

**MOST IMMEDIATE / BUDGET MATTER**

File No. 10/15/2021- Bgt-I  
Government of India / Bharat Sarkar  
Ministry of Home Affairs/ Grih Mantralaya

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Hall No.7, Open Gallery, MCDN Stadium  
New Delhi, dated 17<sup>th</sup> September, 2021

**OFFICE MEMORANDUM**

**Subject: Budget Circular 2022-23 - Information required for RE 2021-22 Meeting-regarding.**

The undersigned is directed to say that Ministry of Finance, Department of Economic Affairs has issued **Budget Circular 2022-23** vide their communication No. F. No. 2(14)-B (D)/2021 dated 16/09/2021. The Budget Circular 2022-23 is available on the website of Ministry of Finance at the following link:

<https://dea.gov.in/sites/default/files/Budget%20Circular%202022-2023.pdf>

2. For the RE / BE discussions with Ministry of Finance, the information in respect of following statements are urgently required:

S/No	Appendix No.	Statement	Action by
1.	Appendix-III	Pending UCs and Unspent Balances	Various Divisions
2.	Appendix-V-A	Grant in Aid to Autonomous Bodies	IS-I, IS-II, WS, BM-II  (in r/o LPAI, NHRC, Rashtriya Raksha University and National Forensic Science University)
3.	Appendix-VI	Non Tax Revenue	Sr. AO (Pr. A/Cs), MHA
4.	Appendix-XXVIII B	Tax Revenue raised but not realized	
5.	Appendix-VI A	List of User Charges Levied by the Departments/Ministries	BM-II in r/o LPAI
6.	Appendix-VI B	Pending Liabilities against available Sanctions /Committed Expenditure of Ministries	All Divisions
7.	Appendix-VI C	Details of Corpus Funds	All Divisions
8.	Appendix- VI D	Details of Procurement through GeM	All Divisions
9.	Appendix- VII	Name of the Company	AS (UT) in r/o Delhi Police
10.	Appendix-XXVIII-D Form D-4	Asset Register	DM (in r/o NDMA, NIDM, NDRF, NDRF Academy, NFSC and DGCD), Admin -MHA (Proper) CS Div- Inter State Council Official Language, RGI and PMO

Contd.

3. It is requested that updated statements in the prescribed pro-forma (copies enclosed) may please be forwarded to the Budget-I Section (email ID: [sobud1-mha@nic.in](mailto:sobud1-mha@nic.in)) latest by 5<sup>th</sup> October, 2021.

4. This may be accorded TOP PRIORITY.

*E. 17/9/21*

(Vaibhav C. Ghalme)  
Controller of Accounts (Home)  
Tele: 2307-3052

**Enclosures: As above.**

**To**

1. RGI
2. All Additional Secretaries in the Ministry of Home Affairs
3. All Joint Secretaries in the Ministry of Home Affairs (including JS (OL)).
4. As per standard list enclosed

Copy forwarded for information and necessary action:-

1. Under Secretary (Cash) Ministry of Home Affairs, NDCC-II Building. New Delhi.
2. Smt. Anita Bhardwaj, Section Officer, Cash -I, MHA, NDCC-II Building New Delhi
3. Shri M.S Rawat, Section Officer, Parliamentary Committee on Official Language, 11, Teen Murti Lane, New Delhi.
4. Shri D.K. Shami, Fire Adviser & Head of Office, Directorate General of Civil Defence, East Block VIII, Level VII, R.K. Puram, New Delhi-110066.
5. Shri Sanjay Kumar, Joint Director (Budget), O/O the Registrar General of India, 2/A, Man Singh Road, New Delhi.
6. Shri G.S. Saini, Director, National Civil Defence College, Ministry of Home Affairs, Nagpur-440001.
7. Shri Ravinder Singh, Dy. Secretary, Inter-State Council Sectt., Vigyan Bhavan Annexe, New Delhi.
8. Shri Shamim, Director, National Fire Service College, Ministry of Home Affairs, Nagpur.
9. Shri Om Prakash, Section Officer (Budget), Deptt. of Official Language, 4<sup>th</sup> Floor, NDCC II Building, Jai Singh Road, New Delhi.
10. Shri M. Bhattacharjee, Senior Accounts Officer, National Human Rights Commission, Manav Adhikhar Bhawan, INA, New Delhi.
11. Shri Sudershan Kumar, Deputy Secretary, Zonal Council Sectt, Jam Nagar House, New Delhi.
12. Shri J. K. S. Rawat, DIG, National Disaster Response Force, NDCC-II Building New Delhi
13. Shri Krishna Saluja, Section Officer (II A Unit), President's Sectt., New Delhi.
14. Shri Surajit Dutta, Under Secretary, Prime Minister's Office, South Block, New Delhi.
15. Shri Saumitra Sahar, Under Secretary (Ad.-I), Cabinet Secretariat, Rashtrapati Bhawan, New Delhi.
16. Shri Ashish Kumar Panda, Under Secretary, O/o Principal Scientific Adviser to the Govt. of India, 310-A, Vigyan Bhavan Annexe, New Delhi.
17. Shri R.K Jain, Deputy Secretary, National Security Council Sectt, 3<sup>rd</sup> Floor, Sardar Patel Bhawan, Parlt. Street, New Delhi. 110001.
18. Shri B.R. Sharma, Chairman, Land Ports Authority of India, Lok Nayak Bhawan, New Delhi.
19. Shri N. Madhusudhana, Deputy Director (Admn), Sardar Vallabhbhai Patel National Police Academy, Ministry of Home Affairs, Hyderabad-500052
20. Shri Anil Kumar Singh, DD (Finance), NATGRID, Shivaji Stadium Annexe, New Delhi.
21. Shri Limatenjen, Joint Director, North Eastern Police Academy (NEPA), Umsaw, Ri-Bhoi District, Shillong, Meghalaya.-793123.
22. Shri S.N. Pandey, SP (Admn.), National Investigation Agency, Lodhi Road, New Delhi.

23. Shri Ratan Singh, Jt. Dy. Director (Budget), Intelligence Bureau, S P Marg, New Delhi.
  24. Shri Parveen Kumar, Deputy Director (Admn.), Narcotics Control Bureau, West Block No.1, Wing No. 5, R.K. Puram, New Delhi.
  25. Shri M.P. Sharma, Joint Director(Admn),NCRB, NH-8, Mahipalpur, New Delhi-110037.
  26. Shri K.C. Sharma, Jt. Director (Admn.), Directorate of Co-ordination, Police Wireless, Block No.9, CGO Complex, New Delhi.
  27. Shri Sankha Roy, , Under Secretary (Security), Cabinet Sectt, North Block, New Delhi
  28. Shri N.K. Banerjee, Assistant Director, (Admn.), BPR&D, NH-8, Service Road, Mahipalpur, New Delhi-110037.
  29. Shri Y.M. Upadhyay, DIG(Admn), LNJP National Institute of Criminology & Forensic Science, Ministry of Home Affairs, Sector-3, Outer Ring Road, Rohini, Delhi-110085.
  30. Senior Scientific Officer (FS) Central Forensic Science Laboratory/ DFS, Block No. 4, 4<sup>th</sup> Floor, C.G. O Complex, Lodhi Road, New Delhi.
  31. Shri B.N. Bardhan, Director, Central Forensic Science Laboratory (CBI), Block No.4, 4<sup>th</sup> Floor, C.G.O. Complex, Lodhi Road, New Delhi.
  32. Director cum Chief Forensic Scientist, DFS, Block No9 CGO Complex, Lodhi Road, New Delhi.
  33. Shri Vikas Chandra Karol, Asstt. FA, Central Reserve Police Force, Block No.1 CGO Complex, Lodhi Road, New Delhi-3.
  34. Shri P.S. Gosain, Assistant Commandt, CRPF, Block No.1 CGO Complex, Lodhi Road, New Delhi-3.
  35. Shri Keshar Singh Bist ,Deputy Commandant, SAO (Fin), Assam Rifles, Shillong, Meghalaya. (Through Liaison Office, Assam Rifles New Delhi).
  36. Shri Surender Mohan, AC (Fin.), Border Security Force, Block No.1, CGO Complex, Lodhi Road, New Delhi.
  37. Shri Ashok Saini, Accounts Officer, Indo-Tibetan Border Police, Block No. II, CGO Complex, Lodhi Road, New Delhi.
  38. Ms. Revathy D., Asstt. Financial Adviser, National Security Guard, Mehram Nagar, Nr. Domestic Airport, Palam, New Delhi 110037.
  39. Shri J. C. Garkoti, Asstt. Director (Accounts), Central Industrial Security Force, 13, CGO Complex, Lodhi Road, New Delhi.
  40. Shri Sanjeev Sharma, DIG(Admn.), Sashastra Seema Bal, Block No. V (East), R.K. Puram, New Delhi-110066.
  41. Shri Navneet Singh, FA to CP, Delhi Police, MHA, New Delhi
  42. Mr. A.V.S. Kaliyar, AIG (A/Cs), Special Protection Group, SPG Complex, Adm. Block, Sector VIII, Dwaraka, New Delhi.
  43. Shri Basant Swaroop, Director (Finance), National Technical Research Organisation, Block-III, Old JNU Campus, New Delhi -110016.
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44. Financial Advisor, National Disaster Management Authority, A-I, Safdarjung Enclave, New Delhi-110029.
45. Accounts Officer, National Institute of Disaster Management, I.P. Estate, New Delhi
46. Shri Anil Subramaniam, Dir (WS) & Consultant, Women Safety Division, New Delhi
47. Shri Balram Jain, Sr. Accounts Officer (A/Cs), Pay & Accounts Office, Departmental Accounting Organisation of MHA, Khan Market, New Delhi.
48. Shri G. Anand, AO, Pr. Accounts Office (Admn.), Departmental Accounting Organization of MHA, Room No. 6, MDCNS, New Delhi.
49. PAO (Cabinet Affairs), Ministry of PPG&P,C-I Hutments, Dara Shikoh Road, New Delhi.
50. Pay & Accounts Officer (Pr.), Ministry of Personnel, Public Grievances and Pensions, 3<sup>rd</sup> floor, Lok Nayak Bhawan, Khan Market, New Delhi.

Copy also forwarded for information to:

- (i) AS & FA (Home)/ Pr. CCA (H)
- (ii) CCA (H) / Dir (Fin-Home)/Director (Fin-Pers)/ CA (Budget)
- (iii) SO (IT)-with the request to upload the OM & Its annexure on MHA Website (under what's New) as well as on e-office.

**Appendix III**  
**Pending UCs and Unspent Balances**  
(See Para 1.2)

(₹ in crore)

Name of Scheme/Item	As on 31st March 2021		As on 30 Sept 2021		
	Unspent Balances	Pending UCs	Total releases in FY 2020	Unspent Balances	Pending UCs
<b>Total</b>					

**Appendix IV**  
**Estimates of Schemes**  
(See Para 1.2)

(₹ in crore)

Sl. No.	Name of Scheme	Actuals 2020-21	BE 2021-22	Actuals up to 9/2021	% w.r.t. BE 21-22	RE 21-22 prop. By Min/Dep	Addl. RE 21-22 sought over BE 21-22	RE 21-22 recom. By Budget Div.	BE 2022-23 prop. By Min/Dep	Addl. BE 2022-23 sought over BE 21-22	BE 2022-23 recom. By Budg. Div.	Remarks
	Centrally Sponsored Schemes (CSS)											
	1											
	2											
	Total (CSS)											
	Central Sector Schemes (CS)											
	1											
	2											
	Total (CS)											
	<b>Total (CS + CSS)</b>											

**Note:** List out schemes where cash additionality/ re-appropriation has been made in 1st Supplementary (Aug/Sept 2021) along with exact amounts

Estimates for each scheme may be mentioned separately

Scheme Description should be as per that used in Expenditure Budget 2021-22

Specific reasons for any increase should be mentioned

The schemes should necessarily include the expenditure on pending liabilities and committed expenditure

Justification should clearly explain reasons for any significant increase in RE 21-22 and BE 22-23 over BE 21-22

**Net figures should be given and any expenditure being set-off against receipts/recovery should be separately mentioned below the table**

**Appendix V-A  
Grant in Aid to Autonomous and other Bodies  
(See Para 1.2)**

(₹ in crore)

Sl. No.	Name of AB/ Body	GiA General (A)					GiA for Creation of Capital Assets (B)					GiA for Salary (C)					
		Actual 2020-21	BE 2021-22	Actual up to 09/21	RE 2021-22	BE 2022-23	Actual 2020-21	BE 2021-22	Actual Up to 09/21	RE 2021-22	BE 2022-23	Actual 2020-21	Total Salary in 2020-21 as per accounts of ABs	BE 2021-22	Actual upto09/21	RE 2021-22	BE 2022-23
<b>Total</b>																	
<b>G Total (A+B+C)</b>																	

**Appendix V-B  
Details of Establishment Expenditure - Object Head Wise  
(See Para 1.2)**

(₹ in crore)

Sl. No.	Object Head	Actual 2020-21	BE 2021-22	Actuals up to 9/21	Proposed RE 21-22	Proposed BE 22-23	Remarks
<b>Total</b>							







**Appendix VI-F**  
**Details of implementation of Treasury Single Account System in 2021-2022**  
 (See Para 2.17)

(₹ in crore)

Name of the Ministry/ Department	No of ABs targeted	No. of ABs brought under TSA as on 30.9.2021	Total Assignment till 30.9.2021	Total Utilization of assignment till 30.9.2021	Unutilized assignment till 30.9.2021	Utilization percentage	Date by which pending ABs will be brought under TSA

**Appendix VI-G**  
**Details pertaining to closure of Autonomous Bodies (ABs) in 2021-22**  
 (See Para 2.18)

Name of the Ministry/ Department	Name of ABs identified for closure	Progress in closure of identified ABs			
		Closed Status		Name of ABs where closure is in progress	Probable date of closure
		Name of ABs	Closing Date		

**Appendix VII**  
**Name of the Company**  
 (See Para 1.2)

(₹ in crore)

Sl. No.	A. General Financial Parameters	2020-21
1	Total paid up share capital	
2	Paid-up equity share capital	
3	Reserves and Surplus	
(i)	As per balance sheet	
(ii)	Defined reserves (free reserves, share premium account and capital redemption account)	
4	Cash & Bank Balance	
5	Investment in mutual fund (if any)	
6	Income	
(i)	Revenue from Operation	
(ii)	Other Income	
(iii)	Total Income	
(iv)	Other Income as a % of Total Income	
7	Face value of share	
8	Market Value/Book Value of shares	

<b>B. Financial Parameters for Dividend Pay-out</b>		
9	Net-Worth as per the Audited Accounts	
10	Net-Worth as per the Company Act	
11	PAT	
12	Borrowings	
(i)	Long-Term Borrowings	
(ii)	Short-Term borrowings	
(iii)	Total Borrowings	
13	CAPEX as per the MoU target for 2019-20	
14	Leveraged Ratios	
(i)	Debt equity ratio as per the Audited Account	
(ii)	Debt equity ratio as per sector/industry benchmark	
(iii)	Debt equity ratio based on current market situation	
<b>Minimum dividend payment in terms of para 5.3 of the Capital Restructuring Guidelines dated 27.05.2016</b>		
15	30% of PAT	
16	5% of Net-Worth	
17	Higher of Column 15 or 16	
<b>Maximum dividend payment in terms of para 5.3 of the capital Restructuring Guidelines dated 27.05.2016</b>		
18	Maximum dividend pay-out in terms of para 5.3 of the Guidelines	
19	Amount proposed	
20	Reasons for seeking exemptions	

**APPENDIX XXVIII-B**  
**Form D-1**  
*[See paragraph 14.5 (ii)]*  
**TAX REVENUES RAISED BUT NOT REALISED**  
 (principal taxes)

(As at the end of the year 2020-2021)

Amounts under dispute							Amounts not under dispute						
Major Head	Description	Over 1 year but less than 2 years	Over 2 years but less than 5 years	Over 5 years but less than 10 years	Over 10 years	Total						(₹ in crore)	
							Over 1 year but less than 2 years	Over 2 years but less than 5 years	Over 5 years but less than 10 years	Over 10 years	Total	Grand Total	
	Taxes on income & Expenditure												
0020	Corporation Tax												
0021	Taxes on Income other than Corporation Tax												
	<b>Taxes on Commodities &amp; Services</b>												
0037	Customs												
0038	Union Excise												
0044	Service Tax												
	Total												

To  
 Mr. Rahul Garud,  
 Deputy Director (FRBM)  
 Ministry of Finance, Department of Economic Affairs,  
 Room No. 241-E, North Block, New Delhi.

Ministry/Department of  
 For Financial Adviser  
 Date  
 Telephone No.

**APPENDIX XXVIII-D Form D-4**  
**[See paragraph 14.5(iv) & 14.1]**

**ASSET REGISTER**

Demand Name

Demand No.....

*(Asset at the end of Report Year 2019-2020)*  
*Cost (₹ in crore)*

		Assets at the beginning of the year 2020-2021	Assets acquired during the year 2020-2021	Cumulative total of assets at the end of the year 2020-2021
<b>Physical assets :</b>				
Land				
Building				
	Office			
	Residential			
Roads				
Bridges				
Irrigation Projects				
Power Projects				
Other Capital Projects				
Machinery & Equipment				
Office Equipment				
Vehicles				
<b>Total</b>				
<b>Financial assets:</b>				
Equity Investment				
	Shares			
	Bonus Shares			
Loans and advances				
	Loans to State & UT Govts.			
	Loans to Foreign Govts.			
	Loans to companies			
	Loans to others			
Other Financial Investments				
	Railways			
	Others			
<b>Total</b>				
<b>GRAND TOTAL</b>				

**Notes:**

- Assets above the threshold value of Rupees two lakh only to be recorded.
- This disclosure statement does not include assets of Cabinet Secretariat, Central Police Organization, Ministry of Defence, Departments of Space and Atomic Energy.
- Figures in the column "Assets acquired during the year 2020-2021 (Reporting year) are equal to net assets after addition of assets acquired and deduction of assets disposed-off against each item during the reporting year. In the case of only disposal of assets against any/all items during the year, minus (-) figure(s) may be given in the said column.

To  
 Mr. Rahul Garud,  
 Deputy Director (FRBM)  
 Ministry of Finance, Department of Economic Affairs,  
 Room No. 241-E, North Block, New Delhi.

Ministry/Department of  
 For Financial Adviser  
 Date  
 Telephone No.