

Letter of Invitation for Expression of interest

National Intelligence Grid
1st Floor, Shivaji Stadium Annexe,
Shaheed Bhagat Singh Marg, New Delhi – 110001

No. 26011/27/2017-HR

Dated, the 13th August, 2019

Subject: **Selection of HR Recruitment Agency for consultancy services required for hiring of Technical (Contractual) manpower in NATGRID**

Dear Sir / Madam,

National Intelligence Grid (hereinafter referred as “NATGRID”) an attached office under Ministry of Home Affairs, Government of India **for and on behalf of the President of India**, invites sealed **Expression of Interest (EOI)** from human resource recruitment agencies in India for extending consultancy services for hiring of contractual manpower for various technical roles required for development and supervision of the development of IT framework projects in NATGRID. For the aforesaid, NATGRID shall raise manpower demand(s) to the agency to be selected for executing the needed consultancy services for making human resource recruitment in a time bound and phased manner that in turn shall support NATGRID in arranging human resources suitable to meet specified requirements.

NATGRID shall have full discretion in hiring of such resources on contractual basis which shall be subject to the internal assessment of the organization. The related modalities i.e. scope of work, terms of engagement and other contractual considerations etc. shall be stipulated in the Request for Proposal (RFP) document.

The ibid Invitation for **Eoi** document containing the details of qualification criteria, submission requirement, brief objective & scope of work and method of evaluation etc. are enclosed at **Annexure- I**. The ibid **EOI** document should neither be construed as Tender / Request for Proposal nor to be used to market their Product or Services by the prospective bidders.

The Eoi Document may be downloaded at **www.eprocure.gov.in** or **www.mha.gov.in**. The interested HR Consulting Agencies having required capability, experience and resources to undertake the assignment may submit their response by means of online bids only through e-Tendering portal. For further details on e-Tendering, interested bidders may refer to Section-4 “**Special Instructions for Bidders for E-Tendering**” of the Eoi document.

The critical date-sheet is as under:

Sr. No.	Critical Dates	Date	Time
1.	Publishing Date	13.08.2019	19:00 Hrs
2.	Document Download Start Date	14.08.2019	09:00 Hrs
3.	Document Download End Date	05.09.2019	14:00 Hrs
4.	Last date of submission of pre-bid queries	20.08.2019	11:00 Hrs
5.	Pre-bid meeting	21.08.2019	15:00 Hrs
6.	Bid Submission Start Date	14.08.2019	09:00 Hrs
7.	Bid Submission End Date	05.09.2019	14:00 Hrs
8.	Bid Opening Date	06.09.2019	15:00 Hrs
9.	Bid Validity	180 days from the date of opening of bids.	

Pre-bid queries, if any, may be referred in writing to the Dy. Director (Proc.) at the above mentioned address or Telephone No.011-23444269 or at E-mail: ddproc.nig@gov.in. Pre-bid queries received after the above mentioned date in critical date-sheet will not be considered.

The purchaser reserves the right to call the bidders for presentation of their respective bid before the selection/evaluation committee of NATGRID during evaluation of the bids. The bidders meeting the qualification criteria shall only be short-listed against the EOI. Such short-listed bidder(s), subject to their individually signing of Non-Disclosure Agreement (NDA) shall be issued Request for Proposal (RFP) for selection of HR Recruitment Agency for

consultancy services required for hiring of Technical (Contractual) manpower in NATGRID. The requirement of security clearance of the bidder/their personnel etc. as deem necessary, shall be provided in the RFP document.

NATGRID reserves the right to cancel this request for EoI and / or invite afresh with or without amendments, without liability or any obligation for such request for EoI and without assigning any reason. Information provided at this stage is indicative and NATGRID reserves the right to amend / add further details in the EoI. This EoI is proprietary to NATGRID, and NATGRID reserves the right to recall the EoI in its entirety or in part. All responses to the EoI will become the property of NATGRID.

Encl: Annexure- I and enclosures as referred therein.

Yours faithfully,

Dy. Director (Proc.)
For and on behalf of the President of India