## No.20/G/5372-Ad.I Government of India (भारत सरकार) Ministry of Home Affairs (गृह मंत्रालय)

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North Block, New Delhi Dated, the 1<sup>st</sup> December, 2023

## <u>OFFICE ORDER</u>

In pursuance of Department of Personnel & Training's O.M. No. 6/23/2023-EO(MM-I) dated 24.11.2023, Ms. Ankita Chakravarty, IAS(AGMUT:2013) is appointed as Deputy Secretary in the Ministry of Home Affairs with effect from the forenoon of 01.12.2023 in Pay Level-12 of New Pay Matrix (Rs. 78,800/- to Rs.2,09,200/-) for a period of four years i.e. upto 30.11.2027 or until further orders, whichever event takes place earlier.

01.12.23

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(S. K. Bhargava) Under Secretary to the Govt. of India Tel.: 2309 2001

Copy to: -

- 1. Ms. Ankita Chakravarty, IAS(AGMUT:2013), Deputy Secretary, MHA. She is requested to get herself registered for the bio-metric attendance process of MHA with Ad.II Section and get the ID for e-office implementation from NIC/IT Section.
- 2. PS to HM/ MoS(N)/MoS (AM)/MoS (NP).
- 3. PSO to HS.
- 4. PSO/Sr. PPS to Secy(J)/Secy(OL)/SS(IS).
- 5. PSO/Sr. PPS/PS to AS(NE, CIC &Admn.)/ AS (LWE & CTCR)/ AS(P.I)/AS(WS & F)/AS(CIS & PM)/AS (P.II)/DG(Awards)/DG (Media).
- 6. All Joint Secretaries in MHA (P)/ DOL.
- 7. Department of Personnel and Training {Deputy Secretary (MM.I)} w.r.t. their OM mentioned above.
- 8. DS(Estt.)/DS(A)/US(Cash)/US(Ad.II)/US(Ad.III)/US(Ad.V).
- 9. Shri Amitabh Joshi, Deputy Secretary (Services), GNCTD, Services Department, Services-I Branch, Delhi Secretariat, 5th level, B-Wing, I.P. Estate, New Delhi- with request to forward the updated service book and LPC of Ms. Ankita Chakravarty, IAS(AGMUT:2013).
- 10. Under Secretary (UTS.I), UT Division, MHA, North Block, New Delhi.
- 11. The Pay and Accounts Officer, Ministry of Home Affairs (Sectt.), 2/10, Jamnagar House, New Delhi.
- 12. Cash-I Section, MHA (with one spare copy).
- 13. All Officers/Sections/Desks in MHA(P)/DOL-through e-office portal.
- 24. SO(IT), MHA for uploading the order on website(mha.gov.in) and e-office portal.