

National Intelligence Grid (NATGRID)  
Ministry of Home Affairs, Govt. of India  
1st Floor, Shivaji Stadium Annexe,  
Shaheed Bhagat Singh Marg, New Delhi-110001

**Corrigendum**

Dt. 28.08.2019

**Tender ID:** 2019\_NATGR\_494527\_1

**Tender Title:** EOI for selection of HR Recruitment Agency for consultancy services required for hiring of Technical (contractual) manpower in NATGRID

**Tender Reference No. :** 26011/27/2017-HR

**Issued Date:** 13.08.2019

The queries received from prospective bidders and clarifications / corrigendum for the same are tabulated as under:

| S. No | Clause Reference                 | Query  | Clarification   |
|-------|----------------------------------|--|---|
| 1.    | Section 2.1, Broad Scope of Work | On whose payroll will the candidate be, NATGRID or the HR Agency. Since the payment terms will be under government norms, it is suggested that they are contracted under NATGRID.  | The recruited candidates will be on the Payroll of NATGRID.   |
| 2.    | Section 2.3, Broad Scope of Work | The advertising and background check or any other service apart from recruitment will either be borne by NATGRID. If, it is borne by AGENCY, it will be a chargeable service and AGENCY will bill to NATGRID as per actual cost. We suggest to keep this service separate from recruitment services. | The detailed scope of work shall be prescribed at RFP stage. Hence, no clarification is extended at this stage. |
| 3.    | Section 2.3, Broad Scope of Work | We propose that advertising, head hunting and background verification be managed by NATGRID or be outsourced to a HR Firm.   | The detailed scope of work shall be prescribed at RFP stage. Hence, no clarification is extended at this stage. |

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|    |   | With our expertise in conducting examination, we will select the right candidate by assessing them in a fair and transparent manner. Selected candidates can then be interviewed by NATGRID panel. We will invite the selected candidates as when the hiring requirement arises. |  |
| 4. | Section 2, Broad Scope of Work                      | What would be the profiles / skills of the desired IT Resources  | The detailed scope of work shall be prescribed at RFP stage. Hence, no clarification is extended at this stage.  |
| 5. | Section 3.2, Bid preparation costs & related issues | What would be the EMD for this Tender?   | No EMD is required at EOI stage. However, suitable EMD will be indicated at RFP stage.   |
| 6. | Section 3.6, Submission of Response                 | Submission of .xls document on CPP portal  | From 1 <sup>st</sup> April, 2019 .xls format has been made compulsory on CPP portal. As this is an EOI document and no finance bid is required, bidders may upload blank .xls document as part of cover details on CPP portal. |

| S. No. | Clause reference   | For the existing entries   | Read as follows   |
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| 1.     | S. No. 3, Pre-qualification criteria column, Appendix-A  | The bidder should have an annual sales turnover of Rs. 50 crores in each of the three consecutive Financial years 2015-16, 2016-17, & 2017-2018 for HR services rendered in India  | The bidder should have an average annual sales turnover of Rs. 50 crores for the three consecutive Financial years 2015-16, 2016-17, & 2017-2018 for HR services rendered in India  |
| 2.     | S. No. 5, Pre-qualification criteria column, Appendix- A | The Bidder shall have experience of successfully completing the following assignments of HR Recruitments services carried out in Central Govt/State Govt./PSUs/Govt. bodies/Private Sector companies in India in the 03 Financial Years 2015-16,2016-17 & 2017-18: | The Bidder shall have experience of successfully completing the following assignments of HR Recruitments services carried out in Central Govt/State Govt./PSUs/Govt. bodies/Private Sector companies in India in the 03 Financial Years 2015-16, 2016-17 & 2017-18: |

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|    |   | Orders with cumulative value** greater than or equal to Rs. 2.50 Crore (subject to condition that among these orders, at least one order shall be of $\geq$ Rs. 1.00 Crore)<br><br>**Please note that in case of any order placed during 2015-16,2016-17 & 2017-18 which is not completed on the date of bid opening, the part executed & billed amount shall be considered for calculation of cumulative value of orders |    | Orders with cumulative value** greater than or equal to Rs. 2.50 Crore<br><br>**Please note that in case of any order placed during 2015-16,2016-17 & 2017-18 which is not completed on the date of bid opening, the part executed & billed amount shall be considered for calculation of cumulative value of orders |    |
| 3. | S.No.2<br>Criteria for<br>awarding<br>score column,<br>Appendix-B | For orders with cumulative value greater than or equal to Rs. 10.00 Crore (subject to condition that among these orders, at least one order shall be of $\geq$ Rs. 1.00 Crore)  | 40 | For orders with cumulative value greater than or equal to Rs. 10.00 Crore  | 40 |
|    |   | For orders with cumulative value greater than or equal to Rs. 8.00 Crore, but less than Rs. 10.00 Crore (subject to condition that among these orders, at least one order shall be of $\geq$ Rs. 1.00 Crore)  | 35 | For orders with cumulative value greater than or equal to Rs. 8.00 Crore, but less than Rs. 10.00 Crore  | 35 |
|    |   | For orders with cumulative value greater than or equal to Rs. 6.00 Crore, but less than Rs. 8.00 Crore (subject to condition that among these orders, at least one order shall be of $\geq$ Rs. 1.00 Crore)   | 30 | For orders with cumulative value greater than or equal to Rs. 6.00 Crore, but less than Rs. 8.00 Crore   | 30 |
|    |   | For orders with cumulative value greater than or equal to Rs. 4.00 Crore, but less than Rs. 6.00 Crore (subject to condition that among these orders, at least one order shall be of $\geq$ Rs. 1.00 Crore)   | 25 | For orders with cumulative value greater than or equal to Rs. 4.00 Crore, but less than Rs. 6.00 Crore   | 25 |
|    |   | For orders with cumulative value greater than or equal to Rs. 2.50 Crore, but less than Rs. 4.00 Crore (subject to condition that among these orders, at least one order shall be of $\geq$ Rs. 1.00 Crore)   | 20 | For orders with cumulative value greater than or equal to Rs. 2.50 Crore, but less than Rs. 4.00 Crore   | 20 |
| 4. | Para no.7 of<br>Letter of<br>Invitation for<br>Expression of      | “Such short-listed bidder(s), subject to their individually signing of Non-Disclosure Agreement (NDA) shall be issued Request for Proposal (RFP) for selection of HR Recruitment Agency for consultancy services required for   |    | “Such short-listed bidder(s), subject to their individually signing of Non-Disclosure Agreement (NDA) and submission of duly filled in Security clearance form, shall be issued Request for Proposal   |    |

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|    | Interest  | hiring of Technical (Contractual) manpower in NATGRID. The requirement of security clearance of the bidder/their personnel etc. as deem necessary, shall be provided in the RFP document.”  | (RFP) for selection of HR Recruitment Agency for consultancy services required for hiring of Technical (Contractual) manpower in NATGRID. The requirement of security clearance of the bidder/their personnel etc. as deem necessary, shall be provided in the RFP document.”   |
| 5. | Section 1.2, Purpose / Objective, Annexure-I        | “Request for Proposal (RFP) will be issued to the short listed bidders only after signing of Non-Disclosure Agreement (NDA).”   | “Request for Proposal (RFP) will be issued to the short listed bidders only after signing of Non-Disclosure Agreement (NDA) and submission of duly filled in Security clearance form.”  |
| 6. | Section 3.12.6, Evaluation Process, Annexure –I     | “Request for Proposal (RFP) will be issued to the short listed bidders on the basis of aforesaid evaluation of responses given to the ibid EOI subject to signing of Non-Disclosure Agreement (NDA) with the individual bidders.”   | “Request for Proposal (RFP) will be issued to the short listed bidders on the basis of aforesaid evaluation of responses given to the ibid EOI subject to signing of Non-Disclosure Agreement (NDA) with the individual bidders and submission of duly filled in security clearance form.”  |
| 7. | Section 6.2, Evaluation/Shortlisting criteria (PQC) | “The shortlisted bidders shall be required to sign the Non-Disclosure Agreement (NDA) before proceeding to further stage of selection process viz. issuance of request for proposal document (RFP) for conclusion of contract for consultancy services required for hiring of contractual manpower required for various technical roles in NATGRID. | “The shortlisted bidders shall be required to sign the Non-Disclosure Agreement (NDA) and submission of duly filled in security clearance form, before proceeding to further stage of selection process viz. issuance of request for proposal document (RFP) for conclusion of contract for consultancy services required for hiring of contractual manpower required for various technical roles in NATGRID. |

The above changes / clarifications shall be treated as part of the EOI. All other Terms and conditions remain unchanged.

(-SD-)  
Deputy Director (P&CM)  
For and on behalf of NATGRID