

No.A-42012/09/2014-Ad.II  
Government of India/भारत सरकार  
Ministry of Home Affairs/गृह मंत्रालय

North Block, New Delhi  
Dated 16 May, 2014.

**OFFICE MEMORANDUM**


**Sub:** Information sought under the Right to Information Act, 2005.

Please refer to your application dated 11/4/2014 under the RTI Act, 2005 (received in this Ministry on 17.4.2014) wherein you have sought information about the action taken by this Ministry on proactive disclosure of information as per guidelines issued by DOPT O.M. No.1/6/2011-IR dated 15.4.2013 and 10.12.2013. The point wise reply of the information sought is as under:

Information sought	Reply
(A)	The matter has been informed to Director(OL) and US(Coord.II) to rectify the Hindi website. Copy of O.M. of even No. dated 09.05.2014 is enclosed.
(A) (i) & (ii)	<p>The guidelines issued by DOPT was circulated among the CPIOs of this Ministry vide this Section's O.M. A-43020/38/2012-RTI(Part) dated 20<sup>th</sup> February, 2014 for taking suo motu disclosure under Section 4 of RTI Act,2005 and to ensure compliance based on these guidelines. Copies of the relevant noting and the O.M. dated 20.2.2014 are enclosed herewith for information. As per letter dated 20.2.2014 "all the CPIOs are required to undertake suo motu disclosure under Section 4 of the RTI Act, 2005 and to ensure compliance based on these guidelines."</p> <p>Further, instructions have been issued by RTI Cell vide O.M.No.43020/16/2014/RTI dated 06/05/2014 to all CPIOs to follow DoPT guidelines dated 15/4/2014(Copy enclosed). Name of CPIOs are available in MHA website <a href="http://www.mha.nic.in">www.mha.nic.in</a>.</p>
(B) & (C)	Your present application is also being forwarded to all CPIOs of this Ministry with the request to provide the action taken by them on proactive disclosure of information as per DOPT guidelines to you directly.

The Appellate Authority in this regard is Shri Satpal Chahar, Joint Secretary(Admn.), MHA, North Block, New Delhi.


Encl: As Above

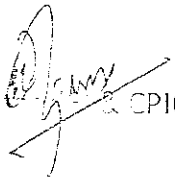
  
(V.K.Rajan)  
Dy.Secretary(E. & CPIO)

To  
Shri R.K.Jain,  
1512-B, Bhishma Pitamah Marg,  
Wazir Nagar,  
New Delhi-110003.

**Copy to:**

1. All CPIOs in the Ministry of Home Affairs(P).(As per list attached). They are requested to provide information in respect of "C" of the RTI application dated 11.04.2014 to the applicant directly.
- ✓2. SO(IT Cell) for uploading of RTI application, appeal and reply under the concerned Appellate Authority with search facility based on key words in the MHA website under the heading RTI Act- Information under 4(1)(b) of the Act.

  
PCA

Dy.Secretary(E. & CPIO)  


DoPT vide their O.M. dt 15/4/13 and subsequent O.M. dt 10/2/13 has issued guidelines on implementation of sw-notice disclosure under section 4 of RTI Act, 2005.

They have requested to send a compliance report to them & CIC in the matter.

We may issue an advisory to all offices in this matter refer-DFA.

*[Signature]*  
18/2

~~DoPT~~ Ref. above.

We may ask all the offices to furnish compliance report so that a consolidated reply is sent to DoPT & CIC

DFA is considered for

*[Signature]*  
20/2/14

~~IS (Admin)~~

*[Signature]*  
20/2/14

*[Signature]*  
21/2/14

*[Signature]*  
21/2/14

*[Signature]*  
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*[Handwritten notes]*  
18/2  
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DoPT  
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Finalised draft put up for approval  
*[Signature]*  
18/2

DSB

*[Signature]*  
20/2/14



RTI MATTER

No.A-43020/38/2012-RTI (part)  
Government of India/भारत सरकार  
Ministry of Home Affairs/गृह मंत्रालय

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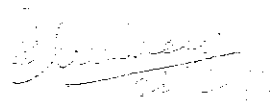
New Delhi dated the 20th February, 2014

OFFICE MEMORANDUM

Sub: Right to Information Act, 2005 – compliance on suo motu disclosure under Section 4 of RTI Act, 2005 regarding.

Attention is invited to DOPT's O.M.No.1/6/2011-IR dated 15/4/2013 and subsequent O.M. dated 10.12.2013 issuing guidelines for implementation of suo motu disclosure under section 4(1)(c) of RTI Act (Copy enclosed). All the CPIOs are required to undertake suo motu disclosure under Section 4 of the RTI Act, 2005 and to ensure compliance based on these guidelines and a report in this respect may be sent to RTI Section so that its compliance can be furnished to DOPT and Central Information Commission as early as possible.

Encl: a/a

  
(Satpal Chohan)  
Joint Secretary (Admn.)  
& Nodal Officer

To  
All CPIOs under MHA (Including D/o Official Language/D/o Justice)

Recd  
1-02-2014  
20/2/2014

MC

RECEIVED  
9/5/14

RTI MATTER/TIME SOUND

C.No. A-49020/01, 2014-RTI  
Government of India, Bharat Sarkar  
Ministry of Home Affairs, Grih Mantralaya

9/5/14


New Delhi, Dated the 8<sup>th</sup> May, 2014

OFFICE MEMORANDUM

Subject: Information sought under RTI Act, 2005

The undersigned is directed to forward herewith a copy of RTI application dated 11.4.2014 received from Shri A.K. Jain seeking information regarding proactive disclosure by MHA on its website under Section 4 of RTI Act and in accordance with guidelines issued by DOPPT vide O.M dated 15.4.2013. The applicant has informed that Hindi version of the website of this Ministry is not operational and most of the menus and submenus/hyperlinks are without any data though displayed on the home page.

It is, therefore, requested that necessary action may be taken immediately to rectify the same. A reply in the matter may also please sent by the CPIO concerned *to the applicant.*

  
(S. Samanta)

Under Secretary to the Government of India

*o/c*  
1. Director (Official Language),  
Ministry of Home Affairs,  
North Block, New Delhi.

*for*  
2. US (Coorsd.),  
Ministry of Home Affairs,  
New Delhi.

Copy to:  
Shri R.K. Jain  
1512-B, Bhishm Pitamah Marg,  
Wazir Nagar, New Delhi.

RECEIVED  
ISSUED  
09 MAY 2014  
MHA (NS) DE  
रजिस्टर/सिस्टम  
श. राज. प्र. /R&I

A-43020/16/2014/RTI  
Government of India/भारत सरकार  
Ministry of Home Affairs/गृह मंत्रालय

New Delhi, Dated 5<sup>th</sup> May, 2014.

OFFICE MEMORANDUM

Sub: Implementation of suo-motu disclosure under Section 4 of RTI Act, 2005.

Attention is drawn to DOPT's O.M. No. 1/6/2011-IR dated 15/4/2013 regarding suo-motu disclosure under Section 4 of RTI Act, 2005. This Ministry vide its O.M. No. 43020/38/2012-RTI (Pt.) dated 20.02.2014 has already requested all the CPIOs to ensure the compliance based on these guidelines and to send a report in the matter to RTI Section.

Further, this Ministry has issued O.M. No. A-43020/61/2013-RTI(Pt.I) dated 23<sup>rd</sup> April, 2014 to all the CPIOs and Appellate Authorities with the request to disclose the RTI applications and appeals received and the responses thereto on the website of MHA in compliance with above guidelines of DOPT.

As per DOPT's guidelines dated 15.04.2013, following items are required to be disclosed in the website Proactively.

	Items	Related Division	CPIOs concerned	Status
1.	Information related to Procurement	All Divisions	All CPIOs	Under the heading 'tender' the information is available for Ad-III section
2.	PPP	All Divisions	All CPIOs	
3.	Transfer Policy & Transfer orders	Admn., UT Div., Police Division	DS(E),DS(A), Dir.(Services), Director(Police), Dir(Pers.I), Dir(Pers.).	
4.	RTI applications and reply	All Divisions	All CPIOs	Instruction has already been issued vide O.M. A-43020/61/2013-RTI-(Pt.I) dated 23 <sup>rd</sup> April, 2014.
5.	CAG & PAC paras	Finance Division	DS(Fin-Pers.), Dir(Fin- Home)	
6.	Citizen charter	Coordination	US(Coord.II)	
7.	Discretionary & Non-discretionary grants	Finance Division	DS(Fin-Pers.), Dir(Fin- Home)	

2.	Foreign Tours of PM/Ministers.	CS Division	Dir(CS-I) & Dir(CS-II)
	Tours of JS & above	Admn. Division	DS(A)

All the above CPIOs are therefore requested to comply the DOPT's guidelines on Proactive Disclosure and a report in the matter may please be sent to RTI Section immediately.

*Satpal Chauhan*

(Satpal Chauhan)

Joint Secretary(Admn.)& Nodal Officer

PLEASE ISSUE  
RTI SECTION

*Satpal*  
21/5/14

To,

All CPIOs under MHA

*11:00 AM*

*Satpal*  
07/5/2014