

No. D-31013/38/2016- Ad.III
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya

North Block, New Delhi.
Dated 31st October, 2016

TENDER NOTICE

Sub: e-Tender for Pest Control Services in the Ministry of Home Affairs at North Block, NDCC-II, Jaisalmer House, Lok Nayak Bhawan, Sardar Patel Bhawan and Vigyan Bhawan, New Delhi.

e-Tender are invited by the Ministry of Home Affairs under two bid system (i.e. Part-I: Technical Bid and Part-II: Financial Bid) for Pest Control Service from 1st December, 2016 to 30th November, 2017. The details of the tender would be available at Central Public Procurement Portal i.e. <http://eprocure.gov.in/eprocure/appand> Ministry's website www.mha.nic.in.

2. You may peruse the details as given in the said website-Portal and quote your rates online alongwith relevant scanned/uploaded documents as sought in the Tender.

Yours faithfully,



(SUNIL BAREJA)

Under Secretary to the Govt. of India
Telephone No. 23094956

No. D-31016/38/2016- Ad.III
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya

North Block, New Delhi.
Dated 31st October- 2016

e-TENDER NOTICE

e-Tender are invited for providing Pest Control Services in the Ministry of Home Affairs, North Block, NDCC-II, Jaisalmer House, Lok Nayak Bhawan, Sardar Patel Bhawan and Vigyan Bhawan, New Delhi as per details given in Annexure-I. The contract will be valid for a period of 12 months beginning from 1st December, 2016.

2 The Tender shall be accepted under Two Bid System. The interested firms have to submit the Technical Bid and Financial Bids online in the prescribed proforma through e-procurement portal <http://eprocure.gov.in/eprocure/app> only. Tenders sent by any other mode will not be considered and the same will be rejected summarily. All the documents in support of eligibility criteria etc are also to be scanned and uploaded along with the Tender documents. No tender documents will be accepted after the expiry of stipulated date and time for the purpose under any circumstances what so ever.

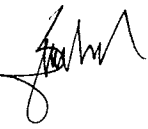
3. The Earnest money Deposit(EMD) of Rs. 50,000/- (Rupees Fifty Thousand only) in the form of Demand Draft drawn in favour of Drawing & Dispersing Officer(Cash), Ministry of Home Affairs, New Delhi has to be submitted to the Under Secretary (Ad-III), MHA, New Delhi (Room no-2A, Ground Floor, North Block, New Delhi by 10.00 A.M. till 15-11-2016. Earnest Money which will be refunded to unsuccessful tenderers/bidders after finalization of the contract. After award of contract the contractor has to deposit 10 % of total contract annual value as Security Deposit.

4. The interested parties can inspect the premises between 11.00 A.M. to 1.00 P.M. on any working day between 09-11-2016 to 11-11-2016 to assess the volume of requirement involved in North Block, NDCC-II building, Jaisalmer House, Sardar Patel Bhawan, Lok Nayak Bhawan and Vigyan Bhawan. They may contact Section Officer (Ad.III) on telephone No. 23093284 or Caretaker, North Block on telephone No. 23092011 extn. 285, during office hours on any working day for ascertaining the job requirements and any other additional information/clarification required by them.

5. All entries in the tender form should be legible and filled clearly, if the space provided for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be scanned and uploaded. No correction either in the Technical Bids or Financial Bids is permitted.

6. Conditional bids shall not be considered and will be rejected summarily.

7. The Technical Bid shall be opened online on the scheduled date and time at 11.00 AM. On 15-11-2016.



8. The Financial Bid of only those tenderer will be qualify in the technical bid on 21-11-2016 at 3.00 PM.

9. No bidding firm will be allowed to withdraw its bids after technical bids have been opened. If any firm intends to withdraw after opening of technical bids its EMD will be forfeited.

10. The Ministry reserves the right to reject any or all the tenders at any time or relax/withdraw any of the terms and conditions contained in the Tender Documents without assigning any reason thereof, any inquiry after submission of the quotation will not be entertained.

11. The tender documents can be downloaded from the websites of <http://eprocure.gov.in/eprocure/app> from 31-10-2016 to 15-11-2016 upto 10.00 A.M.

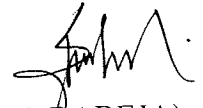


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Under Secretary to the Govt. of India.

Terms & Conditions

1. All Pest Control Services in the premises of the Ministry of Home Affairs will be the sole responsibility of the contractor. The services will have to be provided at least one day in a week i.e. four times in a month of all the buildings of MHA.
2. All material required for these services will have to be arranged by the contractor and it should be of the best quality not detrimental to the health of office staff.
3. The contractor shall not employ any person who has not completed the eighteen years of age.
4. The department shall not be responsible financially or otherwise for any injury to the staff deployed by the contractor in the course of performing the duty for and on the behalf of the contractor.
5. If any information furnished by the contractor is found to be incorrect at any time, the tender/contract is liable to be terminated without any notice.
6. No tenders through post/speed post/regd post or courier will be accepted.
7. The tenders are invited from the licensed pest control agencies for pest control services at Ministry of Home Affairs.
8. Tenders received after the stipulated date and time will not considered.
9. As present, the contractor should have been providing pest control services at least two government departments and their monthly billing is more than Rupees 25,000/- per month and also submit the performance certificate from government departments.
10. The contractor must enclose copy of (i) Pan No (ii) Service Tax No and (iii) Tin No.
11. The firm should not have been black listed by any Ministry/Department of the Government of India. The tendering firm/bidders shall have to give a notarized affidavit on a stamp paper of appropriate value to the effect that they have not been blacklisted & banned with the Government Ministries/Department.
12. The contractor should submit valid ISO 14001:2004 & 9001:2015 in Pest Control Services.
13. The contractor shall not appoint any sub-contractor for work under any circumstances.
14. The Department reserve the right to reject any quotation without assigning any reasons thereof.
15. The period of the contract will be for a period of One Year. The contract may be extended for another One year subject to satisfactory performance. The decision of the Ministry of Home Affairs in this regard will be final.
16. The Ministry reserve the right to cancel any or all the tenders without assigning any reason.
17. Each page of the tender must be signed with seal of the proprinter.



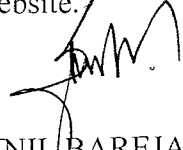
(SUNIL BAREJA)

UNDER SECRETARY TO THE GOVT. OF INDIA

Tel No.23094956

Copy to:

- 1 The Caretaker, North Block, NDCC-II, Jaisalmer House & Lok Nayak Bhawan, New Delhi for pasting the copy of the quotations inviting for Pest Control Services in MHA on the Notice Board in their respective buildings.
- 2 SO (IT Cell) with the request to place it on Ministry's Website.



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ANNEXURE-I

Pest Control/Anti Termite Treatment/Rodent control etc against Silver fish, White Ants, Cockroaches, etc. (One day in a week i.e. four times in a month of all the buildings of MHA).

- (1) North Block - All floors/Galleries and 100 Rooms.
(Area- 18000 sq ft.)
- (2) NDCC-II - (Area- 9000 sq ft.)
- (3) Jaisalmer House- (Area- 3000 sq ft.)
- (4) Lok Nayak Bhawan - (Area- 3000 sq ft.)
- (5) Sardar Patel Bhawan - (Area- 3000 sq ft.)
- (6) Vigyan Bhawan - (Area- 1000 sq ft)

1. Pest Control Gel + Spot spray
(Cockroach,silverfish
& Ant control.

2. Rodent Control Mouse Pad-100 Nos (Monthly)
(Rat/Mice control) Cakes – 50 Nos
The company will provide 100 good quality Mouse Traps & 50 Mouse Cakes every month.

(No extra charge will be paid)

The Contractor will be responsible for removal of any dead rats and other pests.

3. Anti-Termite Drill + Fill + Seal

EVALUATION BID

Gross Total of Pest Control/ Rodent Control/
Mouse Trap-100 Nos(Big Size)/50 Nos Mouse Cakes
Anti Termite Treatment, Drill + Fill + Seal
Per Month + Tax

