not be entertained/accepted. Bio-data Forms must be duly signed and authorized by the recommending authority.
- C. The nominations without Vigilance clearance and Cadre Clearance (for all Officers) from respective Ministries/Departments/State or UT/Organizations' shall be summarily rejected.
- D. Applications through proper channel only i.e. through Home Department (State) and approval of Head of Organization will be entertained. Applications received after the deadline specified will not be considered.
- E. Concerned authorities may please ensure and advice their officers not to make any direct queries with this ministry or UNHQ regarding selection. This ministry will not entertain personal queries from individual applicants.



**BIO- DATA Proforma**

**ANNEXURE-II**

1. Name of Post Applied/Course

2. Duration of the course

3. Name of the Officer(as per official documents)

4. Designation/Rank, Organization, Pay scale/level

5. Present Place of Posting

6. In the case of officers on Deputation with other organization:-

Name of Parent Organization

Name of organization presently employed

Date of Deputation

Expected Date of repatriation to parent cadre/organization

7. NoC from Parent Cadre (if on deputation) mandatory :Yes/No/NA

8. Date of Birth

9. (a) Education qualification

(b) Required qualification as per applied job/posts(Yes/NO)

10. Date of Joining Police Service

11. Date of Superannuation

12. Service/Cadre/Batch:-

13. Previous UN Experience

14. Other Foreign/international Experiences

15 Contact Details: Telephone No

Office

Residence

Mobile

E-mail

16. APAR/ACR Gradings of Last 05 years (mandatory):-

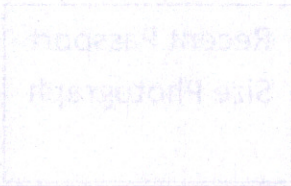
Assessment Year	Gradings

17. Outstanding Achievements, if any

18. Last Five(years) work profile/experiences

I hereby certify that, i fulfill the eligibility requirement notified for the post applied for

Signature of applicant



1. Name of Post Applicant
2. Duration of the course
3. Name of the Director (for official documents)
4. Institution Rank, Organization, Post, rank, level
5. Present Place of Posting
6. In the case of officers on deputation with other organizations:
  - Name of former Organization
  - Name of institution presently engaged
  - Date of deputation
  - Expected date of reversion to parent cadre/position
7. Not from item 6, give (i) on deputation authority, if any
8. Date of birth
9. (a) Education qualification  
(b) Required qualification as per applied jobpost(s)
10. Date of joining Police Service

11. Date of registration

12. Nature of registration

13. Reason for registration

14. Other particulars not mentioned

15. Contact Details: Telephone No.

Office

Residence

Mobile

E-mail

16. Declaration: I hereby declare that I am fit and healthy to undertake the duties of the post applied for.

17. Outstanding dues: Nil

18. Last five years work profile/achievements

I hereby declare that I will be available to join the post applied for on the date specified below.

Date: \_\_\_\_\_



(5)

HR CERTIFICATE

It is certified that \_\_\_\_\_ was neither convicted nor currently under investigation or being prosecuted for any criminal offence including violation of International Human Rights Law and International Humanitarian Law. It is also to certify that Government/Org. of .....(concerned state/Org,) is aware that there is no allegation against him/her as such and he/she has not committed or even involved, by act or omission, the commission of any act that may amount of violations of International Human Rights Law and International Humanitarian Law.

To be signed by an officer  
Not below the rank of DIG/Director



# United Nations Nations Unies

HEADQUARTERS | SIEGE | NEW YORK, NY 10017

FAX

Date: 19 December 2024

Reference: UNHQ-PD-Fax-

<b>TO:</b> Permanent Mission to the United Nations <b>ATTN:</b> Police Adviser/ Focal Point <b>INFO:</b>	<b>FROM:</b> Faisal Shahkar Police Adviser and Director of the Police Division, OROLSI/ DPO
<b>SUBJECT: Call for Nominations for the seventh (English) United Nations Police Women Command Development Course</b>	
Total number of transmitted pages including this page: 3	
<p>1. The Police Division of the Office of Rule of Law and Security Institutions in the United Nations Department of Peace Operations presents its compliments to the Permanent Mission to the United Nations and has the honour to request the nomination of up to two senior women police officers for the seventh (English) United Nations Police Women Command Development Course. The course will be held in May 2025 at the United Nations Global Service Center, Brindisi, Italy.</p> <p>2. In support of the United Nations goal of 50/50 gender parity, the Police Division developed a United Nations Women Command Development Course to identify, mentor, train and prepare a women-only United Nations Police (UNPOL) Command Cadre composed of Member State - nominated senior-ranking women police officers who fulfil all of the requirements for leadership positions as Heads and Deputy Heads of Police Components as well as strategic middle management posts.</p> <p>3. The participants who successfully complete the course are admitted to the UNPOL Women Command Cadre, a talent pipeline aimed at fast tracking the nomination of senior women police officers to the Senior Police Leadership Roster (SPLR) and for job vacancies for senior-level seconded positions and contracted professional posts.</p> <p>4. Note that when nominated for any job vacancies or any rostering exercise, the members of the Cadre will still need to undergo selection and recruitment processes to become part of the UNPOL rosters or for job vacancies they apply for or for which their country nominates them.</p> <p>5. The Police Division wishes to replenish, sustain and further expand the current Command Cadre and as such the seventh (English) UNPOL Women Command Development Course.</p> <p>6. During 2017 and 2024, six regional courses were conducted in Ethiopia, Malaysia, Senegal, Jordan, Italy and Uganda.</p> <p>7. Nominating Member States are encouraged to regularly nominate the nominees for available positions they qualify for in United Nations Peace Operations, during the UNPOL recruitment campaign.</p> <p>8. <b>The nominated senior women police officers need to meet the following <u>criteria</u>:</b></p> <ul style="list-style-type: none"><li>• Rank: Chief or Senior Superintendent, Colonel, equivalent or above.</li><li>• Number of years of service: a minimum of 10 years of experience, including 7 years at senior policy</li></ul>	

making level;

- Previous command experience: Practical experience of commanding police regional infrastructure/unit or division/department in the headquarters is required;
- Graduation from a certified police academy or similar law enforcement training institution
- Commitment of the nominee to deploy, if selected for an available opportunity;
- Minimum of a Bachelor's degree;
- Ability to easily read, speak, understand and write in English; and
- The nominated candidate should not have participated in previous United Nations Police Women Command Development Courses.

9. Please submit the completed documents for each nominated candidate via email, as follows:

- Nomination Form for the UNPOL Women Command Development Course
- History Profile/ P.11 Form
- Personal Employment and Academic Accreditation Form
- Copy of passport (first page)

10. All nominations must be received no later than 30 January 2025. The nominated candidates will undergo a selection process and those selected to participate in the course will be informed by 16 February 2025.

11. The United Nations will cover costs associated with the travel, accommodation and meals for the participants of the course. Please note that air travel is restricted to economy class only and must be both approved and purchased by the United Nations.

12. You are hereby kindly requested to facilitate and support the nomination of your candidate by completing the attached forms. You are also kindly requested to identify a Police Gender Focal Point in your national police institution with whom we can liaise to provide more information and guidance throughout this initiative. Please send us the contact details of your focal point together with the submission of your nominations.

13. Contacts: For further information please contact the following people:

- Ms. Prossy Namale ([prossy.namale@un.org](mailto:prossy.namale@un.org))
- Ms. Catherine Rompato-Arifagic ([rompato@un.org](mailto:rompato@un.org))

Best regards.



# Nomination Form



Please PRINT all necessary information. An electronic copy of the form can be obtained by contacting the persons listed on the last page.

Nomination for: **Seventh (English) UNPOL Women Command Development Course**

Family name/Surname (as it appears in passport)		
First name (as it appears in passport)		
Address		
Phone number, starting with country code		
Fax number, starting with country code		
Cellular phone number, starting with country code		
E-mail		
City and country of birth		
Date of birth (day/month/year)	Male <input type="checkbox"/>	Female <input type="checkbox"/>
Emergency contact		
Citizenship (passport-issuing country)		
Place of issuance of passport		
Passport number	Valid until:	
Place of departure to course venue (international airport)		
Place to return from course venue (international airport)		
Request for funding support	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Police Rank	
Job Title	
<p>Brief professional history: Describe main duties and responsibilities (maximum of 300 words).</p> <p>Please attach your:</p> <p><b>1. Personal History Profile (PHP) / P11</b></p> <p><b>2. Employment and Academic Certification</b></p>	<p><b>Academic qualification (degree, awarding institution, year):</b></p> <p><b>Date of entry in police (day/month/year):</b></p> <p><b>Job experience (post, area, duties, duration):</b></p>
<p>Please confirm your commitment to be deployed to a United Nations peace operation (minimum one year) if selected.</p>	<p><b>Miscellaneous (awards/honours, fluency in English or French):</b></p> <p><input type="checkbox"/> YES, I confirm commitment to deploy to a United Nations peace operation if selected.</p>

**Applications are to be authorised by the applicant's authorities:**

- Certifying that the nominated senior women police officers need to fulfil the following criteria:
  - ✓ Rank: Chief or Senior Superintendent, Colonel, equivalent or above.
  - ✓ Number of years of service: a minimum of 10 years of experience, including 7 years at senior policy making level;
  - ✓ Previous command experience: Practical experience of commanding police regional infrastructure/unit or division/department in the headquarters is required;
  - ✓ Graduation from a certified police academy or similar law enforcement training institution;
  - ✓ Commitment of the nominee to deploy, if selected for an available opportunity;
  - ✓ Minimum of a Bachelor's degree;
  - ✓ Ability to easily read, speak, understand and write in English; and
  - ✓ The nominated candidate should not have participated in previous United Nations Police Women Command Development Courses.

Name:	
Please confirm that the commitment that the country is committed to nominating the candidate for a command position in a United Nations peace operation.	<input type="checkbox"/> Yes, I confirm the commitment that the country is committed to nominating the candidate for a command position in a United Nations peace operation.
Signature:	
Clarification of signature, incl. rank/title	
Address:	
Phone number:	Fax number:
E-mail:	
Date:	

**Checklist for the nomination package:**

- Nomination form

- Personal History Profile (PHP)
- Employment and Academic Accreditation
- Copy of passport

**Please note that incomplete documents will not be accepted.**

**Please send this nomination form by e-mail by 30 January 2025 to:**

**Ms. Prossy Namale, Gender Affairs Officer**

Police Division in the Department of Peace Operations' Office of Rule of Law and Security Institutions

Email: [prossy.namale@un.org](mailto:prossy.namale@un.org)

**and:**

**Ms. Catherine Rompato Arifagic, Special Assistant to the Chief of Standing Police Capacity**

Police Division in the Department of Peace Operations' Office of Rule of Law and Security Institutions

E mail: [rompato@un.org](mailto:rompato@un.org)



**INSTRUCTIONS**

Please answer each question clearly and completely. TYPE OR PRINT LEGIBLY. Read carefully and follow all directions.

**UNITED  NATIONS**

Do not Write in This Space

**PERSONAL HISTORY**

1. Family name		First name		Middle name		Maiden name, if any		
2. Date of (day/month/yr) Birth		3. Place of birth		4. Nationality(ies) at birth		5. Present Nationality(ies)		
7. Height		8. Weight		9. Marital Status: Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced <input type="checkbox"/>				
10. Entry into United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. (a) Are there any limitations on your ability to perform in your prospective field of work? YES <input type="checkbox"/> NO <input type="checkbox"/> (b) Are there any limitations on your ability to engage in all travel? YES <input type="checkbox"/> NO <input type="checkbox"/>								
11. Permanent address				12. Present address		13. Office Telephone No. ( )		
Telephone No. ( )				Telephone/Fax No. ( )		14. Office Fax No. ( )		
15. Do you have any dependent children? YES <input type="checkbox"/> NO <input type="checkbox"/> If the answer is "yes", give the following information:								
Name of Children		Date of Birth (day/mo/year)		Place of Birth		Nationality		
Gender								
15. (a) Name of Spouse								
16. Have you taken up legal permanent residence status in any country other than that of your nationality? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", which country?								
17. Have you taken any legal steps towards changing your present nationality? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", explain fully:								
18. Are any of your relatives employed by a public international organization? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", give the following information:								
NAME		Relationship		Name of International Organization				
19. What is your preferred field of work?								
20. Would you accept employment for less than six months? YES <input type="checkbox"/> NO <input type="checkbox"/>				21. Have you previously submitted an application for employment and/or undergone any tests with U.N.? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, when?				
22. KNOWLEDGE OF LANGUAGES. What is your mother tongue?								
OTHER LANGUAGES	READ		WRITE		SPEAK		UNDERSTAND	
	Easily	Not Easily	Easily	Not Easily	Fluently	Not Fluently	Easily	Not Easily
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. For clerical grades only Indicate speed in words per minute				List any office machines or equipment and computer programmes you use.				
	English	French	Other languages					
Typing								
Shorthand								

24. EDUCATION, Give full details – N.B. Please give exact titles of degrees in original language. Please do not translate or equate to other degrees.

A. University or equivalent

NAME, PLACE AND COUNTRY Please give complete address.	ATTENDED FROM/TO		DEGREES and ACADEMIC DISTINCTIONS OBTAINED	MAIN COURSE OF STUDY
	Month/Year	Month/Year		

B. SCHOOLS OR OTHER FORMAL TRAINING OR EDUCATION FROM AGE 14 (e.g., high school, technical school or apprenticeship)

NAME, PLACE AND COUNTRY Please give complete address.	TYPE	YEARS ATTENDED		CERTIFICATES OR DIPLOMAS OBTAINED
		FROM	TO	

25. LIST PROFESSIONAL SOCIETIES AND ACTIVITIES IN CIVIC, PUBLIC OR INTERNATIONAL AFFAIRS

26. LIST ANY SIGNIFICANT PUBLICATIONS YOU HAVE WRITTEN (DO NOT ATTACH)

27. EMPLOYMENT RECORD: Starting with your present post, list in REVERSE ORDER every employment you have had. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. If you need more space, attach additional pages of the same size. Give both gross and net salaries per annum for your last or present post.

A. PRESENT POST (LAST POST, IF NOT PRESENTLY IN EMPLOYMENT)

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
		STARTING	FINAL	
NAME OF EMPLOYER:		TYPE OF BUSINESS		
ADDRESS OF EMPLOYER:		NAME OF SUPERVISOR		
		NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING	

DESCRIPTION OF YOUR DUTIES:

B. PREVIOUS POSTS (IN REVERSE ORDER)

FROM		TO		SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:	
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL				
NAME OF EMPLOYER:				TYPE OF BUSINESS:			
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:			
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:		REASON FOR LEAVING:	
DESCRIPTION OF YOUR DUTIES							
FROM		TO		SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:	
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL				
NAME OF EMPLOYER:				TYPE OF BUSINESS:			
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:			
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:		REASON FOR LEAVING:	
DESCRIPTION OF YOUR DUTIES							
FROM		TO		SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:	
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL				
NAME OF EMPLOYER:				TYPE OF BUSINESS:			
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:			
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:		REASON FOR LEAVING:	
DESCRIPTION OF YOUR DUTIES							

28. HAVE YOU ANY OBJECTIONS TO OUR MAKING INQUIRIES OF YOUR PRESENT EMPLOYER? YES  NO

29. ARE YOU NOW OR HAVE YOU EVER BEEN A CIVIL SERVANT IN YOUR GOVERNMENT'S EMPLOY? YES  NO   
If answer is "yes", WHEN?

30. REFERENCES: List three persons, not related to you, and are not current United Nations staff members, who are familiar with your character and qualifications.  
*Do not repeat names of supervisors listed under Item 27.*

FULL NAME	FULL ADDRESS	BUSINESS OR OCCUPATION

31. STATE ANY OTHER RELEVANT FACTS. INCLUDE INFORMATION REGARDING ANY RESIDENCE OUTSIDE THE COUNTRY OF YOUR NATIONALITY.

32. HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED OR IMPRISONED FOR THE VIOLATION OF ANY LAW (excluding minor traffic violations)? YES  NO

If "yes", give full particulars of each case in an attached statement.

33. OTHER AGENCIES OF THE UNITED NATIONS SYSTEM MAY BE INTERESTED IN OUR APPLICANTS. DO YOU HAVE ANY OBJECTION TO YOUR PERSONAL HISTORY FORM BEING MADE AVAILABLE TO THEM? YES  NO

34. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a staff member of the United Nations liable to termination or dismissal.

DATE  
(day, month, year)

SIGNATURE:

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.

**Drafted by:**

Prossy Namale  
Gender Affairs Officer  
Strategic Policy and Development Section  
DPO/ OROLSI/PD  
United Nations Headquarters  
New York

**Authorized By:**

Ms. Mary Gahonzire  
Chief  
Strategic Policy and Development Section  
DPO/OROLSI/PD  
United Nations Headquarters  
New York



# UNITED NATIONS

## Employment and Academic Certification

Attachment to Personal History Profile (P11)

**TO BE COMPLETED BY CANDIDATE:**

**Personal Data:**

Family Name:	Given name:	Middle names:	Gender: M/F
e-mail address:			

**Position for which you are applying:**

(Note: if you are applying for more than one position, please submit separate P11 and P11 attachment for each Job Opening)

**Job Opening Number:**

**Military Service History/Police Service History**

Date of Commission (for military officers) or date of enlistment/entry to service (for police officers):

Current rank	Date Last Promoted	Date eligible for promotion to next rank	Projected Retirement date from current rank
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Branch/Corp/Mustering

Sub Specialisation/additional qualifications

**Degrees and Academic Distinctions Obtained:**

	NAME of INSTITUTION, PLACE AND COUNTRY. Please give complete address.	ATTENDED:		DEGREES and ACADEMIC DISTINCTIONS OBTAINED
		FROM: Month/Year	TO: Month/Year	
Graduation from the Staff/War College or Police Academy (and/or similar law enforcement institution)				
University Degree/s				

**Experience in peacekeeping operations:**

**Specify UN or other International Experience, starting with your most recent experience and list in reverse order**

Dates mm/yy-mm/yy	Mission/ Operation/Location	Position/title (Milob, HQ Staff, Contgt, Adviser)	Description of duties

**Command Experience, starting with your most recent experience and list in reverse order**

Dates mm/yy-mm/yy	Unit/Position/Org	Significant Unit Activities

**Significant Planning Experience, starting with your most recent experience and list in reverse order**

Dates mm/yy-mm/yy	Position/Org	Operation/Activity

**(Other) International Exposure other than peace keeping operations, starting with your most recent experience and list in reverse order**

Date: mm/yy-mm/yy	Position/Org	Function/Activity



**Military and/or Police Training Courses/Seminars: (last two years)**

Name of Course	Date: mm/yy –mm/yy	Institution

Additional Comments:

**I certify that the statements made by me in answer to the foregoing questions are complete and correct. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a staff member for the United Nations liable ineligible for further consideration.**

*I declare that I have never committed, been convicted of and am not currently under investigation or being prosecuted for any criminal, human rights, civil action or disciplinary offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose). I declare that I have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.*

*I am not able to attest to the proceeding paragraphs for the following reasons: .....*  
 .....  
 .....

Date ..... Signature .....

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.

**TO BE COMPLETED BY THE RELEVANT LOCAL AUTHORITY:**

On behalf of ..... I certify that the information provided by .....  
is complete and correct.

*I further certify that the nominated candidate has never been convicted of, or is not currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law, civil action or disciplinary offence.*

*The Government of \_\_\_\_\_ is not aware of any allegations against the nominated candidate that she/he has committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.*

*In the case of the nominee who has been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but was not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned.*

Date..... Official Stamp .....