



No.21023/04/2021-PF-VI(PP)
GOVERNMENT OF INDIA
Ministry of Home Affairs
[Police Division-II]
Pers.Policy Desk

North Block, New Delhi, 110001

Dated 21st March 2022

To

1. The Chief Secretaries and DsG (P)s of all States / UTs
2. Directors - IB/CBI/SVPNPA/SPG/NEPA/NICFS/CFSL/DCPW
3. DsG - BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB
/NCB/NIA/Assam Rifles (Through LOAR)
4. Commissioner of Police Delhi.

Subject: - Invitation for Senior Mission Leaders'(SML) Course to be held in Stockholm, Sweden from 06-17 June, 2022

Sir/Madam,

Permanent Mission of India to the United Nations (PMI to UN) has informed about the invitation received from Integrated Training Service Division's (UNHQ, New York), vide which nomination of three candidates, one candidate each from the military, police and civilian domains is invited for the Senior Mission Leaders' (SML) Course to be held in Stockholm, Sweden from 06-17 June, 2022.

2. The objective along with the requisite eligibility criteria and Financial conditions for mentioned course are attached with this letter for needful reference. It is strongly recommended to nominate those Police officers who meet the criteria outlined in attached communication from the UN. **The requirements given in the Annexure-I must be ensured.**

3. All the costs associated with the candidate's participation including travel, visa and daily subsistence allowance has to be borne by the nominating department/organizations/state/UTs. Nominations of eligible and willing officers **one male and one female Police officers of rank of IG/ADG**, active in police service, for the above said course may be forwarded through proper channel to this Ministry by 04.04.2022 along with the following requisite documents duly signed and completed in all respects as mentioned in Annexure-I & II.

- i. curriculum vitae (CV) or Bio data (Mandatory) Annexure- II
- ii. United Nations P11 Form **duly completed and signed by** the nominated candidate.

4. The duly completed and signed Personal History Profile (P-11) , Human Rights (HR) certificate along with forwarding letter including **APAR/ACR gradings of Last Five Years(Mandatory)** of the nominated candidates are required to be submitted (PDF format only) through E-mail at police2-un@mha.gov.in before the last date i.e 04.04.2022

Yours Faithfully

Encl: As above



(K.Prakasham)

Under Secretary(Pers.Policy & Welfare)

-☎: 23092527

Copy to

1.Commissioner of Police Mumbai, Kolkata, Chennai and Bangalore:- kindly note that the nomination are to be forwarded through respective State Government only.

2.DS(UNP), MEA, JNB (A-wing), New Delhi-110011

3.SO (IT), MHA - **With the request to upload the above communication on MHA website (Police Division-II(UN Courses/Workshops) and also under “what’s new”**

Annexure-I

Other requisite requirements

- A. United Nations Personal History Profile (PHP) form (P.11) duly completed and signed by the nominated candidate.
 - B. Personal details as per **Annexure-II along with APAR/ACR gradings of Last Five Years(Mandatory)**
 - C. Human Rights certificate must be included (proforma enclosed).
 - D. *No format other than the specimen enclosed (duly typed) will be entertained/accepted. Formats other than the prescribed one invites lot of observations from UNHQ(UNDPKO) while finalizing the nominations..* Hand written PHP will not be entertained/accepted. It may be ensured that the photographs of the officer applying for the post should be placed on the front side of P-11 form and signature in the last page at relevant place.
 - E. The nominations without Vigilance clearance and Cadre Clearance (for all Officers) from respective Ministries/Departments/State or UT/Organizations' shall be summarily rejected.
 - F. Applications through proper channel only i.e. through Home Department (State) and approval of Head of Organization will be entertained. Applications received after the deadline specified will not be considered.
 - G. Concerned authorities may please ensure and advice their officers not to make any direct queries with this ministry or UNHQ regarding selection. This ministry will not entertain personal queries from individual applicants.
-

BIO- DATA Proforma

Recent Passport
Size Photograph

1. Name of Post Applied
2. Job Opening Number
3. Name of the Officer(as per official documents)
4. Designation/Rank, Organization, Pay scale/level
5. Present Place of Posting
6. In the case of officers on Deputation with other organization:-
 - Name of Parent Organization
 - Name of organization presently employed
 - Date of Deputation
 - Expected Date of repatriation to parent cadre/organization
7. NoC from Parent Cadre (if on deputation) mandatory :Yes/No/NA
8. Date of Birth
9. (a) Education qualification
(b) Required qualification as per applied job/posts(Yes/NO)
10. Date of Joining Police Service
11. Date of Superannuation
12. Service/Cadre/Batch:-
13. Previous UN Experience
14. Other Foreign/international Experiences
- 15 Contact Details: Telephone No
 - Office
 - Residence
 - Mobile
 - E-mail
16. APAR/ACR Gradings of Last 05 years (mandatory):-
17. Outstanding Achievements, if any
18. Last Five(years) work profile/experiences

I hereby certify that, i fulfill the eligibility requirement notified for the post applied for

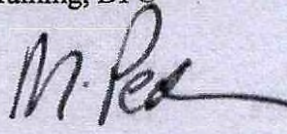
Signature of applicant

United Nations  Nations Unies

FACSIMILE

Date: 3 March 2022

Reference: DPO-2022-00740

<p>TO: Permanent Missions to the United Nations</p> <p>ATTN: Permanent Representative INFO: Head of Political Section Military Advisor Police Advisor</p>	<p>FROM: Mark Pedersen Chief of Integrated Training Service Division of Policy Evaluation and Training, DPO</p> 
<p>FAX NO: TEL NO:</p>	<p>FAX NO: (+1) 212 963 4398 TEL NO: (+1) 212 963 9738</p>
<p>SUBJECT: Senior Mission Leaders' (SML) course to be held in Stockholm, Sweden, from 6 to 17 June 2022</p>	
<p>Total number of transmitted pages including this page: 3</p>	
<ol style="list-style-type: none"> The Integrated Training Service (ITS) of the Department of Peace Operations (DPO), jointly with the Folke Bernadotte Academy (FBA) and the Swedish Armed Forces International Centre (SWEDINT), will conduct a Senior Mission Leaders' (SML) course in Stockholm, Sweden, from 6 to 17 June 2022. The course will be funded by the Government of Sweden. We invite your government to nominate up to three candidates, one candidate each from the military, police, and civilian domains. The course can be attended by representatives from all Member States, provided that they meet the criteria outlined in paragraphs 3 to 7 below. Governments are strongly encouraged to put forward female nominees in line with the Secretary-General's approach to gender parity and in accordance with the United Nations recognition of the critical role of women in peace and security. A total of 26 participants will be selected. Selection is competitive, based on the professional profiles and seniority of the candidates; every attempt is made to achieve gender balance, geographical diversity and a representative mix of non-uniformed and uniformed participants in the group. Candidates nominated for the course should have a strong interest in potential appointment to a senior leadership position in a United Nations field operation. The SML course is designed to prepare participants to assume roles and responsibilities in a mission's leadership team, including such roles as Special Representative of the Secretary-General (SRSG), Deputy SRSG, Force Commander, Police Commissioner, Director of Mission Support, or Chief of Staff. The course is also intended to deepen the understanding of Member State officials of contemporary United Nations peace operations. Former participants subsequently appointed to leadership positions in peacekeeping missions have found the course extremely valuable It is recommended that Member States ensure that participants appointed for the course have 	

the experience and skills required to be considered as potential candidates for high-level positions (ASG/USG-level) in peace missions. They are also reminded to ensure greater correlation between the uniformed candidates nominated for this course and those eventually nominated by Member States for the top-level posts in field missions.

5. As potential heads of UN peace missions, candidates will be expected to commit to the core values of the UN, namely integrity, humility, humanity, and respect for diversity. To be selected, candidates must have:

- a. A minimum of 15 years of progressively responsible experience and a minimum of five years of senior management responsibility is required.
- b. A minimum rank/level, equivalent to that of officer of a senior United Nations officer (D-1) (Brigadier General, Deputy Commissioner of Police, Chief Superintendent).

6. In order to protect course participants, instructors and personnel associated with the course, all participants must be fully vaccinated against COVID-19 to attend the SML. We would be grateful for confirmation that nominees are vaccinated against COVID-19 when submitting nominations.

7. Selection for the course will also be based on the degree to which a candidate demonstrates:

- a. Relevant professional experience in conflict, post-conflict or development contexts at the national and/or international level;
- b. A proven record of excellent management and leadership skills in a multicultural environment, including the ability to supervise, mentor, develop and evaluate staff;
- c. A clear commitment to promoting gender equality and mainstreaming a gender perspective; and,
- d. The ability to work effectively with people from diverse cultures and backgrounds.
- e. **Participants will be required to show prove of full vaccination against the COVID-19 virus.**

8. Fluency in written and spoken English is essential. Fluency in other official United Nations languages, particularly French, is an asset. Excellent drafting skills are also required.

9. The SML course is an intensive programme based on a blended approach of e-learning and an intense 10-day residential workshop. Participants will be required to commit to significant preparatory work prior to attending the workshop, including completion of online e-learning modules and background reading. This preparatory work will require significant time to complete, including as much as eight hours of online review of recorded material and extensive reading of essential background documentation.

10. Nominations must be submitted directly by Member States **through their Permanent Missions in New York by 22 April 2022**. It is kindly requested that this deadline is strictly adhered to. In order to be considered, each nominated candidate must submit:

- a. For civilian applications: an application form can be created/downloaded following the creation of an account on the United Nations Human Resources Portal "Inspira": <https://inspira.un.org/psp/PUNA1J?cmd=login&languageCd=FRA>
- b. For military and police applications: The form for military/police personnel (PH_Mil_Pol_Form), is available at the following address:
<http://dag.un.org/handle/11176/401135>

Forms must be downloaded from the links above, or requested from the persons listed below, and completed electronically. Completed documents should be sent by e-mail from the Permanent Mission to Wing Commander Ekow Anaman, e-mail: anaman@un.org, and Ms. Aneta Kozhanova, email: kozhanova@un.org of ITS. Candidates are strongly encouraged to attach a brief cover letter to their form.

11. There is no registration fee for the course. The costs of each candidate's participation, including travel, visa and daily subsistence allowance, must normally be borne by his or her nominating Government. However, sponsorships may be available for some selected candidates.


12. Please note that nomination of a candidate does not guarantee his or her participation in this course given the competitive nature of the process. ITS will convey the names of selected nominees by facsimile to the relevant Permanent Missions by **13 May 2022**. Questions regarding the course should be addressed to Wing Commander Ekow Anaman: email, anaman@un.org.

Best regards.

Drafted by:
Ekow Anaman
Integrated Training Service
Division of Policy, Evaluation and Training,
DPO

Authorized By:
Ettore Di Benedetto
Integrated Training Service
Division of Policy, Evaluation and Training,
DPO

Through:

INSTRUCTIONS					Do not Write in This Space				
Please answer each question clearly and completely. TYPE OR PRINT LEGIBLY. Read carefully and follow all directions.		UNITED NATIONS							
PERSONAL HISTORY									
1. Family name		First name		Middle name		Maiden name, if any			
2. Date of (day/month/yr) Birth		3. Place of birth		4. Nationality(ies) at birth		5. Present Nationality(ies)			
6. Sex									
7. Height		8. Weight		9. Marital Status:					
		Single <input type="checkbox"/>		Married <input type="checkbox"/>		Separated <input type="checkbox"/>			
				Widow(er) <input type="checkbox"/>		Divorced <input type="checkbox"/>			
10. Entry into United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities.									
(a) Are there any limitations on your ability to perform in your prospective field of work? YES <input type="checkbox"/> NO <input type="checkbox"/>									
(b) Are there any limitations on your ability to engage in all travel? YES <input type="checkbox"/> NO <input type="checkbox"/>									
11. Permanent address			12. Present address		13. Office Telephone No.				
Telephone No. ()			Telephone/Fax No. ()		()				
					14. Office Fax No.				
					()				
					E-mail:				
15. Do you have any dependent children? YES <input type="checkbox"/> NO <input type="checkbox"/> If the answer is "yes", give the following information:									
Name of Children		Date of Birth (day/mo/year)		Place of Birth		Gender			
15. (a) Name of Spouse									
16. Have you taken up legal permanent residence status in any country other than that of your nationality? YES <input type="checkbox"/> NO <input type="checkbox"/>									
If answer is "yes", which country?									
17. Have you taken any legal steps towards changing your present nationality? YES <input type="checkbox"/> NO <input type="checkbox"/>									
If answer is "yes", explain fully:									
18. Are any of your relatives employed by a public international organization? YES <input type="checkbox"/> NO <input type="checkbox"/>									
If answer is "yes", give the following information:									
NAME		Relationship		Name of International Organization					
19. What is your preferred field of work?									
20. Would you accept employment for less than six months? YES <input type="checkbox"/> NO <input type="checkbox"/>				21. Have you previously submitted an application for employment and/or undergone any tests with U.N.? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, when?					
22. KNOWLEDGE OF LANGUAGES. What is your mother tongue?									
OTHER LANGUAGES		READ		WRITE		SPEAK		UNDERSTAND	
		Easily	Not Easily	Easily	Not Easily	Fluently	Not Fluently	Easily	Not Easily
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. For clerical grades only									
<i>Indicate speed in words per minute</i>									
		English	French	Other languages			List any office machines or equipment and computer programmes you use.		
Typing									
Shorthand									

24. EDUCATION, Give full details – N.B. Please give exact titles of degrees in original language. Please do not translate or equate to other degrees.

A. University or equivalent

NAME, PLACE AND COUNTRY Please give complete address.	ATTENDED FROM/TO		DEGREES and ACADEMIC DISTINCTIONS OBTAINED	MAIN COURSE OF STUDY
	Month/Year	Month/Year		

B. SCHOOLS OR OTHER FORMAL TRAINING OR EDUCATION FROM AGE 14 (e.g., high school, technical school or apprenticeship)

NAME, PLACE AND COUNTRY Please give complete address.	TYPE	YEARS ATTENDED		CERTIFICATES OR DIPLOMAS OBTAINED
		FROM	TO	

25. LIST PROFESSIONAL SOCIETIES AND ACTIVITIES IN CIVIC, PUBLIC OR INTERNATIONAL AFFAIRS

26. LIST ANY SIGNIFICANT PUBLICATIONS YOU HAVE WRITTEN (DO NOT ATTACH)

27. EMPLOYMENT RECORD: Starting with your present post, list in REVERSE ORDER every employment you have had. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. If you need more space, attach additional pages of the same size. Give both gross and net salaries per annum for your last or present post.

A. PRESENT POST (LAST POST, IF NOT PRESENTLY IN EMPLOYMENT)

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
		STARTING	FINAL	
NAME OF EMPLOYER:		TYPE OF BUSINESS		
ADDRESS OF EMPLOYER:		NAME OF SUPERVISOR		
		NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING	
DESCRIPTION OF YOUR DUTIES:				

B. PREVIOUS POSTS (IN REVERSE ORDER)

FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL	
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				
FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL	
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				
FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL	
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				

28. HAVE YOU ANY OBJECTIONS TO OUR MAKING INQUIRIES OF YOUR PRESENT EMPLOYER? YES NO

29. ARE YOU NOW OR HAVE YOU EVER BEEN A CIVIL SERVANT IN YOUR GOVERNMENT'S EMPLOY? YES NO
If answer is "yes", WHEN?

30. REFERENCES: List three persons, not related to you, and are not current United Nations staff members, who are familiar with your character and qualifications.
Do not repeat names of supervisors listed under Item 27.

FULL NAME	FULL ADDRESS	BUSINESS OR OCCUPATION

31. STATE ANY OTHER RELEVANT FACTS. INCLUDE INFORMATION REGARDING ANY RESIDENCE OUTSIDE THE COUNTRY OF YOUR NATIONALITY.

32. HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED OR IMPRISONED FOR THE VIOLATION OF ANY LAW (excluding minor traffic violations)? YES NO

If "yes", give full particulars of each case in an attached statement.

33. OTHER AGENCIES OF THE UNITED NATIONS SYSTEM MAY BE INTERESTED IN OUR APPLICANTS. DO YOU HAVE ANY OBJECTION TO YOUR PERSONAL HISTORY FORM BEING MADE AVAILABLE TO THEM? YES NO

34. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a staff member of the United Nations liable to termination or dismissal.

DATE
(day, month, year)

SIGNATURE:

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.