

MOST IMMEDIATE
RTI MATTER

No.A-42012/66/2014-Ad.II
Government of India / Bharat Sarkar
Ministry of Home Affairs / Grih Mantralaya

New Delhi, dated the 14th July, 2014.

To

Shri Rahul Rao
R/o B-404, MITHRAS PARK
PIMPLE SAUDAGAR
Pune-411 027
MAHARASHTRA

Subject:- Information sought Shri Rahul Rao, R/o Pune under Right to Information Act,
2005 – reg.

Sir,

I am directed to refer to your application dated 24/06/2014 received in this Division on 10-07-2014 through RTI Cell vide their MIS No.MHOME/R?2014/61479/64 and to say that 140 files, which have out-lived their utility, were destroyed with the approval of Competent Authority. The list of file numbers are enclosed.

2. The appellate authority in respect of this matter under the RTI Act is Shri Satpal Chouhan, Joint Secretary (Admn. & CVO), Ministry of Home Affairs, Room No.194, North Block, New Delhi-110001, (Tel.No.23093178), and the appeal, if any, can be made within 30 days of the issue of this reply.

Yours faithfully,

[V.K.RAJAN]

Deputy Secretary (E) & CPIO
Tel.No.2309 4376

Encl: As above.

Copy to :-

- (i) The RTI Cell, MHA (P), North Block, New Delhi – w.r.t. their MIS No. cited above.
- ✓ (ii) SO (IT) – along with a copy of the RTI Application for uploading in MHA Website under RTI Act, 2005.

MHA/AA II
 Dy. No. 306707
 Date: 16/7/2014

RTI REQUEST DETAILS

Registration No. :	MHOME/R/2014/61479/64	Date of Receipt :	24/06/2014
Type of Receipt :	Online Receipt	Language of Request :	English
Name :	Rahul Rao	Gender :	Male
Address :	B404 MITHRAS PARK, PIMPLE SAUDAGAR, PUNE, Pin:411027		
State :	Maharashtra	Country :	India
Phone No. :	Details not provided	Mobile No. :	+91-9096376542
Email :	rahul_rao03@outlook.com		
Status(Rural/Urban) :	Details not provided	Education Status :	Details not provided
Is Requester Below Poverty Line ? :	No	Citizenship Status :	Indian
Amount Paid :	0	Mode of Payment :	Payment Gateway
Mode(s) of information Supply :	Hard Copy		
Does it concern the life or Liberty of a Person ? :	Details not provided.	Request Pertains to :	V.K. RAJAN, DS (ESTT)
Information Sought :	Can I please know the details of the files that were destroyed by the Union home ministry is on a cleanliness drive. What was the reason to do so in just 1 month of time.		
<input type="button" value="Print"/> <input type="button" value="Close"/>			

SO (ADD) ✓
 SO (RTI) ✓
 9/7
 ydoy
 10/7
 S.D

Ministry of Home Affairs
(Ad. VI Section)

Subject: Review of old files for recording/destroying during the year 2014.

Sl. No. 1 @ - pps. 1-6 /corres. (FR):

Ad. VII Section, MHA has circulated directions of JS (A) regarding review of files (FR). In his directions, JS (A) has instructed that all Sections in Admn. Division will review all their files/records/papers during next two weeks and weed out/record these papers/files etc. as per the record retention schedule prescribed for the purpose. JS (A) has also desired that to undertake this task, the Sections may be opened on Saturdays/Sundays.

✓
FR
(pp. 1-6/c)

2. In this context, it is submitted that as per the directions of JS (A), all the old files/records/papers lying in this Section have been reviewed. A total number of 55 files have been marked for further retention for a period of 3 years (Flag 'A'). These files, after getting them stitched with the assistance of Ad. III Section, MHA, will be transferred to Record Room of the Ministry soon. Moreover, 140 files (Flag 'B'), which had outlived their utility, have been marked for destruction alongwith some old papers/records etc. Approval to destroy these files is also sought through this note. No other files/records are unnecessary lying in the Section. The Section has a neat and tidy look. Two old steel almirahs, in which these files were stored, have been handed over to Ad. III Section, MHA.

3. In view of the above, this Section may now kindly be exempted to carry out the above stated review work on Saturdays/Sundays.

Submitted please.

13/6/14

US (Ad. II)

The section has already identified files for recording and for weeding out. Two almirahs in the corridor have also been handed over to the Ad III section. We may now take action to transfer the files of F/A to record room after completing procedures. We may also weedout the files of F/B.
Submitted pl.

Sr. MXJ
16/6/14

US (E)

US Ad II

Ad VI

16/6

13/6
16/6/14

Ministry of Home Affairs

Ad. VI Section

The following mentioned files of this Section have been reviewed and it has been found that they have outlived their utility and may, therefore, be destroyed:

Sl. No.	No. of the file	Subject of the file
1.	A-35016/20/98-Ad.VI	Filling up of the various posts in Deptt of AR&PG on deputation basis
2.	A-35014/33/98-Ad.VI	Filling up of the various posts in Librahan Commission of Inquiry on deputation basis
3.	A-33015/04/2000-Ad.VI	Cash and Accounts Training
4.	A-35014/09/2000-Ad.VI	Filling up of the various posts in NIMHANS on deputation basis
5.	A-33015/02/2002-Ad.VI	Training in English Stenography in ISTM
6.	A-35014/02/2002-Ad.VI	Filling up of the posts of UDC in Librahan Commission of Inquiry on deputation basis
7.	A-35014/02/2003-Ad.VI	Filling up of the various posts in National Museum on deputation basis
8.	A-35014/04/2003-Ad.VI	Filling up of the various posts in Committee of Parliament on official language on deputation basis
9.	A-35014/11/2003-Ad.VI	Filling up of the various posts in CDTS under BPR&D on deputation basis
10.	A-35014/06/2003-Ad.VI	Filling up of the various posts in UPSC on deputation basis
11.	A-35014/08/2003-Ad.VI	Filling up of the various posts in M/o of Labour on deputation basis
12.	A-35014/15/2003-Ad.VI	Filling up of the various posts in National Authority, Chemical Weapon Convention, Cabinet Secretariat on deputation basis
13.	A-35014/17/2003-Ad.VI	Filling up of the various posts in Customs and Central Exise Commission on deputation basis
14.	A-35014/18/2003-Ad.VI	Filling up of the various posts in Indin Oil Corporation on deputation basis
15.	A-35014/19/2003-Ad.VI	Filling up of the various posts in Planning Commission on deputation basis
16.	A-35014/21/2003-Ad.VI	Filling up of the various posts in JAO in Ministry of Chemical & Fertilisers deputation basis
17.	A-35014/22/2003-Ad.VI	Filling up of the various posts in Debt Recovery Appellant Traibunal(DRAT), Allahabad on deputation basis

18.	A-35014/24/2003-Ad.VI	Filling up of the various posts in PAO, M/o Agriculture on deputation basis
19.	A-35014/25/2003-Ad.VI	Filling up of the various posts in Competition Commission of India on deputation basis
20.	A-35014/26/2003-Ad.VI	Filling up of the various posts in Pr. Chief Accounts, CBDT on deputation basis
21.	A-35014/27/2003-Ad.VI	Filling up of the various posts in Coast Guard Hqs, New Delhi on deputation basis
22.	A-35014/30/2003-Ad.VI	Filling up of the various posts in O/o Chief Commissioner for persons with disabilities M/o Social Justice & Empowerment Delhi on deputation basis
23.	A-35014/27/2003-Ad.VI	Filling up of the various posts in Coast Guard Hqs, New Delhi on deputation basis
24.	A-35015/01/2004-Ad.VI	Filling up of the various posts in DRDO on deputation basis
25.	A-35016/01/2004-Ad.VI	Filling up of the various posts in Narcotics Central Bureau New Delhi on deputation basis
26.	A-35015/02/2004-Ad.VI	Filling up of the various posts in National Commission for Women on deputation basis
27.	A-35015/03/2004-Ad.VI	Filling up of the post of Steno Gr. 'C' in Telecom Disputes Settlement & Appellate Tribunal on deputation basis
28.	A-35016/03/2004-Ad.VI	Filling up of the post of Investigator Gr. 'II' in the Ministry of Labour on deputation basis
29.	A-35016/02/2004-Ad.VI	Filling up of the various posts in National Commission on Population on deputation basis
30.	A-35015/04/2004-Ad.VI	Filling up of the post of Steno Gr. II in the Govt. Examiner of Questioned Documents, Hyderabad under Dte. Of Forensic Science on deputation basis
31.	A-35015/05/2004-Ad.VI	Filling up of the post of Personal Assistant in Subsidiary Intelligence Bureau, Trivandrum on deputation basis
32.	A-35016/05/2004-Ad.VI	Filling up of the post of Accountant in O/O Chief Controller of Accounts, Ministry of External Affairs on deputation basis
33.	A-35015/06/2004-Ad.VI	Filling up of the various posts in O/O Chief Commissioner for Persons with Disabilities, M/O Social Justice & Empowerment on deputation on foreign service basis
34.	A-35016/06/2004-Ad.VI	Filling up of the post of Accountant in O/O Controller of Accounts, Pr. A/Cs Office, Ministry of Pers., PG & Pensions on deputation basis
35.	A-35014/06/2004-Ad.VI	Filling up of the post of Accountant in O/O Pr.

		A/Cs Office under Ministry of Civil Aviation & Tourism on deputation basis
36.	A-35016/08/2004-Ad.VI	Filling up of the post of JRO in SSO, MHA(P) on deputation basis
37.	A-35016/07/2004-Ad.VI	Filling up of the various posts in Personal staff of Ministers
38.	A-35015/08/2004-Ad.VI	Filling up of the post of Steno (Hindi) in Vidhi Sahitya Prakashan, Legislative Deptt., M/Law & Justice on deputation/absorption basis
39.	A-35016/04/2004-Ad.VI	Filling up of various posts in SSC, Mumbai on deputation basis.
40.	A-35016/09/2004-Ad.VI	Filling up of various posts in MPLADS Divn. In M/S&PI on deputation basis
41.	A-35016/11/2004-Ad.VI	Filling up of the post of General Store Keeper in Govt. of India Press, Coimbatore on deputation basis.
42.	A-35016/12/2004-Ad.VI	Filling up of the post of Supdt. In the Regional Evaluation Office of Programme Evaluation Organisation, Planning Commission, Kolkata on deputation basis
43.	A-35016/13/2004-Ad.VI	Filling up of the post of Research Officer in DOPT on deputation basis
44.	A-35016/14/2004-Ad.VI	Filling up of the post of Assistant in IHBAS on deputation basis
45.	A-35016/15/2004-Ad.VI	Filling up of various posts in O/O CCA under M/H&FW on deputation basis
46.	A-35016/16/2004-Ad.VI	Filling up of various posts in the same rank in SPG on deputation basis
47.	A-35016/17/2004-Ad.VI	Filling up of the post of Assistant in Ravi & Beas Water Tribunal, M/Water Resources on deputation basis
48.	A-35016/18/2004-Ad.VI	Filling up of the post of Assistant (Accounts) in O/O Pr. Scientific Advisor to the Govt. of India on deputation basis
49.	A-35016/19/2004-Ad.VI	Filling up of various posts in Aquaculture Authority, Chennai under M/Agriculture on deputation basis
50.	A-35014/19/2004-Ad.VI	Filling up of the post of Personal Assistant in LACI on deputation basis
51.	A-35016/20/2004-Ad.VI	Filling up of the post of Accountant in PAO, Ministry of Mines on deputation basis
52.	A-35016/21/2004-Ad.VI	Filling up of the post of Assistant in LACI on deputation basis
53.	A-35016/22/2004-Ad.VI	Filling up of the post of Personal Assistant & Assistant in Serious Frauds Investigation Office (SFIO), M/Company Affairs on deputation basis

54.	A-35016/24/2004-Ad.VI	Filling up of the post of Research Assistant (PESB) in DOPT on deputation basis
55.	A-35016/25/2004-Ad.VI	Filling up of the post of Accountant in O/O Controller of Accounts, PAO, M/Finance on deputation basis
56.	A-35016/26/2004-Ad.VI	Filling up of the various posts in O/O Controller of Communication Accounts, Chennai on deputation basis
57.	A-35016/27/2004-Ad.VI	Filling up of the post of Archivist in DOPT on deputation basis
58.	A-35016/28/2004-Ad.VI	Filling up of the post of Jr. Analyst in DOPT on deputation basis
59.	A-35016/29/2004-Ad.VI	Filling up of the post of Accountant in M/RT&H on deputation basis
60.	A-35016/30/2004-Ad.VI	Filling up of the post of Accountant in M/Finance, Deptt. Of Eco. Affairs (Banking Divn.) on deputation basis
61.	A-35016/31/2004-Ad.VI	Filling up of the post of Cashier in MHA (P) on deputation basis
62.	A-35016/23/2004-Ad.VI	Filling up of various posts in NSCS on deputation basis
63.	A-35016/34/2004-Ad.VI	Filling up of the post of Accountant in M/UD on deputation basis
64.	A-35016/33/2004-Ad.VI	Filling up of the post of Accountant in M/RD on deputation basis
65.	A-35016/35/2004-Ad.VI	Filling up of the post of Section Officer in the NA, CWC, Cab. Sectt. (RB) on deputation basis
66.	A-35016/36/2004-Ad.VI	Filling up of the various posts in DRT, Lucknow on deputation basis
67.	A-35014/01/2005-Ad.VI	Filling up of the post of Accountant in PAO, Deptt. Of Culture, M/HRD, Kolkata on deputation basis
68.	A-35014/02/2005-Ad.VI	Filling up of the post of Sr. Reception Officer in sso, MHA on deputation basis
69.	A-33015/03/2005-Ad.VI	English Typewriting Course conducted by ISTM
70.	A-35014/04/2005-Ad.VI	Filling up of various posts in the personal staff of PM on deputation basis
71.	A-35014/06/2005-Ad.VI	Filling up of the post of Accountant in PAO, M/P, PG & Pensions on deputation basis
72.	A-35014/08/2005-Ad.VI	Filling up of the post of Investigator in D/ARPG on deputation basis
73.	A-35014/10/2005-Ad.VI	Filling up of the post of Compiler in O/O RGI on deputation basis
74.	A-35014/12/2005-Ad.VI	Filling up of the post of Steno Gr. II in Income Tax Settlement Commission under M/Finance on deputation/absorption basis

75.	A-35014/11/2005-Ad.VI	Filling up of the post of Assistant in O/O Asstt. Commissioner for Linguistic Minorities in India (ER), Kolkata on deputation basis
76.	A-35014/14/2005-Ad.VI	Filling up of the post of Accounts Clerk in Dte. Of Vanaspati, Vegetable Oils and Fats on deputation basis
77.	A-35014/15/2005-Ad.VI	Filling up of the post of Steno Gr. II in Customs, Excise & Service Tax Appellate Tribunal on deputation basis
78.	A-35014/17/2005-Ad.VI	Filling up of various posts in NHRC on deputation on foreign service basis
79.	A-35014/18/2005-Ad.VI	Filling up of the post of Haj Assistant in Consulate General of India, Jeddah, Saudi Arabia for Haj- 2006 for temporary deputation basis
80.	A-35014/19/2005-Ad.VI	Filling up of the post of Assistant in IHBAS on deputation basis
81.	A-35014/20/2005-Ad.VI	Filling up of the post of Assistant in O/O Competent Authority, SAFEMA & NDPSA, M/Finance on deputation basis
82.	A-35014/21/2005-Ad.VI	Filling up of the post of Assistant in Central Vigilance Commission on deputation basis
83.	A-35014/22/2005-Ad.VI	Filling up of the post of Investigator in DARPG on deputation basis
84.	A-35014/23/2005-Ad.VI	Filling up of the post of Accountant in O/O CCA, CBDT on deputation basis
85.	A-35014/25/2005-Ad.VI	Filling up of the post of Accountant in O/O CCA M/Shipping, RT & H on deputation basis
86.	A-35014/26/2005-Ad.VI	Filling up of the post of Accountant in O/O CCA, M/Ext. Affairs on deputation basis
87.	A-35014/27/2005-Ad.VI	Filling up of the post of PA in DAR&PG on deputation basis
88.	A-35014/29/2005-Ad.VI	Filling up of various posts in DRT, Visakhapatnam on deputation basis
89.	A-35014/30/2005-Ad.VI	Filling up of the post of JRO in DG, AIR on deputation basis
90.	A-35014/31/2005-Ad.VI	Filling up of the post of Assistant in TRAI on deputation on foreign service basis
91.	A-35014/32/2005-Ad.VI	Filling up of the post of Investigator in DAR&PG on deputation basis
92.	A-35014/33/2005-Ad.VI	Filling up of the post of Accountant in M/Planning, Stats. & PI on deputation basis
93.	A-35014/34/2005-Ad.VI	Forwarding of complaint against Shri Amarjeet Singh Goomer, UDC received from his wife, Smt. Rupinder Kaur.
94.	A-35014/35/2005-Ad.VI	Filling up of the post of Accountant in O/O

		Controller of Accounts, PAO, M/Water Resources on deputation basis
95.	A-35014/1/2006-Ad.VI	Filling up of the post of Accountant in O/O CCA, PAO, M/Industry on deputation basis
96.	A-35015/2/2006-Ad.VI	Assistant Refresher Course
97.	A-35014/3/2006-Ad.VI	Filling up of the posts in the personal Staff of Ministers
98.	A-35014/4/2006-Ad.VI	Filling up of the post Accountant in SSC(WR) on deputation basis
99.	A-35014/5/2006-Ad.VI	Filling up of the post of JRO in SSO on deputation basis
100.	A-35014/6/2006-Ad.VI	Filling up of the post of Junior Assistant in National Safai Karmchhari Finance Development Corporation on deputation basis
101.	A-35014/7/2006-Ad.VI	Filling up of the post caretaker in SSC on deputation basis
102.	A-35014/8/2006-Ad.VI	Filling up of the post of Investigator in CH Cell in MHA on deputation basis
103.	A-35014/10/2006-Ad.VI	Filling up of the post of UDC in Appallate Authority for Industrial & Financial Reconstruction on deputation basis
104.	A-35014/12/2006-Ad.VI	Filling up of the post of JRO in SSO on deputation basis
105.	A-35014/1/2007-Ad.VI	Forwarding of Applications for deputation directly to various organization by cadre units
106.	A-35015/1/2002-Ad.VI	Cash and Accounts Training
107.	A-35014/2/2007-Ad.VI	Filling up of the post of Accountant in PAO, M/o Agriculture on deputation basis
108.	A-35014/3/2007-Ad.VI	Filling up of the post of Assistant in National Legal Services Authority on deputation basis
109.	A-35014/4/2007-Ad.VI	Filling up of the posts in MPLADS Division in M/o Statistics on deputation basis
110.	A-35014/10/2007-Ad.VI	Filling up of the post of DEO in NSCS on deputation basis
111.	A-35014/13/2007-Ad.VI	Filling up of the post of Haj-Asst in Consulate General of India, Saudi Arabia for Haj-2007 for temporary deputation basis
112.	A-35014/17/2007-Ad.VI	Return of application for deputation to Cadre Units
113.	A-35014/2/2008-Ad.VI	Filling up of the post of Asst/Research Asst on deputation in D.R.T. Chennai
114.	A-35014/3/2008-Ad.VI	Filling up of the post of Assistant on deputation basis in TRAI
115.	A-35014/5/2008-Ad.VI	Filling up of the post of Accountant on deputation basis in CBEC
116.	A-33015/5/2008-Ad.VI	Cash and Accounts Training

117.	A-35014/7/2008-Ad.VI	Filling up of the post of Accountant on deputation basis in O/o Chief Controller of Accounts, M/o Law & Justice & Supreme Court of India & M/o Corporate Affairs
118.	A-35014/9/2008-Ad.VI	Forwarding of application for the post of Research Officer in the WTO Wing, PMI Geneva by transfer on deputation basis
119.	A-33015/1/2009-Ad.VI	Level 'B' Trg. Prog. for Assistants with 8 years of approved service
120.	A-35014/1/2009-Ad.VI	Miscellaneous matters relating to deputation
121.	A-33015/2/2009-Ad.VI	Level 'A' Trg. Prog. for UDCs with 5 years of approved service
122.	A-35014/2/2009-Ad.VI	Filling up of the post of Assistant in IITFM, Gwalior (MP) on deputation basis
123.	A-33015/3/2009-Ad.VI	Refresher Course for PA (Promotees) to be conducted by ISTM
124.	A-33015/4/2009-Ad.VI	Training of LDCs/UDCs/Hindi Stenos in English Stenography/English Typewriting in ISTM
125.	A-35014/7/2009-Ad.VI	Filling up of the post of JHT in M/I&B on deputation basis
126.	A-35014/8/2009-Ad.VI	Filling up of the post of Accountant in O/O Pr. CCA, CBEC on deputation basis
127.	A-35014/10/2009-Ad.VI	Filling up of the post of Accountant in PAO, M/UD, N. Delhi on deputation basis
128.	A-35014/12/2009-Ad.VI	Filling up of the post of Assistant in O/O Develop. Commissioner (Micro, Small & Medium Enterprises), New Delhi on deputation basis
129.	A-42013/1/2010-Ad.VI	Annual Reports>Returns
130.	A-33015/1/2010-Ad.VI	Cash & Accounts Training Course to be conducted by ISTM
131.	A-42013/2/2010-Ad.VI	Monthly Returns to be submitted to Ad. VII Section
132.	A-35014/2/2010-Ad.VI	Filling up of the post of Assistant in M/S&PI on deputation basis
133.	A-42013/3/2010-Ad.VI	Quarterly Returns to be submitted to Ad. VII Section
134.	A-42013/4/2010-Ad.VI	Quarterly Progress Report relating to use of Hindi
135.	A-42013/6/2010-Ad.VI	RTI Cases & Return
136.	A-42013/1/2011-Ad.VI	Monthly Returns to be submitted to Ad. VII Section
137.	A-42013/3/2011-Ad.VI	RTI Returns (Monthly) – 2011
138.	A-42013/4/2011-Ad.VI	Quarterly Returns to be submitted to Ad. VII Section
139.	A-42013/5/2011-Ad.VI	Quarterly Progress Report relating to use of

		Hindi
140.	A-33015/5/2012-Ad. VI	Three days workshop on Noting & Drafting for Section Officers/Dealing Assistants