

**PROPOSALS FOR AMENDMENT TO THE PRIVATE SECURITY AGENCIES CENTRAL MODEL RULES, 2006**

{Note: Deletions proposed are indicated by striking through and insertions proposed are shown in bold red font}

Amended Model Rules, 2006(PROPOSAL)	Relevant stipulation of the PSAR Act, 2005, if any	Justification / Remarks
<p><b>1. Short title and Commencement. -</b>                      (1) These Rules may be called the Private Security Agencies Central Model Rules, 2006.                       (2) They shall come into force from the date of their publication in the Official Gazette.</p>	<p>An Act to provide for the regulation of private security agencies and for matters connected therewith or incidental thereto.                      Be it enacted by Parliament in the Fifty-sixth Year of the Republic of India as follows:-  <b>Short title, extent and commencement</b>                      1. Short title, extent and commencement.-(1) This Act may be called the Private Security Agencies (Regulation) Act, 2005.                      (2) It extends to the whole of India except the State of Jammu and Kashmir.                      (3) It shall come into force on such date as the Central Government may, by notification in the Official Gazette, appoint.</p>	<p>(1) Short title and commencement will be as below:                      “1. <b>Short title and commencement.</b>—(1) These rules may be called the Private Security Agencies Central (Amendment) Model Rules, 2019.                      (2) They shall come into force on the date of their publication in the Official Gazette.”</p>
<p><b>2. Definitions. -</b> In these Rules, unless, the context otherwise requires,-                      (a) “Act” means the Private Security Agencies (Regulation) Act, 2005;                       (b) “Agency” means the Private Security Agency;                       (c) “Controlling Authority” means, the Controlling Authority so declared under the Act.                       (d) “Form” means, a Form appended to these Rules.                       (e) “License” means a license granted under the Act                       (f) words and expressions not defined in these regulations but defined in the Act, shall have the same meaning respectively assigned to them in the Act.</p>	<p><b>Section 2. Definitions.</b>                      In this Act, unless the context otherwise requires,—                      (a) "armoured car service" means the service provided by deployment of armed guards along with armoured car and such other related services which may be notified by the Central Government or as the case may be, the State Government from time to time;                      (b) "Controlling Authority" means the Controlling Authority appointed under sub-section (1) of section 3;                      (c) "licence" means a licence granted under sub-section (5) of section 7;                      (d) "notification" means a notification published in the Official Gazette;                      (e) "prescribed" means prescribed by rules made under this Act;                      (f) "private security" means security provided by a person, other than a public servant, to protect or guard any person or property or both and includes provision of armoured car service;                      (g) "private security agency" means a person or body of persons other than a government agency, department or organisation engaged in the business of providing private security services including training to private security guards or their supervisor or providing private security guards to any industrial or business undertaking or a company or any other person or property;                      (h) "private security guard" means a person providing private security with or without arms to another person or property or both and includes a supervisor;                      (i) "State Government", in relation to a Union territory, includes the Administrator of that Union territory appointed by the President under article 239 of the Constitution.</p>	<p>No change.</p>

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<p><b>3. Verification of the antecedents of the applicants.</b> - (1) Every applicant while making an application to the Controlling Authority for the issue of a fresh license or renewal shall enclose the Form I for verification of his antecedents. If the application (sic applicant) is a company, a firm or an association of persons, the application shall be accompanied by Form I for every proprietor or majority shareholder, partner or director of the company, as if they were also the applicants. <b>In addition, the applicant shall submit an Affidavit incorporating the details in relation to the provisions contained in Section 6 of the Act.</b></p> <p>(2) On receipt of such application the Controlling Authority shall make such inquiries, as it considers necessary to verify the contents of the application and the particulars of the applicant.</p> <p>(3) The Controlling Authority shall <b>utilize electronic databases of crime and criminals like CCTNS, ICJS and similar facilities for the purpose of verification of antecedents of the applicant.</b><del>obtain a no objection certificate from the District Superintendent of Police of the concerned District where the Agency intends to commence its activities. For this purpose it will send to him a copy of the application for license and its attachments for verification and report.</del></p> <p><del>(4)The District Superintendent of Police in addition to the causing of verification of antecedents of every individual in whose name the antecedent form is filled up, shall also furnish the following information:</del></p> <p><del>(i) Whether the applicant or the company earlier operated any Private Security Agency, either individually or in partnership of others and if so, the details thereof; and</del></p>	<p><b>Section 5. Eligibility for licence.</b> An application for issue of a licence under this Act shall only be considered from a person after due verification of his antecedents.</p> <p><b>Section 6. Persons not eligible for licence.</b> (1) A person shall not be considered for issue of a licence under this Act, if he has been— (a) convicted of an offence in connection with promotion, formation or management of a company (any fraud or misfeasance committed by him in relation to the company), including an undischarged insolvent; or (b) convicted by a competent court for an offence, the prescribed punishment for which is imprisonment of not less than two years; or (c) keeping links with any organisation or association which is banned under any law on account of their activities which pose threat to national security or public order or there is information about such a person indulging in activities which are prejudicial to national security or public order; or (d) dismissed or removed from Government service on grounds of misconduct or moral turpitude.</p> <p>(2) A company, firm or an association of persons shall not be considered for issue of a licence under this Act, if, it is not registered in India, or having a proprietor or a majority shareholder, partner or director, who is not a citizen of India.</p>	<p><b><u>(2) Amendment in Rule 3(1)</u></b> Affidavit required as per the Act is stipulated expressly.</p> <p><b><u>(3)Amendment in Rule 3(3)</u></b> Since Private Security Agency Licensing Portal has been launched, there will be no need for manual police verification and verification of details of its directors/partners/proprietor will be made through Integrated Criminal Justice System.</p> <p><b><u>(4)Amendment in Rule 3(4)</u></b> It is also proposed to do away with obtaining of information related as to whether the applicant or the company earlier operated any Private Security Agency, either individually or in partnership of others and as to whether the applicant possesses any special qualification or skill, which may facilitate his operations of Private Security Agency as this is not provided for in the parent Act. This is</p>

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<p><del>(ii) Whether the applicant possesses any special qualification or skill, which may facilitate his operations of Private Security Agency.</del></p>		<p>proposed to enhance 'ease of doing business' and to further reduce procedural formalities.</p>
<p><b>4. Verification of character and antecedents of the private security guard and supervisor.</b></p> <p><del>-(1)Before any person is employed or engaged as a security guard or supervisor, the Agency shall satisfy itself about the character and antecedents of such person in any one or more of the following manners-</del></p> <p><del>(a) by verifying the character and antecedents of the person by itself</del></p> <p><del>(b) (a) by relying upon the character and antecedents verification certificate produced by the person :</del>  provided that the character and antecedent certificate shall be valid and the Agency does not have any adverse report regarding the person's character and antecedents from any other source; <del>as prescribed herein under, produced by the person provided it is valid and the Agency does not have any adverse report regarding the person's character and antecedents from any other source.</del></p> <p><del>(c) (b) by approaching the police for verification of the character and antecedents through electronic databases of crime &amp; criminal like CCTNS, ICJS &amp; other similar application by relying on the report received from the police authorities signed under the authority of the District Superintendent of Police or an officer of the equivalent or higher rank.</del></p> <p>(2) The person desirous of getting employed or engaged as security guard or supervisor shall submit Form II to the Agency. <b>In addition, he</b></p>	<p><b>Section 10. Eligibility to be a private security guard.</b></p> <p>(1) A private security agency shall not employ or engage any person as a private security guard unless he—</p> <p>(a) is a citizen of India or a citizen of such other country as the Central Government may, by notification in the Official Gazette, specify;</p> <p>(b) has completed eighteen years of age but has not attained the age of sixty-five years;</p> <p>(c) satisfies the agency about his character and antecedents in such manner as may be prescribed;</p> <p>(d) has completed the prescribed security training successfully;</p> <p>(e) fulfills such physical standards as may be prescribed; and</p> <p>(f) satisfies such other conditions as may be prescribed.</p> <p>(2) No person who has been convicted by a competent court or who has been dismissed or removed on grounds of misconduct or moral turpitude while serving in any of the armed forces of the Union, State Police Organisations, Central or State Governments or in any private security agency shall be employed or engaged as a private security guard or a supervisor.</p> <p>(3) Every private security agency may, while employing a person as a private security guard, give preference to a person who has served as a member in one or more of the following, namely:—</p> <p>(i) Army;</p> <p>(ii) Navy;</p> <p>(iii) Air Force;</p>	<p><b>(5) Amendment in Rule 4(1)(a)</b></p> <p>Stipulation of verifying the character and antecedents of person by the private security agency required to be removed. Accordingly, numbering of Rule 4(1)(b) and 4(1)(c) will change to 4(1)(a) and 4(1)(b)</p> <p><b>(6) Amendment in Rule 4(1)(b)</b></p> <p>Repetitive part of 4(1)(b) to be omitted.</p> <p><b>(7) Amendment in Rule 4(1)(c)</b></p> <p>Police has been using electronic databases of crime &amp; criminal like CCTNS, ICJS &amp; other similar application.</p>

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<p><b>shall submit an Affidavit incorporating the details in relation to the provisions contained in Section 10(2) of the Act.</b><del>If the person has stayed in more than one District during the last five years, the number of forms will be as many as Districts.</del></p> <p><del>(3) The Agency shall cause an inquiry into the correctness of the particulars filled in either by itself or by sending the form to the respective District Superintendent of police.</del></p> <p><del>(4) The State Government may prescribe the form and the manner in which the fee is to be deposited for the service of character and antecedent verification by police.</del></p> <p><del>(5) The police will establish identity of the individual and verify the character and antecedents of the person by making a visit to the locality where the person claims to have resided or residing and ascertain his identity and reputation from the respectable residents of the locality. They will also consult the police station record of the concerned police station and other records at the District Police Headquarter before preparing the character &amp; antecedents' verification report. This report will contain the comments of the police on every claim of the person in character and antecedents Form and also a general report about his activities including means of livelihood in the period of verification. The police will specifically state if there is a criminal case registered against the person at any point of time or if he has ever been convicted of criminal offence punishable with</del></p>	<p><del>(iv) any other armed forces of the Union;</del></p> <p><del>(v) Police, including armed constabularies of States; and</del></p> <p><del>(vi) Home Guards.</del></p>	<p><b><u>(8) Amendment in Rule 4(2)</u></b></p> <p>Affidavit required as per the Act is stipulated expressly.</p> <p><b><u>(9) Amendment in Rule 4(3)</u></b></p> <p>The agency can only partially ensure correctness of the form. Therefore, complete verification is not possible. Correctness of particulars cannot be ensured by District Superintendent of Police and only contribute delay in processing. Therefore, this sub-Rule is proposed to be deleted. Identity in any case is proposed to be established by way of AADHAAR No. which is being inserted in the relevant Forms.</p> <p><b><u>(10) Amendment in Rule 4(4)</u></b></p> <p>Minor corrections are proposed.</p> <p><b><u>(11) Amendment in Rule 4(5)(6)(7) &amp; (8)</u></b></p> <p>AADHAAR information is proving identity of individual</p>

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<p>imprisonment.</p> <p>(6) <del>The police will specifically comment if the engaging or employing the person under verification by the Private Security Agency will pose a threat to National Security.</del></p> <p>(7) <del>The police authorities shall ensure that character and antecedent verification report is issued within ninety days of the receipt of the character and antecedent form.</del></p> <p>(8) <del>The report of the police regarding character and antecedent of a person will be graded as confidential. It will be addressed in named cover to a designated officer of the Security Agency requesting for character and antecedents.</del></p> <p>(9) Character and antecedents verification report once issued will remain valid for three years <b>irrespective of the change in employer status.</b></p> <p>(10) On the basis of <b>antecedents</b> police verification and on the basis of their own verification, the Agency shall issue in Form III a character certificate and this certificate will not be taken back by such Agency even if the person ceases to be the employee of that Agency.</p>		<p><b><u>(12) Amendment in Rule 4(9)</u></b> This modification is proposed with a view further clarify the stipulation in case of change of employer.</p> <p><b><u>(13) Amendment in Rule 4(10)</u></b> The more appropriate word has been inserted.</p>
<p><b>5. Security Training</b></p> <p>(1) The Controlling Authority shall frame the detailed training syllabus required for training the security guards <b>in accordance with National Skill Qualification Framework. For entry level,</b> this training shall be for a</p>		<p><b><u>(14) Amendment in Rule 5(1)</u></b> The Government of India has made National Skill Qualification Framework (NSQF) mandatory w.e.f. 27.12.2018. Since National Skill Development</p>

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<p>minimum period of hundred hours of classroom instruction and sixty hours of field training, spread over at least twenty working days. The ex-servicemen and former police personnel shall however be required to attend a condensed course only, of minimum forty hours of classroom instructions and sixteen hours of field training spread over at least seven working days.</p> <p>(2) The training will include the following subjects, namely;-</p> <p>(a) conduct in Public and correct wearing of uniform;</p> <p>(b) physical fitness training;</p> <p>(c ) physical security, security of the assets, security of the building /apartment, personnel security, household security;</p> <p>(d) fire fighting;</p> <p>(e) crowd control;</p> <p>(f) examining identification papers including identity cards, passports and smart cards;</p> <p>(g) should be able to read and understand English alphabets and Arabic numerals as normally encountered in the identification documents, arms license, travel documents and security inspection sheet;</p> <p>(h) identification of improvised explosive devices;</p> <p>(i) first-Aid;</p> <p>(j) crisis response and disasters management;</p> <p>(k) defensive driving (compulsory for the driver of Armored vehicle and optional for others);</p> <p>(l) handling and operation of non-prohibited weapons and firearms (optional);</p> <p>(m) rudimentary knowledge of Indian Penal Code, right to private defense, procedure for</p>		<p>Corporation, through relevant Councils under it, frames syllabus for each of the 10 levels, hours of training stipulated in the Model Rules may specifically made applicable to entry level of Security guard.</p>

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<p>lodging first information report in the police station, Arms Act (only operative sections); Explosives Act (operative sections);</p> <p>(n) badges of rank in police and military forces;</p> <p>(o) identification of different types of arms in use in Public and Police;</p> <p>(p) use of security equipments and devices (for example; security alarms and screening equipments); and</p> <p>(q) leadership and management (for supervisors only).</p> <p>(3) The security guard will have to successfully undergo the training prescribed <del>by the competent authority</del>. On completion of the training each successful trainee will be awarded a certificate in Form IV by the training institute <del>or organization</del>.</p> <p>(4) The <del>competent authority</del> <b>Controlling Authority</b> will inspect the functioning of training facility from time to time either by itself or through its own officers. Normally such inspection will be conducted at least two times every year.</p> <p>(5) All the training agencies shall submit a list of successful trainees to the Controlling Authority in the manner prescribed by it.</p> <p><b>(6) Based on training completed and requirement of the job, private security agency may have their own designations provided that no agency shall adopt any of the ranks of the armed forces, paramilitary forces or State Police Forces.</b></p> <p>(7) The Controlling Authority either by itself or through its officer may verify the</p>		<p><b>(15) Amendment in Rule 5(3)</b> The words which are not required are proposed to be omitted.</p> <p><b>(16) Amendment in Rule 5(4)</b> Vagueness regarding competent authority is proposed to be removed.</p> <p><b>(17) Insertion of new sub-rule 5(6)</b> With the evolution of private security industry the role and function of the personnel have undergone a change.</p> <p><b>(18) Insertion of sub-rule 5(7)</b> Sub-rule 9(2) is proposed to be</p>

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<p>training and skills imparted to the private security guards and supervisors of any private security agency.</p> <p>(8) The Controlling Authority may review the continuation or otherwise of licence of such security agencies which may not have adhered to the conditions of <del>ensuring the required training</del> <b>trained personnel on its rolls.</b></p>		<p>shifted and inserted as sub-rule 5(7) as Rule 5 is the appropriate place for the same.</p> <p><b>(19) Insertion of sub-rule 5(8)</b> Sub-rule 9(3) is proposed to be shifted and inserted as sub-rule 5(8) as Rule 5 is the appropriate place for the same. The amendment is proposed for clarity.</p>
<p><b>6. Standard of physical fitness for security guards.-</b></p> <p>(1) A person shall be eligible for being engaged or employed as security guard if he fulfils the standards of physical fitness as specified below:-</p> <p>(i) Height, 160 cms (Female 150 cms), weight according to standard table of height and weight, chest 80 cms with an expansion of 4 cms (for females no minimum requirement for chest measurement).</p> <p>(ii) Eye sight: Far sight vision 6/6, near vision 0.6/0.6 with or without correction, free from color blindness, should be able to identify and distinguish color display in security equipments and read and understand display in English alphabets and Arabic numerals.</p> <p>(iii) Free from knock knee and flat foot and should be able to run one kilometer in six minutes.</p> <p>(iv) Hearing: Free from defect; should be able to hear and respond to the spoken voice and the alarms generated by security equipments.</p> <p>(v) The candidate should have dexterity and strength to perform searches, handle objects and use force for restraining the individuals in case of need.</p> <p>(2) A candidate should be free from evidence of any contagious or infectious disease. He should not be suffering from any</p>		<p>No change.</p>

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<p>disease which is likely to be aggravated by service or is likely to render him unfit for service or endanger the health of the public.</p> <p>(3) Agency shall ensure that every private security guard working for it undergoes a medical examination after every 12 months from his last such examination so as to ensure his continued maintenance of physical standard as prescribed for the entry level.</p>		
<p><b>7. Provision for Supervisors</b></p> <p>(1) There shall be one supervisor to supervise the work of not more than fifteen private security guards.</p> <p>(2) In case the private security guards are on security duty in different premises and it is not practical to supervise their work by one supervisor, the agency shall depute more number of supervisors so that at least for every six private security guards there is one supervisor available for assistance, advice and supervision.</p>		No change.

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<p><b>8. Manner of making application for grant of licence.-</b> (1) Every application by an Agency for the grant of a licence under clause (1) of section 7 of the Act, shall be made to the Controlling Authority in the format prescribed in Form V. <b>In addition, he shall submit an Affidavit incorporating the details in relation to the provisions contained in Section 7(2) of the Act.</b></p> <p>(2) Every application referred to in sub-rule (1) shall be accompanied by a demand draft or banker's cheque <b>or electronic evidence</b> showing the payment of fees as prescribed under clause (3) of section 7, payable to the Controlling Authority of the State concerned where the application is being made.</p> <p>(3) Every application referred to in sub-rule (1) shall be either personally delivered to the Controlling Authority or sent to him by registered post <b>or through electronic means.</b></p> <p>(4) On receipt of the application referred to in sub-rule(1), the Controlling Authority shall after noting thereon the date of receipt by him of the application, grant an <b>electronic or digital</b> acknowledgement to the applicant.</p>	<p><b>3. Appointment of Controlling Authority.-</b>(1) The State Government shall, by notification, designate an officer not below the rank of a Joint Secretary in the Home Department of the State or an equivalent officer to be the Controlling Authority for the purposes of this Act.</p> <p>(2) The State Government may, for efficient discharge of functions by the Controlling Authority, provide it with such other officers and staff as that Government considers necessary.</p> <p><b>4. Persons or Private Security Agency not to engage or provide private security guard without licence.-</b>No person shall carry on or commence the business of private security agency, unless he holds a licence issued under this Act:</p> <p>Provided that the person carrying on the business of private security agency, immediately before the commencement of this Act, may continue to do so for a period of one year from the date of such commencement and if he has made an application for such licence within the said period of one year, till the disposal of such application:</p> <p>Provided further that no private security agency shall provide private security abroad without obtaining permission of the Controlling Authority, which shall consult the Central Government before according such permission.</p>	<p><b><u>(20) Amendment in Rule 8(1)</u></b> Affidavit required as per the Act is stipulated expressly.</p> <p><b><u>(21) to (23) Amendment in Rule 8(2),(3) &amp; (4)</u></b></p> <p>Since for the purpose of license fees, the portal is integrated with payment gateways of various Banks and state payment accounting systems, such as e-GRAS, IFMS, Rajkosh etc. the additions have become necessary.</p>

**9. Grant of licence.**-(1) The Controlling Authority, after receiving an application under sub-rule (1) of rule 8 shall grant a licence to the private security agency in Form VI after ~~completing all the formalities and satisfying itself about the suitability of the applicant as~~ **per the provisions of the Act** ~~and also the need for granting the licence for the area of operation applied for.~~ **Provided that if the private security agency has already obtained a licence from the Controlling Authority of any State then requirements of training shall not be necessary.**

(2) ~~The Controlling Authority either by itself or through its officer may verify the training and skills imparted to the private security guards and supervisors of any private security agency.~~ **The Controlling Authority either by itself or through its officer shall verify the premises of the private security agency at the address or addresses provided by the agency.**

(3) ~~The Controlling Authority may review the continuation or otherwise of licence of such security agencies which may not have adhered to the conditions of ensuring the required training.~~ **The Controlling Authority shall cause a physical copy of the license to be delivered by post within 15 days of issue to the registered office of the private security agency which the private security agency shall be bound to display at its place of business.**

**(4) In case of rejection of the application for grant of licence, the Controlling Authority shall specify the reason(s) thereof as per section 7(4) (b).**

#### **Section 5. Eligibility for licence.**

An application for issue of a licence under this Act shall only be considered from a person after due verification of his antecedents.

#### **Section 6. Persons not eligible for licence.**

(1) A person shall not be considered for issue of a licence under this Act, if he has been—

(a) convicted of an offence in connection with promotion, formation or management of a company (any fraud or misfeasance committed by him in relation to the company), including an undischarged insolvent; or

(b) convicted by a competent court for an offence, the prescribed punishment for which is imprisonment of not less than two years; or

(c) keeping links with any organisation or association which is banned under any law on account of their activities which pose threat to national security or public order or there is information about such a person indulging in activities which are prejudicial to national security or public order; or

(d) dismissed or removed from Government service on grounds of misconduct or moral turpitude.

(2) A company, firm or an association of persons shall not be considered for issue of a licence under this Act, if, it is not registered in India, or having a proprietor or a majority shareholder, partner or director, who is not a citizen of India.

#### **Section 7. Application for grant of licence.**

(1) An application for grant of licence to a private security agency shall be made to the Controlling Authority in such form as may be prescribed.

(2) The applicant shall submit an affidavit incorporating the details in relation to the provisions contained in section 6, ensure the availability of the training for its private security guards and supervisors

#### **(24)Amendment in Rule 9(1)**

The words unintended as per the Act are proposed to be deleted and intended words are to be added.

#### **(25)Amendment inserting proviso under Rule 9(1)**

Repetition of training is not required. Therefore, the proviso is proposed to be inserted.

#### **(26)Amendment in Rules 9(2)**

Sub-rules 9(2) and 9(3) are appropriately shifted under Rule 5 regarding **Security Training**, as these actions are to be taken at the time of grant of license.

In place of sub-rule 9(2), mandatory physical verification of premises has been proposed to be stipulated in the Rules.

#### **(27)Amendment in Rules 9(3)**

In place of sub-rule 9(3), stipulation has been added regarding physical delivery of license and mandatory display of at its place of business.

#### **(28)Amendment in Rules 9(4)**

Stipulation regarding mandatory intimation of reason(s) by the Controlling Authority for rejection of application for grant of license is further highlighted so that re-application or Appeal by the concerned Agency is facilitated.

required under sub-section (2) of section 9, fulfilment of conditions under section 11 and of cases registered with police or pending in a court of law involving the applicant.

(3) Every application under sub-section (1) shall be accompanied by a fee of—

(a) rupees five thousand if the private security agency is operating in one district of a State;

(b) rupees ten thousand if the agency is operating in more than one but up to five districts of a State; and

(c) rupees twenty-five thousand if it is operating in the whole State.

(4) On receipt of an application under sub-section (1), the Controlling Authority may, after making such inquiries as it considers necessary and obtaining no objection certificate from the concerned police authority, by order in writing, either grant a licence or refuse to grant the same within a period of sixty days from the date of receipt of application with complete particulars and the prescribed fee:

Provided that no order of refusal shall be made unless—

(a) the applicant has been given a reasonable opportunity of being heard; and

(b) the grounds on which licence is refused is mentioned in the order.

(5) A licence granted under this section—

(a) shall be valid for a period of five years unless the same is cancelled under sub-section (1) of section 13;

(b) may be renewed from time to time after the expiry of five years, for a further period of five years on payment of such fee as may be prescribed; and

(c) shall be subject to such conditions as may be

prescribed.

**Section 9. Conditions for commencement of operation and engagement of supervisors**

(1) Every private security agency shall, within six months of obtaining the licence, commence its activities.

(2) Every private security agency shall ensure imparting of such training and skills to its private security guards and supervisors as may be prescribed:

Provided that the person carrying on the business of private security agency, before the commencement of this Act, shall ensure the required training to its security guards and supervisors within a period of one year from the date of such commencement.

(3) Every private security agency shall, within sixty days from the date of issue of the licence, employ such number of supervisors, as may be prescribed.

(4) A private security agency shall not employ or engage a person as a supervisor unless he fulfills the conditions specified in sub-section (1) of section 10.

(5) While engaging a supervisor of private security guards, every private security agency shall give preference to a person who has experience of serving in the Army, Navy, Air Force or any other Armed forces of the Union or State Police including armed constabularies and Home Guards for a period of not less than three years.

**Section 11. Conditions of licence.**

(1) The State Government may frame rules to prescribe the conditions on which licence shall be granted under this Act and such conditions shall include requirements as to the training which the licensee is to undergo, details of the person or persons forming the agency, obligation as to the information to be provided from time to time to the Controlling Authority regarding any change in their

address, change of management and also about any criminal charge made against them in the course of their performance of duties of the private security agency or as the case may be, a private security guard employed or engaged by them.

(2) The State Government may make provision in the rules to verify about imparting of required training by the private security agency under sub-section (2) of section 9 and to review continuation or otherwise of licence of such private security agency which may not have adhered to the condition of ensuring the required training.

**Section 12. Licence to be exhibited.**

Every private security agency shall exhibit its licence or copy thereof in a conspicuous place of its business.

**Section 13. Cancellation and suspension of licence.**

(1) The Controlling Authority may cancel any licence on any one or more of the following grounds, namely:--

(a) that the licence has been obtained on misrepresentation or suppression of material facts;

(b) that the licence holder has used false documents or photographs;

(c) that the licence holder has violated the provisions of this Act or the rules made thereunder or any of the conditions of the licence;

(d) that the licence holder has misused information obtained by him during the discharge of his duties as the private security agency to any industrial or business undertaking or a company or any other person;

(e) that the licence holder by using any letter-head, advertisement or any other printed matter or in any other manner represented that the private security agency is an instrumentality of the Government or such agency is or has been using a name different from that for which licence has been granted;

<p><b>10. Conditions for grant of licence.</b>-(1) The licensee shall successfully undergo a training relating to the private security as prescribed by the Controlling Authority with the time frame fixed by it.</p> <p>(2) The licensee shall intimate the name, parentage, date of birth, permanent address, address for correspondence and the principle profession of each person forming the Agency within fifteen days of receipt of the licence to the Controlling Authority.</p> <p>(3) The licensee shall inform the Controlling Authority regarding any change in the address of persons forming the Agency <b>or</b> change of management within seven days of such change.</p> <p>(4) The licensee shall immediately intimate to the Controlling Authority about any criminal charge framed against the persons forming the Agency or against <del>the</del> a private security guard or supervisor engaged or employed by the Agency, in the course of <del>their</del> performance of duties as private security agency. A copy of such communication shall also be sent to the officer in charge Of the police station where the person charged against resides.</p> <p>(5) Every licensee shall abide by the requirements of physical standards for the private security guards and their training as prescribed in these rules as the condition on which the licence is granted.</p> <p>(6) Save as provided in these rules, the fees paid for the grant of licence shall be non-refundable.</p>	<p>(f) that the licence holder is or has been impersonating or permitting or aiding or abetting any body to impersonate as a public servant;</p> <p>(g) that the private security agency had failed to commence its activities or to engage a supervisor within the specified time period;</p> <p>(h) that the licence holder is or has wilfully failed or refused to render the services agreed to any person;</p> <p>(i) that the licence holder has done any act which is in violation of a court order or an order of a lawful authority or is or has been advising, encouraging or assisting any person to violate any such order;</p> <p>(j) that the licence holder has violated the provisions of the Acts given in the Schedule which may be modified by the Central Government, by notification in the Official Gazette;</p> <p>(k) that there have been repeated instances when the private security guard or guards provided by the private security agency--</p> <p>(i) failed to provide private security or were guilty of gross negligence in not providing such security;</p> <p>(ii) committed a breach of trust or misappropriated the property or a part thereof which they were supposed to protect;</p> <p>(iii) were found habitually drunk or indisciplined;</p> <p>(iv) were found to be involved in committing crimes; or</p> <p>(v) had connived or abetted a crime against the person or property placed under their charge; or</p> <p>(l) that the licence holder has done any act which poses a threat to national security, or did not provide assistance to the police or other authority in the discharge of its duties or acted in a manner prejudicial to national security or public</p>	<p><b>(29)Amendment in Rules 10(3) &amp; 10(4)</b> In 10(3) ‘or’ in place of ‘,’ the changes in rule 10(4) relates to grammar.</p>
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	<p>order or law and order.</p> <p>(2) Where the Controlling Authority, for reasons to be recorded in writing, is satisfied that pending the question of cancelling of licence on any of the grounds mentioned in sub-section (1), it is necessary to do so, that Controlling Authority may, by order in writing, suspend the operation of the licence for such period not exceeding thirty days as may be specified in the order and require the licence holder to show cause, within fifteen days from the date of issue of such order, as to why the suspension of the licence should not be extended till the determination of the question of cancellation.</p> <p>(3) Every order of suspending or cancelling of a licence shall be in writing and shall specify the reasons for such suspension or cancellation and a copy thereof shall be communicated to the person affected.</p> <p>(4) No order of cancellation of licence under sub-section (1) shall be made unless the person concerned has been given a reasonable opportunity of being heard.</p>	
<p><b>11. Renewal of licence.</b>—(1) Every Agency shall apply to the Controlling Authority for renewal of the licence <b>within the stipulated period of i.e, prior to forty-five days before the date of expiry of the period of validity thereof and after complying other conditions of Section 8 of the Act. In case of non-receipt of the application for renewal of licence within the specified period, after the end of licence period the agency shall be treated as un-licensed agency and action may be taken as per Section 4 and 20 of the Act. After expiry of period of applying for renewal of licences, the Agency may apply for fresh license as per section 4 of the Act.</b></p> <p>(2) The fees chargeable for renewal of the licence shall be the same as for the grant thereof.</p>	<p><b>Section 8. Renewal of licence.</b></p> <p>(1) An application for renewal of licence shall be made to the Controlling Authority, not less than forty-five days before the date of expiry of the period of validity thereof, in such form as may be prescribed and shall be accompanied by the requisite fee and other documents required under sections 6, 7 and 11 of this Act.</p> <p>(2) The Controlling Authority shall pass an order on application for renewal of licence within thirty days from the date of receipt of application complete in all respects.</p> <p>(3) On receipt of an application under sub-section (1), the Controlling Authority may, after making such inquiries as he considers necessary and by order in writing, renew the licence or refuse to renew the same:</p> <p>Provided that no order of refusal shall be made except after giving the applicant a reasonable opportunity of being</p>	<p><b>(30)Amendment in Rule 11(1)</b></p> <p>There is no provision in the Act to regularize delay in submission of application for renewal. The insertions are proposed to be made with a view to make status of license after expiry of its period clear. If any Agency fails to apply for renewal within the stipulated time, then it can apply for fresh license and its operations after the expiry of period of its license will be dealt with under section 4 of the Act as per which no person shall carry on or commence the business of private security agency, unless he holds a licence</p>

	<p>heard.</p> <p><b>4. Persons or Private Security Agency not to engage or provide private security guard without licence.</b>-No person shall carry on or commence the business of private security agency, unless he holds a licence issued under this Act:</p> <p>Provided that the person carrying on the business of private security agency, immediately before the commencement of this Act, may continue to do so for a period of one year from the date of such commencement and if he has made an application for such licence within the said period of one year, till the disposal of such application:</p> <p>Provided further that no private security agency shall provide private security abroad without obtaining permission of the Controlling Authority, which shall consult the Central Government before according such permission.</p> <p><b>Section 20. Punishment for contravention of certain provisions.</b></p> <p>(1) Any person who contravenes the provisions of section 4 shall be punishable with imprisonment for a term which may extend to one year, or with fine which may extend to twenty-five thousand rupees, or with both.</p> <p>(2) Any person or private security agency who contravenes, the provisions of sections 9, 10 and 12 of the Act, shall be punishable with a fine which may extend to twenty-five thousand rupees, in addition to suspension or cancellation of the licence.</p>	<p>issued under this Act. Further, penalties under Section 20 of the Act shall apply.</p>
<p><b>12. Conditions for renewal of licence.—(1)</b> The renewal of the licence will be granted subject to the following conditions:—</p> <p>(i) The applicant continues to maintain his principle place of business in the jurisdiction of the Controlling Authority.</p> <p>(ii) The applicant continues to ensure the availability of the training for its private security guards and superiors</p>	<p><b>5.Eligibility for licence.-</b> An application for issue of a licence under this Act shall only be considered from a person after due verification of his antecedents.</p>	<p><b>(31) to (34)Amendment in Rule 12</b> Numbering to be corrected. In the Model Rules, under 5(2) of Act has been mentioned, whereas it should have stipulated 5(2) of Rules.</p>

<p>required under sub-section <del>rule</del> (2) of section <del>rule</del> 5 of the Act <b>these Rules.</b></p> <p>(iii) The applicant continues to adhere to the licence conditions.</p> <p>(iv) <del>The police have no objection to the renewal of the licence to the applicant</del> <b>The applicant continues to have no criminal antecedents as may be verified from a database of crime and criminals.</b></p> <p>(iii) <del>(3)</del> <b>(2)</b> The form for application of renewal of licence will be same as the form for the application for original licence.</p>		
<p><b>13. Appeals and procedure.</b>—(1) Every appeal under sub-section (1) of section 14 the Act shall be preferred in Form VII signed by the aggrieved person or his authorized advocate and presented to the appellate officer in person <b>or in electronic or digital form</b> or sent to him by registered post.</p> <p>(2) The Controlling Authority may prescribe a fee for the appeal to be filed under section 14 of the Act and the manner in which such fee will be paid.</p>	<p><b>Section 14. Appeals.</b></p> <p>(1) Any person aggrieved by an order of the Controlling Authority refusing the licence under sub-section (4) of section 7 or renewal under sub-section (3) of section 8 or order of suspension of licence under sub-section (2) of section 13 or cancellation of licence under sub-section (1) of that section, may prefer an appeal against that order to the Home Secretary of the State Government within a period of sixty days of the date of such order: Provided that an appeal may be admitted after the expiry of the said period of sixty days if the appellant satisfies the State Government that he has sufficient cause for not preferring the appeal within that period.</p> <p>(2) Every appeal under sub-section (1) shall be made in such form as may be prescribed and shall be accompanied by a copy of the order appealed against.</p> <p>(3) Before disposing of an appeal, the State Government shall give the appellant a reasonable opportunity of being heard.</p>	<p><b><u>(35) Amendment in Rule 13(1)</u></b></p> <p>Since for the purpose of license fees, the portal is integrated with payment gateways of various Banks and state payment accounting systems, such as e-GRAS, IFMS, Rajkosh etc. the addition has become necessary.</p>

<p><b>14. Register to be maintained by the Agency.</b>—The register required to be maintained under the Act by the Agency shall be in Form VIII. The information pertaining to ESI, EPF Numbers and Bank/Branch through which salary is paid shall be conveyed to the Controlling Authority by the private security agency in digital form as may be prescribed.</p>	<p><b>Section 15. Register to be maintained by a private security agency.</b>  (1) Every private security agency shall maintain a register containing—  (a) the names and addresses of the persons managing the private security agency;  (b) the names, addresses, photographs and salaries of the private security guards and supervisors under its control;  (c) the names and addresses of the persons whom it had provided private security guards or services; and  (d) such other particulars as may be prescribed.  (2) The Controlling Authority may call for such information as it considers necessary from any private security agency, supervisor or private security guard to ensure due compliance of the Act.</p> <p><b>Section 16. Inspection of licence, etc.</b>  The Controlling Authority or any other officer authorised by it in this behalf may at any reasonable time, enter the premises of the private security agency and inspect and examine the place of business, the records, accounts and other documents connected with the licence and may take copy of any document.</p>	<p><b>(36) Amendment in Rule 13(1)</b>  To keep track of payments of salaries and various social benefits to the employees this stipulation is proposed to be inserted.</p>
<p><b>15. Photo identity card.</b>—(1) Every photo-identity card issued by the Agency under sub-section (2) of section 17 shall be in Form IX.  (2) The photo-identity card shall convey a full-face image in color, full name of the private security guard, name of the Agency and the identification number of the individual to whom the photo identity card is issued.  (3) The photo-identity card shall clearly indicate the individual's position in the Agency and the date up to which the photo-identity card is valid.  (4) The photo-identity card shall be maintained</p>	<p><b>Section 17. Issue of photo identity card.-</b>  (1) Every private security guard shall be issued a photo identity card, by the private security agency employing or engaging the guard.  (2) The photo identity card under sub-section (1) shall be issued in such form as may be prescribed.  (3) Every private security guard or supervisor shall carry on his person the photo identity card issued under sub-section (1) and shall produce it on demand for inspection by the Controlling Authority or any other officer authorised by it in this behalf.</p>	<p>No change.</p>

<p>up to date and any change in the particulars shall be entered therein.</p> <p>(5) The photo-identity card issued to the private security guard will be returned to the Agency issuing it, once the private security guard is no longer engaged or employed by it.</p> <p>(6) Any loss or theft of photo-identity card will be immediately brought to the notice of the Agency that issued it.</p>		
<p>16. <b>Other conditions.</b>—(1) Notwithstanding whether the Agency mandates its private security guards to put on uniform while on duty or not, every private security agency will issue and make it obligatory for its security guards to put on:</p> <ul style="list-style-type: none"> <li>(a) an arm badge distinguishing the Agency;</li> <li>(b) shoulder or chest badge to indicate his position in the organization;</li> <li>(c) whistle attached to the whistle cord and to be kept in the left pocket;</li> <li>(d) shoes with eyelet and laces;</li> <li>(e) a headgear which may also carry the distinguishing mark of the Agency.</li> </ul> <p>(2) The clothes worn by the private security guard while on active duty shall be such that they do not hamper in his efficient performance. In particular they will neither be too tight nor too loose as to obstruct movement or bending of limbs.</p> <p>(3) Every private security guard will carry a notebook and a writing instrument with him.</p> <p>(4) Every private security guard while on active security duty will wear and display photo-identity card issued under section 17 of the Act, on the outer most garment above waist level on his person in conspicuous manner.</p>		<p>No change.</p>

	<p><b>Section 18. Disclosure of information to unauthorized person.</b></p> <p>(1) Any person who may be or has been employed or engaged as a private security guard by the private security agency shall not divulge to anyone other than the employer, or in such manner and to such person as the employer directs, any information acquired by him during such employment with respect to the work which he has been assigned by such employer, except such disclosure as may be required under this Act or in connection with any inquiry or investigation by the police or as may be required by an authority or process of law.</p> <p>(2) All private security guards of a private security agency shall render necessary assistance to the police or to such authority in the process of any investigation pertaining to the activities of that agency.</p> <p>(3) If violation of any law is noticed by any private security guard during the course of discharge of his duties, he shall bring it to the notice of his superior, who in turn shall inform the police either through his employer or agency or on his own</p>	
	<p><b>Section 19. Delegation.</b></p> <p>The State Government may, by notification, direct that any power or function (except the powers to make rules under section 25)—</p> <p>(a) which may be exercised or performed by it, or</p> <p>(b) which may be exercised or performed by the Controlling Authority,</p> <p>under this Act, may, in relation to such matter and subject to such conditions, if any, as may be specified in the notification, be also exercised or performed by such officer or authority subordinate to the Government or officer subordinate to the Controlling Authority, as may be specified in such notification.</p>	
	<p><b>Section 21. Penalty for unauthorized use of certain uniforms.</b></p> <p>If any private security guard or supervisor wears the uniform of the Army, Air force, Navy or any other armed forces of the Union or Police or any dress having the appearance or bearing any of the distinctive marks of that uniform, he and the proprietor of the private security agency shall be punishable with imprisonment for a term which may extend to one year or with fine which may extend to five thousand rupees, or with both.</p>	

	<p><b>Section 22. Offences by companies.</b></p> <p>(1) Where an offence under this Act has been committed by a company, every person who at the time the offence was committed was in charge of, and was responsible to, the company for the conduct of the business of the company as well as the company, shall be deemed to be guilty of the offence and shall be liable to be proceeded against and punished accordingly: Provided that nothing contained in this sub-section shall render any such person liable to any punishment, if he proves that the offence was committed without his knowledge or that he had exercised all due diligence to prevent the commission of such offence.</p> <p>(2) Notwithstanding anything contained in sub-section (1), where any offence under this Act has been committed by a company and it is proved that the offence has been committed with the consent or connivance of, or is attributable to, any neglect on the part of any director, manager, secretary or other officer of the company, such director, manager, secretary or other officer shall be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.</p> <p><i>Explanation.</i>—For the purposes of this section—</p> <p>(a) "company" means any body corporate and includes a firm or other association of individuals; and</p> <p>(b) "director", in relation to a firm, means a partner in the firm.</p>	
	<p><b>Section 23. Indemnity.</b></p> <p>No suit, prosecution or other legal proceeding shall lie against the Controlling authority or any other officer authorised by it in respect of anything in good faith done or intended to be done under this Act.</p>	
	<p><b>Section 24. Framing of model rules for adoption by States.</b></p> <p>The Central Government may frame model rules in respect of all or any of the matters with respect to which the State Government may make rules under this Act, and where any such model rules have been framed the State Government shall, while making any rules in respect of that matter under section 25, so far as is practicable, conform to such model rules.</p>	
	<p><b>Section 25. Power of State Government to make rules.</b></p> <p>(1) The State Government may, by notification, make rules for carrying out the provisions of this Act.</p>	

(2) In particular, and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely:—

(a) the procedure for verification of character and antecedents under clause (c) of sub-section (1) of section 10; the type of training under clause (d) of sub-section (1) of section 10; the physical standard under clause (e) of sub-section (1) of section 10; and other conditions under clause (f) of sub-section (1) of section 10;

(b) the number of supervisors to be employed under sub-section (3) of section 9;

(c) the form of an application for grant of licence under sub-section (1) of section 7;

(d) the form in which the licence to be granted under sub-section (4) of section 7 and conditions subject to which such licence to be granted under section 11;

(e) the form of an application for renewal of licence under sub-section (1) of section 8;

(f) the form under sub-section (2) of section 14 for preferring an appeal;

(g) particulars to be maintained in a register under sub-section (1) of section 15;

(h) the form in which photo identity card under sub-section (2) of section 17 be issued;

(i) any other matter which is required to be, or may be, prescribed.

(3) Every rule made by the State Government under this section shall be laid, as soon as may be after it is made, before each House of the State Legislature where it consists of two Houses, or where such Legislature consists of one House, before that House.

(4) In respect of Union territories, every rule made to carry out the provisions of the Act shall be laid before each House of Parliament and where there exists a Legislative Assembly, before that Assembly

	<p>THE SCHEDULE [See section 13(1)(j)]</p> <ol style="list-style-type: none"><li>(1) The Payment of Wages Act, 1936 (4 of 1936).</li><li>(2) The Industrial Disputes Act, 1947 (14 of 1947).</li><li>(3) The Minimum Wages Act, 1948 (11 of 1948).</li><li>(4) The Employees' Provident Funds and Miscellaneous Provisions Act, 1952 (19 of 1952).</li><li>(5) The Payment of Bonus Act, 1965 (21 of 1965).</li><li>(6) The Contract Labour (Regulation and Abolition) Act, 1970 (37 of 1970).</li><li>(7) The Payment of Gratuity Act, 1972 (39 of 1972).</li><li>(8) The Equal Remuneration Act, 1976 (25 of 1976).</li><li>(9) The Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979 (30 of 1979).</li></ol>	
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## AMENDMENTS ON FORMS

{Note: Deletions proposed are indicated by striking through and insertions proposed are shown in bold red font}

Form I  
(see rule 3)

Form for Verification of **Character &** Antecedents of Applicant

Thumb Impression\* of the Applicant -----

Signature of the Applicant -----

<i>For official use only</i>		
Form number	<del>Name of the police station sent for police verification</del> <b>C&amp;A Verification issued by :</b>	Date

Fee Amount Rs. -----Cash /D.D. -----Name of Bank ----- D.D No. -----

Date of Issue -----

Please read the instructions carefully before filling the form. Please fill in BLOCK LETTERS: (CAUTION: Please furnish correct information. Furnishing of incorrect information or suppression of any factual information in the form will render the candidate unsuitable for grant of license)

1. Name of applicant (Initials not allowed)

Last name ----- First name-----

2. If you have ever changed your name, please indicate the previous name(s) in full

-----

3. Sex (male / female). ---

4. Date of Birth (**DD/MM/YYYY**): -----

**5. Aadhaar No.** \_\_\_\_\_

**6. PAN No.** \_\_\_\_\_

**5 7.** Place of Birth: Village / Town -----

District , -----State & Country -----

**6 8.** Father's Full Name/ Legal Guardian's Full Name (including surname, if any): (Initials not allowed) -----

**7 9.** Mother's Full Name (including surname, if any): (Initials not allowed)

-----

8 10. If married, Full Name of Spouse (including surname, if any). (Initials not allowed)

-----

9 11. Present Residential Address, including Street No./police station, village and District (with PIN code)

-----  
-----

Telephone No./Mobile No.-----

10 12. Please give the date since residing at the above-mentioned address: ~~DD-MM-YYYY~~  
**(DD/MM/YYYY)**

-----

11 13. Permanent Address including Street No./police station, village and District (with PIN code)

-----  
-----

~~12 14. If you have not resided at the address given at COLUMN (9 11) continuously for the last five year, please furnish the other address (addresses) with duration(s) resided. You should furnish additional photocopies of this form for each additional place of stay during the last five year. Forms may be photocopied, but photograph and signature in original are required on each form.~~

~~From ..... To..... From ..... To ..... **Address**~~

-----  
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-----  
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13 15. In case of stay abroad particulars of all places where you have resided for more than one year after attaining the age of twenty-one years.

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-----

14 16. Other Details:

(a) Educational Qualifications. :

(b) Previous positions held if any along with name and address of employers:

(c) Reason for leaving last employment:

(d) Visible Distinguishing Mark :

**(e) Last 3 years IT Return:**

S.No.	Assessment Year	Copy of ITR enclosed (Yes/No)
1.	.....	.....
2.	.....	.....
3.	.....	.....

**(f) Affidavit incorporating the provisions of Section 6 of the Act enclosed: (Yes/No)....**

15 **17.** Did you earlier operated any Private Security Agency or were its partner, majority shareholder or Director? If yes then furnish the name, address of the agency and its license particulars.

16 **18.** Are you a citizen of India by: Birth/ Descent/Registration/Naturalisation :

If you have ever possessed any other citizenship, please indicate previous citizenship

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17 **19.** Have you at any time been convicted by a court in India for any criminal offence and sentenced to imprisonment? If so, give name of the court, case number and offence. (Attach copy of judgment)

.....

18 **20.** Are any criminal proceedings pending against you before a court in India? If so, give name of court, case number and offence

.....

.....

19 **21.** Self- Declaration:

The information given by me in this form and enclosures is true and I am solely responsible for accuracy.

(Signature/T.I\* of applicant)

Date.....

Place .....

20 **22.** Enclosures:

.....  
.....  
.....  
.....

(Signature / T.I\* of applicant)

(\*Left Hand Thumb Impression if Male and Right Hand Thumb Impression if Female)

FOR OFFICE USE ONLY

File No. : .....

Date of issue of C&A Report ..

(Signature of Police station In charge)

Name of Police Station

Name of Police district

\*N.B. Cancel whatever is not applicable.

Form II  
(See rule 4)

Form for verification of Character and Antecedents of Security Guard and Supervisor

Thumb Impression\* of the Applicant -----

Signature of the Applicant -----

<i>For official use only</i>		
Form number	<del>Name of the police station send for police verification</del> <b>C&amp;A Verification issued by :</b>	Date

Fee Amount Rs. -----Cash /D.D -----Name of Bank ----- D.D No. -----  
Date of Issue -----

Please read the instructions carefully before filling the form. Please fill in BLOCK LETTERS: (CAUTION: Please furnish correct information. Furnishing of incorrect information or suppression of any factual information in the form will render the candidate unsuitable for employment /engagement in the Private Agency.)

1. Name of applicant as should appear in the photo-identity card (Initials not allowed)

Last name ----- First name-----

2. If you have ever changed your name, please indicate the previous name(s) in full

-----

3. Sex (male/female). -----

4. Date of Birth (**DD/MM/YYYY**): -----

**5. Aadhaar No.** \_\_\_\_\_

**6. PAN No.** \_\_\_\_\_

**7. Place of Birth: Village / Town** -----

District , -----State &Country -----

**8. Father's Full Name/ Legal Guardian's Full Name (including surname, if any): (Initials not allowed)** -----

**9. Mother's Full Name (including surname, if any): (Initials not allowed)**

-----  
**8 10.** If married, Full Name of Spouse (including surname, if any). (Initials not allowed)

-----  
**9 11.** Present Residential Address, including Street No./police station, village and District (with PIN code)

-----  
Telephone No./Mobile No.-----

**10 12.** Please give the date since residing at the above mentioned address: DD/MM/YYYY

-----  
**11 13.** Permanent Address including Street No./police station, village and District (with PIN code)

-----  
**12 14.** If you have not resided at the address given at COLUMN (9 11) continuously for the last five year, please furnish the other address (addresses) with duration(s) resided. You should furnish additional photocopies of this form for each additional place of stay during the last five year. Forms may be photocopied, but photograph and signature in original are required on each form.

From .....To..... From ..... To .....Address

_____	_____
_____	_____
_____	_____
_____	_____

**13 15.** In case of stay abroad particulars of all places where you have resided for more than one year after attaining the age of twenty-one years

-----  
-----  
-----  
**14 16.** Other Details:

(a) Educational Qualifications .....

(b) Previous posts held along with name and address of employer  
-----  
-----

(c) Reason for leaving last employment  
-----  
-----

(d) Visible Distinguishing Mark .....

(e) Height (cms) -----

**(f) Affidavit incorporating the provisions of Section 10(2) of the Act enclosed: (Yes/No)....**

15 **17.** Are you working in Central Government/ State Govt/ PSU/ Statutory Bodies: Yes/ No

16 **18.** Are you a citizen of India by: Birth/Descent/Registration/Naturalisation

If you have ever possessed any other citizenship, please indicate previous citizenship

-----  
-----

17 **19.** Have you at any time been convicted by a court in India for any criminal offence & sentenced to imprisonment? If so, give name of the court, case number and offence. (Attach copy of judgment)

-----

18 **20.** Are any criminal proceedings pending against you before a court in India? If so, give name of court, case number and offence

-----

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19 **21.** Has any court issued a warrant or summons for appearance or warrant for arrest or an order prohibiting your departure from India? If so, give name of court, case number and offence.

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20 **22.** Self Declaration:

The information given by me in this form and enclosures is true and I am solely responsible for accuracy.

(Signature/T.I of applicant)

(\*Left Hand Thumb Impression if Male and Right Hand Thumb Impression if Female)

Date .....

Place .....

21 **23** . Particulars of person to be intimated in the event of death or accident:

Name .....

Address .....

.....

Mobile / Tel. No. ....

~~22~~ **24** Enclosures:

.....  
.....  
.....  
.....

(Signature / T.I. of applicant)

FOR OFFICE USE ONLY

File No. : .....

~~Date of issue of C&A Report..~~ .....

(Signature of Police station In charge)

Name of Police Station .....

Name of Police district .....

\* N.B. Cancel entries not applicable.

FORM –III  
(See rule 4)

CHARACTER AND ANTECEDENT CERTIFICATE

This is to certify that Mr./Ms. .... , Son/Daughter of -----  
Whose particulars are given below has good moral character and reputation and that the  
applicant has been staying at the following address continuously for the last ..... ....  
Year(s).

Date of Birth

Place of Birth

Educational Qualification:

Profession :

Present Address

Permanent Address

Issuing Authority

Signature

Name

Designation

Address/Tel.No.

Date of Issue

FORM IV  
(See rule 5)

TRAINING CERTIFICATE

Serial number

Name of the Training Agency  
Address of the Training agency  
License **Training Institute Recognition** No.....

Certified that \_\_\_\_\_ son/daughter of \_\_\_\_\_ resident of \_\_\_\_\_ has completed the prescribed training for the engagement or employment as a Private Security Guard from \_\_\_\_ till \_\_\_\_.

His signature is attested below.

Signature of the Certificate Holder

Signature of issuing authority  
Designation

Place of issue  
Date of issue

Form V  
(See rule 8)

APPLICATION FOR NEW LICENCE /RENEWAL OF LICENCE TO  
ENGAGE IN THE BUSINESS OF PRIVATE SECURITY AGENCY

To  
The Controlling Authority  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby applies for obtaining a license to run the business of operating services in the area of Private Security Agencies

1. Full name of the applicant:
2. Nationality of the applicant:
3. Son/wife/daughter of:
4. Residential Address:
5. Address ,where the applicant desires to start his Agency:
  
6. Name of the Private Security Agency:
7. **Additional details of the Private Security Agency (if held):**
  - (a) CIN No.....
  - (b) ESI No.....
  - (c) EPF No.....
  - (d) Labour Licence No.....
  - (e) Labour Registration No.....
  - (f) GST No.....
  - (g) Any other information.....
  - (h) Whether the Agency has FDI? (Yes/No).....  
If Yes, Give the following information;
    - (i) Country of FDI :.....
    - (ii) Name of foreign shareholder:.....
    - (iii) Address of foreign shareholder :.....
    - (iv) Year of investment:.....
    - (v) No. of shares:.....
    - (vi) Percentage of foreign shareholding:.....
    - (vii) Approval details of FDI: .....(Please attach the relevant document of FDI approval.)
  
8. Name and addresses of Proprietor, partner, Majority shareholder, Director and Chairman of the Agency:

S.No.	Management Type (Proprietor/partner/Majority)	Name	Address	DIN No. (if held)	ID Proof

	<b>shareholder/Director/Chairman)</b>				<b>(ID Type &amp; No.)</b>

9. Name and extent of facilities available:

**10. (a) Does the applicant possesses the training facility in its own or will get it on outsourcing basis?.....**

**(b) If the applicant has own training facility, please provide the following information:**

~~Qualifications~~ **Recognition details of Training Centre/ Institute** ~~staff engaged for imparting instructions~~ **training;**.....

Name **of training facility:**

Age **Address of Training facility:**

~~Designation~~

11. Equipments which will be used for security services

(a) Door Framed Metal Detector (DFMD)

(b) Hand Held Metal Detector (HHMD)

(c) Mine Detector

(d) Other Detectors

(i) Wireless Telephones

(ii) Alarm Devices

(iii) Armored Vehicles

(iv) Arms

~~11~~ **12.** The particulars of the uniform including color ~~in case the applicant intends to use any uniform for the private security guards and supervisors of the Agency.~~ **(Please attach color photo of uniforms).**

~~12~~ **13.** Does the applicant intends to operate in more than one districts ? If so the name of the Districts 1.\_\_\_\_\_ 2.\_\_\_\_\_ 3.\_\_\_\_\_ 4.\_\_\_\_\_ 5.\_\_\_\_\_

~~13~~ **14.** Does the applicant intend to operate in the entire state? Yes/No

~~14~~ **15.** ~~Does the applicant possesses the training facility in its own or will get it on outsourcing basis?~~

~~The name and address of training facility should be furnished.~~

Signature  
Name of the applicant  
Address of the application  
Telephone number of the applicant  
Date of application

Enclosure:

1. **Photo of the premises of the Agency**
2. **ID Proof of all Management personnel.**
3. **Recognition details of training facility (if applicable).**
4. **Color photo of uniforms.**
5. **Documents applicable under the agency details given in Para 7 above.**
6. Copy of current Income tax Clearance Certificate
  
7. Affidavit as prescribed in Section 7 sub-section (2) of the Act
8. Other enclosures.

From VI  
(See rule 8)

GOVERNMENT OF \_\_\_\_\_

License to engage in the business of Private Security Agency

Serial No-----

Date-----

**Name of the Private Security Agency:.....**

Shri.------(name of the Applicant)

S/o -----r/o-----

------(Full Address)-----

-----is granted the license by the Controlling Officer for the State of -----

----- to run the business of Private Security Agency in the district(s)

of / State of ( strike of the inapplicable words) -----

-----with office at .....(address of the office )

Place of Issue -----

Date of issue -----

This license is valid up to -----

Signature  
Name of granting authority  
Designation  
Official Address

**RENEWAL**  
(See rule 8)

<b>Sl. No.</b>	Date of Renewal	Date of expiry
1.		
2.		
3.		
4.		

Signature  
Name of renewing authority  
Designation  
Official Address

FORM VII  
(See rule 9)

FORM FOR APPEAL

An Appeal under section 14 of the Act

Appellant \_\_\_\_\_

S/o \_\_\_\_\_ r/o \_\_\_\_\_

Versus

Controlling authority/ \_\_\_\_\_

The \_\_\_\_\_ above named appeal to the \_\_\_\_\_ (State Home Secretary) \_\_\_\_\_ from the order of (controlling authority) dated \_\_\_\_ day of \_\_\_\_\_ and against refusal of license to run Private Security Agency \_\_\_\_\_ and sets forth the following grounds of objection to the order appeal from namely \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Enclosed list of documents

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Signature  
Name and Designation of the Appellant

Date  
Place

Form VIII  
(See rule 10)

Register of Particulars

(Part –I Management details)

S.No.	Name of person(s) managing the agency	Parent's/ Father's name	Present address & phone no.	Permanent Address	Nationality	Date of joining/leaving the agency
1.						

(Part II Private Security Guards and Supervisor)

Sl. No.	Name of guard/ supervisor	Father's name	Present address & phone no.	Date of Joining/ leaving the agency	Permanent Address	Photograph	Badge No.	Salary with date
1.								
2.								

(Part III Customers)

Sl.No.	Name of the Customer & phone no.	Address of the place where security is provided	Number and ranks of security guards provided	Date of commencement of services	Date of discontinuation of services

(Part IV Duty Roster )

S.No.	Name of the private security guard /supervisor .	Address of the place of duty	Whether provided with any arms/ammunition	Date and time of commencement of duty	Date and time of ending of duty

Form IX  
(See rule 11)

Photo-Identity card for Private Security Guard/Supervisor  
(Name of the Private Security Agency)

Name -----  
Official Designation-----  
Identification no. -----  
Date of issue -----  
Valid up to -----  
Signature of the cardholder-----

Signature of the issuing authority

Official seal