

**File No. 10/50/2018- Bgt.-I  
Government of India/Bharat Sarkar  
Ministry of Home Affairs/ Grih Mantralaya  
(Budget-I)**

Hall No. 7, Open Gallery  
Major Dhyan Chand National Stadium  
Dated 5<sup>th</sup> February, 2019

**OFFICE MEMORANDUM**

**Subject:- Final Estimates for the Financial Year 2018-19 under the Grant No.-46 Ministry of Home Affairs, Grant no.-47 Cabinet and Grant No.-48 Police.**

The undersigned is directed to say that the budgetary outlays at Revised Estimates (RE) 2018-19 stage have already been communicated to all stake holders and necessary allocations have been provided / is being provided through re-appropriations /Supplementary Grants.

2. In order to assess the exact requirement of funds under various heads of accounts ,all the budget controlling authorities are required to work out their head-wise requirement of funds for the remaining period of the current financial year on the basis of the expenditures incurred upto January 2019 and funds required vis-a-vis the RE outlays in each case keeping in view the extant instructions of Ministry of Finance on cash management with particular reference to the expenditure caps during the last quarter and the month of March 2019.

3. The details of actual expenditure of funds within the approved RE 2018-19 outlays under each head of account may be furnished in the enclosed proforma so as to reach the undersigned latest by **15<sup>th</sup> February 2019**. Brief to the point, reasons for variation from RE 2018-19 outlays should be furnished in each case. Bland statements like 'as per trend of expenditure, 'reduced at RE stage', 'as per actual requirement', due to less proposals/claims', etc., may be avoided while furnishing the reasons. Ordinarily demands for funds over and above RE 2018-19 may be avoided unless strong valid reasons are available.

4. The details of Final Estimates in all respects may be sent to the undersigned latest by **15<sup>th</sup> February 2019**. In case the details are not received by 15<sup>th</sup> February 2019, Final Estimate would be decided on the basis of expenditures reported by CCA's Office and the instructions of Ministry of Finance on cash management.

  
(S.D. Meena )

**Under Secretary to the Government of India  
Tele:23072232**

To

1. RGI & CC, New Delhi
2. All Joint Secretaries / Directors/ Deputy Secretaries/ Under Secretaries in the Ministry of Home Affairs.
3. All Director General/ Financial Advisers of CAPF.
4. All Directors/ FAs of Central Police Organizations.
5. The Commissioner, Delhi Police.
6. All the concerned offices (as per enclosed standard list).
- ✓ 7. SO(IT) for uploading a copy of the OM on [intramha.nic.in/web](http://intramha.nic.in/web) site of MHA.



1. Shri S.L. Shah, Under Secretary (Cash-II), Ministry of Home Affairs, New Delhi
2. Shri Anil Kumar Madan, Section Officer & DDO , Cash -I, MHA, NDCC-II Building New Delhi
3. Shri M.S Rawat, Section Officer, **Parliamentary Committee on Official Language**, 11, Teen Murti Lane, New Delhi.
4. Shri D.K. Shami, Fire Adviser & Head of Office, **Directorate General of Civil Defence**, East Block VIII, Level VII, R.K. Puram, New Delhi-110066.
5. Shri Sanjay Kumar, Joint Director (Budget), O/O the **Registrar General of India**, 2/A, Man Singh Road, New Delhi.
6. Shri G.S. Saini, Director, **National Civil Defence College**, Ministry of Home Affairs, Nagpur-440001.
7. Shri Ravinder Singh , Dy. Secretary, **Inter-State Council Sectt.**, Vigyan Bhavan Annexe, New Delhi.
8. Shri Shamim, Director, **National Fire Service College**, Ministry of Home Affairs, Nagpur.
9. Shri Om Prakash, Section Officer (Budget), **Deptt. of Official Language**, 4<sup>th</sup> Floor, NDCC Building, Jai Singh Road, New Delhi.
10. Shri M. Bhattacharjee, Senior Accounts Officer, **National Human Rights Commission**, Manav Adhikhar Bhawan, INA, New Delhi.
11. Shri Sudershan Kumar, Deputy Secretary, **Zonal Council Sectt**, Jam Nagar House, New Delhi.
12. Shri J. K. S. Rawat, DIG, **National Disaster Response Force**, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi
13. Shri Krishna Saluja, Section Officer (IIA Unit), **President's Sectt.**, New Delhi.
14. Shri Surajit Dutta, Under Secretary, **Prime Minister's Office**, South Block, New Delhi.
15. Shri K.J. Sibichan, Under Secretary (Ad.-I), **Cabinet Secretariat**, Rashtrapati Bhawan, New Delhi.
16. Shri A.K. Manish, Under Secretary (M&G), CS Division, MDCNS, New Delhi
17. Shri Ashish Kumar Panda, Under Secretary, O/o **Principal Scientific Adviser** to the Govt. of India, 310-A, Vigyan Bhavan Annexe, New Delhi.
18. Shri R.K Jain, Under Secretary, **National Security Council Sectt**, 3<sup>rd</sup> Floor, Sardar Patel Bhawan, Parlt. Street, New Delhi. 110001
19. Shri B.R. Sharma, Chairman, **Land Ports Authority of India**, Lok Nayak Bhawan, New Delhi
20. Shri Nikhil J. Gupta, Deputy Director (Admn), **Sardar Vallabhbhai Patel National Police Academy**, Ministry of Home Affairs, Hyderabad-500052
21. Shri Rajender Singh, DD (Finance), NATGRID, Shivaji Stadium Annexe, New Delhi.
22. Shri Limatenjen, Joint Director, **North Eastern Police Academy (NEPA)**, Umsaw, Ri-Bhoi District, Shillong, Meghalaya.-793123
23. Shri S.N. Pandey, SP (Admn.), **National Investigation Agency**, Lodhi Road, New Delhi.
24. Shri R.P Wahane, Jt. Dy. Director (Budget), **Intelligence Bureau**, S P Marg, New Delhi.
25. Shri Parveen Kumar, Deputy Director (Admn.), **Narcotics Control Bureau**, West Block No.1, Wing No. 5, R.K. Puram, New Delhi.
26. Shri M.P. Sharam, Joint Director, **National Crime Records Bureau**, East Block No.7, R.K. Puram, New Delhi-110066.
27. Shri K.C. Sharma, Jt. Director (Admn.), **Directorate of Co-ordination, Police Wireless**, Block No.9, CGO Complex, New Delhi
28. Ms. Aarti Bhatnagar, Joint Secretary (Security), **Cabinet Sectt**, North Block, New Delhi
29. Shri S.K. Singh, Assistant Director, (Admn.), **BPR&D**, NH-8, Service Road, Mahipalpur, New Delhi-110037
30. Shri Harish Chander Pandey, AO, **LNJP National Institute of Criminology & Forensic Science**, Ministry of Home Affairs, Sector-3, Outer Ring Road, Rohini, Delhi-110085.



31. Dr. I. Haque, Senior Scientific Officer (FS) **Central Forensic Science Laboratory/ DFS**, Block No. 4, 4<sup>th</sup> Floor, C.G. O Complex, Lodhi Road, New Delhi.
32. Shri B.N. Bardhan, Director, **Central Forensic Science Laboratory (CBI)**, Block No.4, 4<sup>th</sup> Floor, C.G.O. Complex, Lodhi Road, New Delhi.
33. Shri A.K. Ganjoo, Director cum Chief Forensic Scientist, DFS, Block No9 CGO Complex, Lodhi Road, New Delhi
34. Shri Vikas Chandra Karol, Asstt. FA, **Central Reserve Police Force**, Block No.1 CGO Complex, Lodhi Road, New Delhi-3.
35. Shri Pravesh Kumar, Deputy Commandant, SAO (Fin), **Assam Rifles**, Shillong, Meghalaya. (through Liaison Office, Assam Rifles New Delhi).
36. Shri Sanjay Upreti, JS&FA, **Border Security Force**, Block No.1, CGO Complex, Lodhi Road, New Delhi.
37. Shri Ashok Saini, Accounts Officer, **Indo-Tibetan Border Police**, Block No. II, CGO Complex, Lodhi Road, New Delhi.
38. Shri Kapil Dev Meena, Deputy Financial Adviser, **National Security Guard**, Mehram Nagar, Nr. Domestic Airport, Palam, New Delhi 110037.
39. Shri J. C. Garkoti, Asstt. Director (Accounts), **Central Industrial Security Force**, 13, CGO Complex, Lodhi Road, New Delhi.
40. Shri Sanjeev Sharma, DIG(Admn.), **Sashastra Seema Bal**, Block No. V (East), R.K. Puram, New Delhi-110066.
41. Shri Onkar Chand, Accounts Officer(Budget), **Sashastra Seema Bal**, Block No.V(East), R.K. Puram, New Delhi-110066.
42. Shri Navneet Singh, FA to CP, **Delhi Police**, MHA, New Delhi.
43. Mr. A.V.S. Kaliyar, AIG(A/Cs), **Special Protection Group**, SPG Complex, Adm. Block, Sector VIII, Dwaraka, New Delhi.
44. Shri Basant Swaroop, Director (Finance), **National Technical Research Organisation**, Block-III, Old JNU Campus, New Delhi -110016.
45. Financial Advisor, **National Disaster Management Authority**, A-I, Safdarjung Enclave, New Delhi-110029.
46. Accounts Officer, **National Institute of Disaster Management**, I.P. Estate, New Delhi
47. Shri Shanka Roy, Under Secretary (Security) Cabinet Secretariat, North Block, New Delhi.
48. Shri Srinibas Pradhan, DS(Retd.) & Consultant, Women Safety Division, New Delhi
49. Shri Anil Subramaniam, Director, Women Safety Division, New Delhi
50. Shri Balram Jain, Sr. Accounts Officer (A/Cs), **Pay & Accounts Office, Departmental Accounting Organisation of MHA**, Khan Market, New Delhi
51. Shri Rajender, AO, Pr. Accounts Office (Admn.), **Departmental Accounting Organisation of MHA**, Room No. 6, MDCNS, New Delhi
52. Shri Tej Singh, Sr. Accounts Officer, PAO (Sett), Jam Nagar House, New Delhi
53. Sr. Accounts Officer, PAO(P&M), Jam Nagar House, New Delhi

Copy also forwarded for information to:

PPS to SS & FA (Home)/ PS to Pr. CCA(H) / PA to CCA (H)

  
(S.D. Meena)

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