

No.114/18/CAPFIMS/PSU/BSF/2021/11445
Government of India
Ministry of Home Affairs
Directorate General ITBP Force
O/o Addl. DG (HQ) ITBP/Project Director
Project "CAPFIMS"

Block No.2, 4th Floor
CGO Complex, Lodhi Road,
New Delhi

Dated: 16th Aug' 2021

CORRIGENDUM

Name of work: **Appointment of Project Development Consultant for Consultancy Service**

2. With reference to this office Tender Reference Number No.114/18/ CAPFIMS/PSU/BSF/ 2021 and Tender ID No 2021_BSF_638740_1 dated 15.07.2021, all prospective Bidders are hereby informed that this office has extended the last date of bid submission for EoI as follows:-

Particulars	Original date	Revised date
Bid Submission End Date	12 th Aug 2021 at 1500 Hrs	31 th Aug 2021 at 1500 Hrs
Bid Opening Date	17 th Aug 2021 at 1500 Hrs	2 nd Sep 2021 at 1500 Hrs

3. Other terms and conditions will remain unchanged.


(Dr. D S Rajesh)
16/8/2021
Commandant (Med)
Project "CAPFIMS"

Central Armed Police Forces Institute of Medical Sciences
("CAPFIMS")

Ministry of Home Affairs (MHA),
Government of India

Expression of Interest (EOI)

for

appointment of Project Development Consultant (PDC) for
Consultancy Services for Development of a Public-Private
Partnership (PPP) Model for Operation & Management of a Medical
College with an attached 500 Bedded General Specialty Hospital,
300 Bedded Super Specialty Hospital along with a College of
Nursing and a School of Paramedics at Maidangarhi, New Delhi.



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Section-I

**O/o Addl. DG (Logistics) BSF/Project Director
Central Armed Police Forces Institute of Medical Science (CAPFIMS)**

Ministry of Home Affairs, New Delhi 110003

INVITATION OF EXPRESSION OF INTEREST

Project Director "CAPFIMS" on behalf of Ministry of Home Affairs (MHA), Government of India invites **online** Expression of Interest (EOI) from Indian Consulting firms/ consultants to provide the Consultancy Service as Project Development Consultant (PDC) for rendering consultancy services for development of a Public-Private Partnership (PPP) Model for operation & management of a Medical College with an attached 500 Bedded General Specialty Hospital, 300 Bedded Super Specialty Hospital along with a College of Nursing & a School of Paramedics being constructed at Maidangarhi, New Delhi.

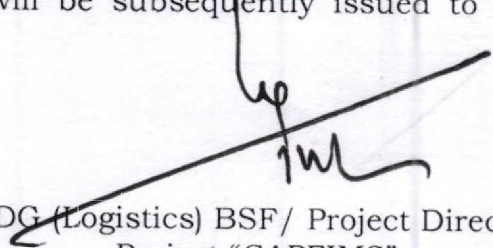
2. The EOI document containing the details of qualification criteria, submission requirements, brief objective & scope of work and evaluation criteria, etc. can be downloaded from the Central Public Procurement Portal at **www.eprocure.gov.in** as well as from **www.mha.gov.in** and **www.gem.gov.in**.
3. Further details/clarifications, if any, may be obtained from the O/o Project Director "CAPFIMS", Room No. 301, 3rd Floor, FHQ BSF, No.10, CGO Complex, Lodhi Road, New Delhi.110003, during working hours (Tel : 011-24361752).
4. Last date of submission of EOI **online** is **12.08. 2021 by 1500 hours**.



Contd. Page-2/---

5. Applicants meeting the qualification criteria may be invited for presentation before the Consultancy Evaluation Committee (CEC). Further based on the evaluation, Bid documents will be subsequently issued to the short listed applicant only.




ADG (Logistics) BSF/ Project Director
Project "CAPFIMS"
S S CHAHAR VSM
अपर महानिदेशक (लौजिस्टिक्स) सी.एस.सी.
Addl DG (Logistics), BSF

Note: Project Director "CAPFIMS" or any of its designates, reserves the right to cancel this request for EOI and/ or to invite EOI afresh with or without amendments, without liability or any obligation for such request for EOI and without assigning any reasons therefor. Project Director "CAPFIMS" reserves the right to amend /add further details in the EOI.

Letter Inviting Expression of Interest (EOI)
No. 114/18/CAPFIMS-PSU/BSF/2021
O/o Addl. DG (Logistics) BSF/Project Director
Central Armed Police Forces Institute of Medical Science (CAPFIMS)
Ministry of Home Affairs, New Delhi 110003

Dated: ___ July 2021

SUB:- INVITATION OF EXPRESSION OF INTEREST

Dear Sir/Madam,

Project Director "CAPFIMS", Ministry of Home Affairs invites online Expression of Interest (EOI) from Indian Consulting firms/consultants for rendering consultancy services as Project Development Consultant (PDC) for development of a Public-Private Partnership (PPP) Model for operation & management of a Medical College with an attached 500 Bedded General Specialty Hospital, 300 Bedded Super Specialty Hospital along with a College of Nursing & a School of Paramedics being constructed at Maidangarhi, New Delhi.

2. The EOI document containing the details of qualification criteria, submission requirements, brief objective & scope of work and method of evaluation is enclosed.

3. The EOI document is available on the Central Public Procurement Portal at www.eprocure.gov.in as well as on www.mha.gov.in and www.gem.gov.in.

4. It is therefore requested to submit responses **online** in prescribed format latest by **12th August 2021**. Further queries if any, may be referred in writing at the email id:- pdbsf.capfims@bsf.nic.in

5. The Critical Dates for Bid submission are follows:-

S.No.	Critical Dates	Date	Time.
1.	Publishing Date	15 th July 2021	1500 Hrs
2.	Document Download Start Date	15 th July 2021	1500 Hrs
3.	Document Download End Date	12 th Aug 2021	1500 Hrs
4.	Bid Submission Start Date	4 th Aug 2021	1500 Hrs
5.	Bid Submission End Date	12 th Aug 2021	1500 Hrs
6.	Bid Opening Date	17 th Aug 2021	1500 Hrs

(Enclosure: EOI Document)

Yours Sincerely

ADG (Logistics) BSF/ Project Director

Project "CAPFIMS"

S S CHAHAR VSM

अपर महानिदेशक (लोजिस्टिक्स) सी०सु०ब०

Addl DG (Logistics), BSF



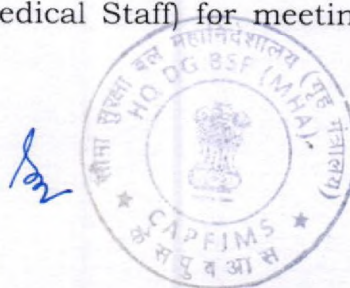
Section-II

Terms of Reference for appointment of Project Development Consultant (PDC):

- A. To advise on a Public-Private Partnership (PPP) Models for operation & management of a Medical College with an attached 500 Bedded General Specialty Hospital, 300 Bedded Super Specialty Hospital along with a College of Nursing & a School of Paramedics being constructed at Maidangarhi, New Delhi.
- B. To assist in selecting an appropriate PPP Model for operation & management of CAPFIMS.
- C. To assist in preparation of Request for Proposal (RFP).
- D. To assist in evaluation of the bids received subsequent to floating of RFP.
- E. To assist and handhold till the award of contract to successful bidder.

1. Background

- 1.1. Ministry of Home Affairs (MHA), GOI, in October 2013, has conveyed the approval of the Union Cabinet for Establishment of Central Armed Police Forces Institute of Medical Sciences ("CAPFIMS"), a Medical Institute, a Referral & Research Hospital (500 Bed General Specialty & 300 Bed Super Specialty Hospital), a College of Nursing and a School of Paramedics, at Maidangarhi, South Delhi, New Delhi for the health care beneficiaries of Central Armed Police Forces (CAPFs). "CAPFIMS" is registered as a society under the Societies Registration Act 1860 on 17th Feb.2014.
- 1.2. The establishment of "CAPFIMS" is envisaged to provide:-
 - i) State of art quality tertiary health care services to the **62 lakhs** beneficiaries including personnel, families, dependents & retirees of the Central Armed Police Forces.
 - ii) To produce & provide quality health care professionals (Doctors, Nurses and Paramedical Staff) for meeting the requirement/needs of CAPFs.



- iii) To address the shortage of Medical, Nursing & Paramedical manpower in the CAPFs.
 - iv) To provide continued research in field of medical education & medical sciences.
 - v) The students would be taken as cadets and on completion of their courses would serve CAPFs on analogy of Armed Forces Medical College, Pune.
- 1.3. "CAPFIMS" is currently in possession of 51.4 acres of land at Maidangarhi, South Delhi (5km from landmark Chattarpur Temple), New Delhi. CPWD is the Project Implementing Agency and M/s L&T Ltd. is the construction agency of the said project. All the required statutory clearances have been obtained. The work at the site has commenced in June 2017. The infrastructure work at the site has progressed substantially and is nearing completion.

1.4. **Academic Structure.**

S/No.	Courses	No. of Seats
I	<u>UNDER GRADUATE</u>	
	MBBS	100
II	<u>PG COURSES</u>	
a)	PG Degree	40
b)	PG Diploma/ DNB	20
III	<u>Post-Doctoral Courses</u>	
	DM & MCH	10
III	<u>Nursing</u>	
	B. Sc. Nursing	60
IV	<u>Paramedical</u>	
	Paramedics	300
	Total	530

- 1.5 "CAPFIMS" has set a target to commission the 800 Beds Research & Referral Hospital (500 General Specialty & 300 Beds Super Specialty) Hospital would be undertaken initially, on completion of ongoing Infrastructure works.



- 1.6 "CAPFIMS" needs to apply for recognition from Indraprastha University, New Delhi, 06 months prior to completion of Infrastructure works, timed with furnishing & equipping of the Institute and placement of Faculty & other Manpower.
- 1.7 "CAPFIMS" need to also apply to National Medical Council (NMC) to accord recognition for Undergraduate & Post Graduate courses, besides its stages of renewal. Essentiality certificate is required to be obtained from the Government of NCT of Delhi.
- 1.8 The process of seeking affiliation to Nursing Council of India for conduct of graduate Nursing Courses & Paramedical Council of India for Paramedical courses as per academic intake indicated at para 1.4 of this section.



Section -III

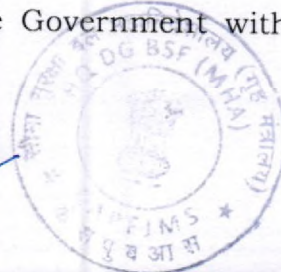
1. **Aims & Objectives**

- i. To appoint a Project Development Consultant (PDC) to advise on Public-Private Partnership (PPP) Models for operation & management of a Medical College with an attached 500 Bedded General Specialty Hospital, 300 Bedded Super Specialty Hospital along with a College of Nursing & a School of Paramedics.
- ii. To assist in selecting an appropriate PPP Model for operation & management of CAPFIMS.
- iii. To assist in preparation of Request for Proposal (RFP).
- iv. To assist in evaluation of the bids received subsequent to floating of RFP.
- v. To assist and handhold till the award of contract to successful bidder.
- vi. The detailed scope of work and specific deliverables are mentioned in the sections below.

2. **Scope of Work.**

- i. The Project Development Consultant (PDC) is required to study the existing Project components and its requirements, by visiting the site.
- ii. Based on this study and analysis thereof, the PDC would work out different models for operation & management of a Medical College along with associated hospital in Public-Private Partnership Mode duly evaluating their relative merits, based on national and international best practices and thereafter suggest appropriate models and recommend the most suitable one for consideration.
- iii. PDC may conduct such study and analysis as may be necessary for meeting the objective of the proposal thereby assisting the client in taking an informed decision in selection of the most appropriate model.
- iv. PDC may also be required to organize suitable exposure to the client through field visits and organizing interactions with concerned entities.
- v. PDC will also work out financial implications based on appropriate financial modeling for each model proposed indicating clearly the contribution required from the Government with details of expenditure and revenue components.

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- vi. PDC, while working out various PPP Models, should also indicate the requirement of manpower (Faculty, Technical, Nursing & Support staff) for operationalization of CAPFIMS as per norms set by National Medical Council (NMC)/Nursing Council of India/Paramedical Council of India.
- vii. PDC, consequent upon acceptance of appropriate model, will continue to assist in further processes of execution including documentations viz. preparation of RFP, conduct evaluations and required analytics for arriving at a decision in selection of operator.
- viii. PDC, while proposing the various models, will ensure that the models are compliant to various statutory requirements/norms, besides conforming to standards prescribed by the National Medical Council (NMC), Nursing Council of India & Paramedical Council of India.
- ix. The role of the PDC would be inclusive of all requirements mentioned hereinabove but is not limited to them and PDC would be expected to assist the client throughout the process till finalization of appropriate model and selection of an operator following the due process of tendering.
- x. PDC would continue to assist in monitoring of implementation for a period of one year after its successful commissioning and render such reports as may be required by the client.

3. **Eligibility**

- (i) Project Development Consultant should have the expertise of having rendered consultancy services for setting up of Medical Colleges and associated Hospitals and engaged in consulting business continuously for the last 3 years.
- (ii) PDC should have experience of advising at least one successful comparable project in Health Sector in PPP Mode in the country.
- (iii) For the purpose of eligibility criteria, the term "comparable experience" shall primarily mean providing consultancy services to the following projects in the country during the last 5 years :-

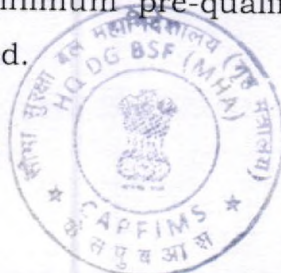


- a. One integrated multispecialty hospital project of minimum 300 bed capacity in the country.

And

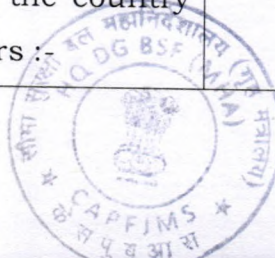
- b. Medical college with 100 MBBS Admissions in last 5 years.
- iv) PDC shall be a registered firm/partnership/LLP/company. The PDC may associate with each other to form a consortium to complement their respective areas of expertise, to enhance the technical responsiveness.
- v) The consortium may take the form of Joint Venture (JV) or a sub consultancy. In case of JV, all members of the JV shall sign the contract and shall be jointly and severally liable for the entire assignment.
- vi) After the shortlist is finalised and the Request for Proposal (RFP) is issued, any association in the form of JV or sub-consultancy among the shortlisted firms shall be permitted in accordance with the provisions stated in the RFP. One shortlisted PDC will become the lead member of the consortium. "CAPFIMS" will deal with the lead member of the consortium for all purposes. The maximum number of partners in JV shall be limited to Three **(03)**.
- vii) In case of JV, the experience in consultancy, financial soundness of each partner will be taken into account for consideration. Each partner should meet at least 25% (and the lead partner at least 50%) out of the qualifying limit of experience of consultancy and financial turnover.
- viii) A bidder shall submit only one proposal, either individually or as JV partner in another proposal. If a firm, including a JV partner submits or participates in more than one proposal; all such proposals shall be disqualified.
- ix) PDC must have an average annual turnover of Rs. 5 Cr. in any 3 years of the last 5 years. Balance sheet, profit/loss account and experience related to past relevant contract to be produced.
- x) Following will be the minimum pre-qualification criteria. Each eligible consultant should possess all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria will be rejected and will not be evaluated.

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S/No.	Requirements	Pre-Qualification Criteria	Supporting document for compliance.
1.	Legal Entity	PDC should be a registered firm/ partnership/LLP/company in India & the Bidder must be in operation for a period of at least 1 year in the same field that is operation and management of hospital as on last date of bid submission.	Copy of Certificate of registration/incorporation and partnership deed, if any.
2.	Technical Capability	PDC should have the expertise of having rendered consultancy services for setting up of Medical Colleges and associated Hospitals and engaged in Consulting business continuously for the last 3 years. PDC should have experience of advising at least one successful comparable project in Health Sector in PPP mode in the country.	Certificate by the Client Company of the bidder's organization.
3.	Turnover	PDC must have an average annual turnover of Rs. 5 Cr in any 3 years of the last 5 years.	Balance sheet, profit/ loss account and experience related to past relevant contract to be produced.
4.	Experience	The bidder should have comparable experience which shall primarily mean providing consultancy services to the following projects in the country during the last 5 years :-	Copy of work order/ contract/Client's testimonials.

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		a) One integrated multispecialty hospital project of minimum 300 bed capacity in the country. And b) Medical college with 100 MBBS Admissions in last 5 years.	
5.	Manpower	The bidder must have adequate technical staff to carry out the scope of work defined in this EOI	List of key personnel as per given format
6.	Blacklisting	The firm should not be blacklisted by Central/State Government.	Undertaking to be submitted.
7.	Certification	GST Registration and GST Return	Copy of GST Registration and GST Return to be provided.

4. Desirability:

PDC possessing relevant experience in handling Govt. sector projects of similar nature would be an added qualification.

5. Venue & Deadline for submission of proposal

The proposal in all respects as specified in the EOI, must be submitted online at www.eprocure.gov.in. The interested applicants are advised to visit this website regularly to keep themselves updated for any change/modification in the EOI invitation, issuance of corrigendum will be intimated & published through this website only. In exceptional circumstances and at the discretion of Project Director CAPFIMS, may extend the deadline for submission of EOI. Intimation will be made available on the website, in which case, all rights and obligations pertaining to Project "CAPFIMS" and the bidders, previously subject to the original deadline will thereafter be subject to the extended revised deadline.



6. **Validity of offer**

The offer for EOI as per this document shall be valid for a period of six (6) months which may be extended further, if required, by Project Director "CAPFIMS"

7. **Qualification Criteria**

The selection of a PDC will be based on Quality and Cost Based Selection (QCBS).

8. **Deliverables**

The selected PDC is required to study the existing requirements of the client and shall provide the following:-

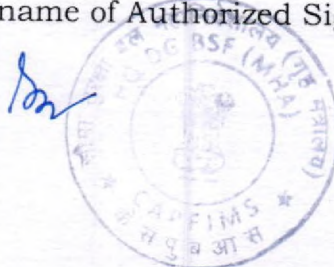
S/No.	Deliverables	Time Line	Remarks
1.	Study the existing Project components and its requirements, by visiting the site.	T + 15 days	
2.	Study and analysis of the existing PPP models available in the country for operation & management of Medical College and associated Hospitals.	T + 45 days	
3.	Working out financial implications based on appropriate financial modeling for each model proposed indicating clearly the contribution required from the Government with details of expenditure and revenue components.	T + 60 days	
4.	Submission of report containing recommendations on various PPP Models for operation & management of CAPFIMS	T + 90 days	
5.	Preparation of RFP document upon acceptance of the recommendations by the client.	T + 135 days	
6.	Assisting in evaluation of RFP and selection of operator.	T +180 days	



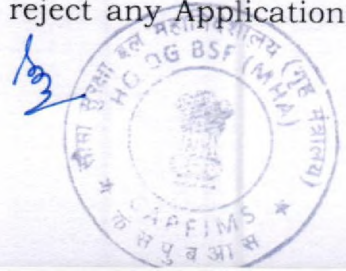
Section-IV:

Instructions for Submission of Expression of Interest (EOI).

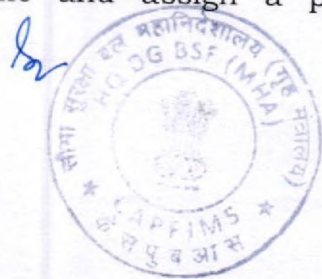
1. Consultants are advised to study all instructions, forms, terms, requirements and other information in the EOI document carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the EOI document with full understanding of its implications. Consultant shall go through the guidelines provided under section III and IV before submitting the EOI proposal.
2. Consultant who meets the eligibility criteria given in section III shall prepare EOI as per the guidelines given. The Consultant may submit additional information in support of his suitability for the assignment.
3. The proposal in all respects as specified in the EOI, must be submitted online at **www.eprocure.gov.in** with a Letter of Intent not later than **1500 hours (IST) on 12th August 2021**. Bidders must ensure that their Bid response is submitted online on CPPP (**www.eprocure.gov.in**) as per the formats attached with this document. Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the offer.
4. The EOI shall be strictly as per the format specified in this Invitation for Expression of Interest and any deviation may result in the rejection of the EOI proposal.
5. The scanned copies of the documents or pdf versions only need to be uploaded on the CPP portal. The scanned versions of the documents or pdf versions of the following documents need to be uploaded on CPP portal:
 - a) Annexure-1: Covering Letter with Correspondence Details,
 - b) Annexure-II: Financial Statement of last 5 years
 - c) Annexure-III: Organizational Strength
 - d) Annexure-IV: Experience Details
 - e) Annexure-V : Employers Reference
 - f) Annexure-VI: Declaration
 - g) Additional : Certificates & Documents as per criteria in Section-III Para-3 (ix). Power of Attorney in the name of Authorized Signatory



6. Any EoI received by CAPFIMS, after the stipulated deadline, shall be rejected and returned unopened to the Bidder.
7. The application shall be the basis of drawing up a shortlist of eligible consultants who will be invited to submit RFP.
8. All Applications shall be submitted in English.
9. The bidder shall be responsible for all costs incurred in connection with participation in the EOI process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/ discussions/ presentations, preparation of proposal, in providing any additional information required by Purchaser to facilitate the evaluation process and in negotiating a definitive contractor all such activities related to the bid process.
10. The authority will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
11. The Power (s) of Attorney supporting or authorizing of the signatory shall be enclosed with the offer on non-judicial stamp paper. Any or all corrections made in the offer shall be duly authenticated by the signature of the Authorized Signatory. An authorized representative of the Consultant shall sign the original submission letters in the required format for EOI submission and shall initial all pages.
12. A firm shall submit only one proposal, either individually or as JV partner in another proposal. If a firm, including a JV partner submits or participates in more than one proposal; all such proposals shall be disqualified.
13. Power of Attorney to be provided by other members of a consortium, authorizing the Lead Member to act, deeds and things as may be necessary in connection with the Consortium's EoI Application for the Project.
14. The supporting documents and printed literature to be furnished by Applicant shall be accompanied with English translation in case original documents are in a language other than English.
15. Project Director "CAPFIMS", reserves the right to reject any Applications, without assigning any reasons therefore.



16. The Applicant shall provide all the information sought under this EOI. Project Director "CAPFIMS", would evaluate only those Applications that are received in the required format and complete in all respects. Incomplete and / or conditional Applications shall be liable for rejection.
17. No claims whatsoever will be entertained if submission is not received by due date and time.
18. Any submission must be addressed to the following email id:
pdbsf.capfims@bsf.nic.in
19. The Proposal of EOI must be submitted no later than:
Date: 12th August 2021, Time: 1500 hours (IST)
20. The EOI will be opened by Consultancy Evaluation Committee on pre-decided date and time specified in presence of members of opening committee and consultant or their authorized representative who have offered the EOI proposal may choose to remain present.
21. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at:
<https://eprocure.gov.in/eprocure/app>
- i) **Registration**
- a. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrolment" on the CPP Portal which is free of charge
- b. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.



- c. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India, with their profile.
- e. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- f. Bidder then logs in to the site through the secured log-in by entering their user ID/Password and the password of the DSC/e-Token.

ii)

Searching For EoI Documents

- a) There are various search options built in the CPP Portal, to facilitate bidders to search active EoI by several parameters. These parameters could include EoI ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for EoI, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a EoI published on the CPP Portal.
- b) Once the bidders have selected the EoI they are interested in, they may download the required documents/EoI schedules. These EoI can be moved to the respective 'My EoI' folder. This would enable the CPP Portal to intimate the bidders through SMS/e-mail in case there is any corrigendum issued to the EoI document.
- c) The bidder should make a note of the unique EoI ID assigned to each EoI, in case they want to obtain any clarification/help from the Helpdesk.



iii) **Preparation of Bids**

- a) Bidders should take into account any corrigendum published on the EoI document before submitting their bids.
- b) Please go through the EoI advertisement and the EoI document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidders, in advance, should get ready the bid documents to be submitted as indicated in the EoI document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- d) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents and keep it as a repository. Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

iv) **Submission of Bids**

- a) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.



- b) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the EoI document.
- c) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- d) The uploaded EoI documents become readable only after the EoI opening by the authorized bid openers.
- e) Upon successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- f) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

v)

Assistance To Bidders

- a) Any queries relating to the EOI document and the terms and conditions contained therein should be addressed to the EoI Inviting Authority on the email provided: -

pdbsf.capfims@bsf.nic.in

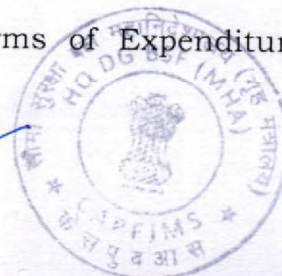


Section – V

Guidelines for Preparation of Expression of Interest

Following information shall be submitted using given formats and where no formats are specified, free format can be used.

1. Complete name of firm, date of establishment and type of organization whether individual, proprietorship, partnership, private limited company, public limited company etc. Exact and complete corporate/registered/home office address, business address, telephone numbers, fax numbers, E-mail and cable address. Information is to be furnished by sole applicant or members of JV individually (**Annexure I**).
2. If present firm is the successor to or outgrowth of one or more predecessor firms, fresh name(s) of former entity (ties) and year(s) of their original establishment with details in aforesaid manner. Information is to be furnished by sole applicant or members of JV individually (**Annexure I**).
3. Present a brief narrative description of the firms. Information is to be furnished by sole applicant or members of JV individually (**Annexure I**).
4. List of not more than two (2) principals who may be contacted by this Office. Listed principals must be empowered to speak for him or for the firm on policy and contractual matters. Information is to be furnished by sole applicant or members of JV individually. (**Annexure I**).
5. Under this item, indicate financial figures from consultancy business for past 5 (five) financial years. (**Annexure II**).
6. Organizational strength of consultant and its constituents in case of a JV shall be given. (**Annexure III**).
7. Consultant's experience shall be given under four categories.
 - a) Various mode of functioning,
 - b) Engagement of Manpower resources & Out sourcing and Management,
 - c) Financial Implications in terms of Expenditure projection and Revenue generation.



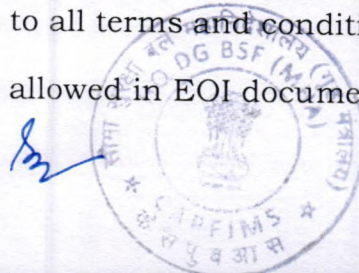
d) Running of Tertiary Care Hospital, Medical Institute and its day to day functioning.

Note: Experience in above categories would be reported for similar nature of works and other works. In case of JV applicant, each member has to likewise give above information. Only those works which are done as prime consultant need to be reported. **(Annexure IV).**

8. As many references from employers as the consultant (for each member in case of JV) may choose **(Annexure-V).**
9. An undertaking for supply of true information shall be given as per **(Annexure -VI).**
10. The check list for the Bidders:
 - i) The Bidder should ensure that all the documents and papers submitted in this EOI are fully attached by the authorized signatory under his signature with official seal wherever applicable.
 - ii) The following documents form part of EOI and should be submitted with EOI.

S/No	Documents to be submitted	Documents submitted	
		Y/N	Page No. at which document attached
1	All pages of this EOI document, duly signed by authorized signatory in token of acceptance of all terms & conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory.		
2.	Incorporation/ Ownership Certificate		
3.	Details of GST Registration & GST Return		
4.	Latest Income Tax Return		
5.	Written Statement about suitability of the job.		

- iii) Every additional document submitted and every page of the EOI document shall be signed by the authorized signatory as a token of compliance and acceptance to all terms and conditions.
- iv). No overwriting / changes is allowed in EOI documents submitted.



Section – VI
Short Listing Criteria

I. Annual Turn over

PDC must have an average annual turnover of INR 5 Crores in any of the 3 years of the last 5 years. Balance sheet, profit/loss account and experience related to past relevant contract to be produced.

II. Evaluation Criteria & Method of Evaluation

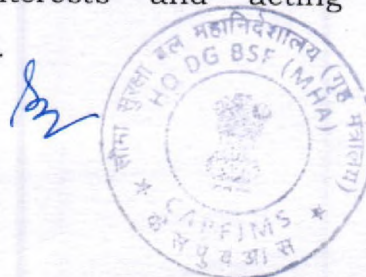
- i) All bidders may be required to make a presentation before the Consultancy Evaluation Committee (CEC) constituted for the purpose.
- ii) Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.
- iii) EOI will be evaluated for short listing *inter alia* based on their past experience of handling similar type of projects, financial strength of firm and presentation before Consultancy Evaluation Committee (CEC).
- iv) Firms shortlisted in EOI may be issued RFP and be requested to submit their financial proposal.

III. Response

Bidders must ensure that their Bid response is submitted as per the formats attached with this document. Special comments on the objectives and scope of service projected in the enquiry may also be submitted along with the offer.

IV. Conflict of Interest

- a. The consultant is required to provide professional, objective and impartial advice, at all times holding the Procuring Entity's interests paramount, strictly avoiding conflicts with other assignments or his/its own corporate interests and acting without any consideration for future work.



- b. The consultant shall be under obligation to disclose to the Procuring Entity any situation of actual or potential conflict that impacts its/his capacity to serve the best interest of its client/ Procuring Entity. Failure to disclose such situations may lead to the disqualification of the consultant or termination of its/his contract during execution of the assignment.
- c. Where there is any indication of conflict of interest exists or may arise, it shall be the responsibility of the Bidder to inform the Project Director CAPFIMS, detailing the conflict in writing as an attachment to this Bid.
- d. A Conflict of Interest is where a firm involved in the proposal has or may be perceived to have a personal interest in ensuring that a particular Bidder is successful. Actual and potential conflicts of interest must be declared by a firm involved in a Bid process.
- e. Project Director "CAPFIMS" shall be the final arbiter in case of potential conflict of interest. Failure to notify Project Director CAPFIMS of any potential conflict of interest will invalidate any verbal or written agreement.

V. **Condition under which EOI is issued**

The EOI is not an offer and is issued with no commitment. MHA reserves the right to withdraw EOI and or vary any part thereof at any stage. MHA further reserves the right to disqualify any Bidder, should it be so necessary at any stage.

VI. **Last Date of submission of EOI.**

The last date of submission of EOI is **12th August 2021** (1500 Hrs.)
Bid opening date & time is **17th August 2021 (1500 Hrs.)**



Annexure-I**Expression of Interest Form for Consulting Firm or Joint Venture****(To be filled up by each of the constituent in case of a Joint Venture)**

Name of Head of Organization	Consultant	Date of Establishment	Country	Type of Organization			
				Individual	Partnership	Corporation	Others
	Name						

1. Name of Head of Institution with contact details (Mobile No., Land Line No., Fax No., email ID, Address).
2. Corporate/Registered Office/Business Address/Telephone Nos./Fax No./Address/Email address of consultant and its branch offices for Consultant (including members in case of JV)
2. Consultant's former name and year of establishment (including that of members in case of JV), if any
3. Narrative description of Consultant firms (Use other sheet, if necessary)
4. Name(s) of, not more than two (2) principals who may be contacted with title, telephone number/ fax number, E mail address.



Annexure II**Financial Statement of the last Five Financial Years**

S/No	Particulars		<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
1	Annual Turnover from consulting business	Lead Member					
		Other Member (1)					
		Other Member (2)					
2	Annual Turnover in case of Individual consultant						

Notes:

- i. Values should be duly certified by statutory body like Chartered Accountant or Independent Auditors who are competent to do so as recognized by the State concerned.
- ii. The amount shall be stated in Indian Rupees (INR).



Annexure III**Organizational strength:**

S/No	Total Strength	Professionals and Institutional experts on payroll and having over 10 years' experience	Professionals and Institutional experts continuously on payroll for over 5 years	Professionals and institutional expert working only in Consultancy Services.
1				
2				
3				
4				
5				
6				

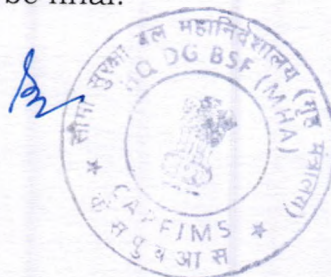


Annexure IV**Details of Experience**

Sr. No	Projects Name / Year	Number of assignments during last 5 years	Order value of each assignments in Rs/- (Enclose a copy of order)	Mention the name of the client/ organization (Enclose Completion Certificate)	Fee in INR (Applicant's share in case of JV)	Duration in months
1	2	3	4	5	6	7
a)	Experience of having consultancy services of setting up of Medical College & associated Hospitals and engaged in Consultancy business continuously for the last 3 years					
b)	Experience of one integrated multi-specialty hospital project of minimum 300 beds and a medical college with 100 MBBS admissions in last 5 years.					
c)	Experience of providing at least one successful project in Health Sector in PPP mode in the country during the last 5 years.					

Note:

- a) Only those assignments shall be considered for which consultant has provided services as lead member (in case that work has been done by a Joint Venture).
- b) Each assignment shall be supported by following details:
- Name of Overall assignment: _____
 - Location of Overall assignment: _____
 - Owner's Name and Address: _____
 - Completion (Actual/Estimated vis-à-vis Stipulated): _____
 - Description of assignment: _____
 - Description of Services provided by the firm: _____
- c) Decision of Evaluation committee in ascertaining "similar nature" and "similar assignment" will be final.



Authorized Signatory
Name of Applicant

Annexure-V

Employer's references

1. _____

2. _____

3. _____

4. _____

Authorized Signatory
Name of Applicant



Annexure VI**Declaration**

1. I certify that the information in the above Expression of Interest forms is true to the best of my knowledge.
2. I also understand that any misleading or wrong information will disqualify this application straightaway.

(Note: Declaration is to be submitted on the letter head of the Firm).

Authorized Signatory
(Applicant)

