

अति तत्काल  
MOST IMMEDIATE

No.21023/05/2023-PP  
GOVERNMENT OF INDIA  
Ministry of Home Affairs  
[Police Division-II]  
Pers.Policy Desk  
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North Block, New Delhi, 110001  
Dated 17<sup>th</sup> February 2023

To

1. The Chief Secretary and DG(P) of all States/UTs
2. The Director - IB/CBI/SVPNPA/SPG/NEPA/NICFS/CFSL/DCPW
3. The DG - BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB/NCB/NIA/Assam Rifles  
(Through LOAR)
4. The Commissioner of Police Delhi.

**Subject: - Invitation: Pilot Training for Police Trainers on new UN Reinforcement Training Package on Child Protection for UN Police in Brühl, Germany (8 – 12 May 2023)**

Sir/Madam,

Permanent Mission of India to the United Nations (PMI to UN) has informed about the invitation received UN Police Division vide which UN Police Division has called nominations for the **Pilot Training for Police Trainers on new UN Reinforcement Training Package on Child Protection for UN Police in Brühl, Germany**. The member states can nominate three police officers by 01<sup>st</sup> March 2023. The courses are planned to be held from 8<sup>th</sup> May 2023 to 12 May 2023.

2. The Course participants who pass the assessments will be considered for membership in the Pilot Training for Police Trainers on new UN Reinforcement Training Package on Child Protection for UN Police in Brühl, Germany. The aim of this course is to strengthen the capacity of Member States to deliver Police Child Protection training in their national and/or regional Police Peacekeeping Training Institutions. The Policy, Evaluation and Training Division (DPET) of the Department of Peace Operations (DPO), in collaboration with the Government of Germany, will conduct a Pilot Child Protection Training for Police Trainers on the new United Nations Reinforcement Training Package on Child Protection for UN Police (RTP-CP 2023), at the North Rhine-Westphalia Police Training Center in Brühl (Germany), **from 8 May – 12 May 2023, for five working days**.

3. The candidates must have a background in delivering UN pre-deployment training for Individual Police Officers (IPOs), must have significant training experience (of at least 3 years) and possess fluency in English. The pilot course will aim for an equal participation of women and men.

4. The United Nations will cover costs associated with the travel, accommodation, and meals for the participants of the course. The last date of receiving the nominations is 22.02.2023. The nominated candidates will undergo a selection process.

5. It is strongly recommended to nominate those Police officers who meet the criteria. **The requirements given in the Annexure-I must be ensured.** The nomination of eligible and suitable women candidates **of the rank of DySP/SP** along with nomination form, duly filled and Bio data and Copy of Passport, be submitted before 22.02.2023 for onwards submission to UN HQ.

4. The duly completed and signed nomination form, Human Rights (HR) certificate along with forwarding letter including **APAR/ACR gradings of Last Five Years(Mandatory)** of the nominated candidates are required to be submitted (PDF format only) through E-mail at [police2-un@mha.gov.in](mailto:police2-un@mha.gov.in) before the last date i.e 22.02.2023

Yours faithfully



(K Prakasham)

Under Secretary (Pers Policy & Welfare)

23092527

**Encl: As above**

**Copy to**

1. The Chief Secretaries of UTs and Commissioner of Police, Delhi :- Kindly be noted that the nominations are to be submitted through UT Division, MHA only
2. The Commissioner of Police Mumbai, Kolkata, Chennai and Bangalore:- kindly be noted that the nomination are to be forwarded through respective State Government only
3. JS(UNP), MEA, JNB (A-wing), New Delhi-110011
4. SO (IT), MHA :With the request to upload the above communication on MHA website **(Police Division-II(UN Courses/Workshops) and also under “what’s new.**

## Annexure-I

### Other requisite requirements

- A. United Nations Personal History Profile (PHP) form (P.11) duly completed and signed by the nominated candidate.
  - B. United Nations Employment and Academic Certification [attachment to personal history profile (P-11)] Form duly completed and signed by the nominated candidate as well as the relevant local / nominated authority. The EAC submitted without the signature of Designated Authority of concerned Force results in rejection of nomination. Hence, the forwarding authority should ensure that the EAC is duly signed by the applicant as well the Designated Authority of Force. All requisite details i.e position for which applying, job opening number, date of commission, degrees and academic distinctions and all other requisite details should be filled properly. If candidate wishes to apply for several posts, **the separate EAC and PHP forms should be submitted for each post.**
  - C. Personal details as per **Annexure-II along with APAR/ACR gradings of Last Five Years(Mandatory)**
  - D. Human Rights certificate must be included (proforma enclosed).
  - E. *No format other than the specimen enclosed (duly typed) will be entertained/accepted. Formats other than the prescribed one invites lot of observations from UNHQ(UNDPKO) while finalizing the nominations.. Hand written PHP will not be entertained/accepted. It may be ensured that the photographs of the officer applying for the post should be placed on the front side of P-11 form and signature in the last page at relevant place.*
  - F. The nominations without Vigilance clearance and Cadre Clearance (for all Officers) from respective Ministries/Departments/State or UT/Organizations' shall be summarily rejected.
  - G. Applications through proper channel only i.e. through Home Department (State) and approval of Head of Organization will be entertained. Applications received after the deadline specified will not be considered.
  - H. Concerned authorities may please ensure and advice their officers not to make any direct queries with this ministry or UNHQ regarding selection. This ministry will not entertain personal queries from individual applicants.
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**BIO- DATA Proforma**

**ANNEXURE-II**

1. Name of Post Applied
2. Job Opening Number
3. Name of the Officer(as per official documents)
4. Designation/Rank, Organization, Pay scale/level
5. Present Place of Posting
6. In the case of officers on Deputation with other organization:-

Recent Passport  
Size Photograph

Name of Parent Organization  
Name of organization presently employed  
Date of Deputation  
Expected Date of repatriation to parent cadre/organization

7. NoC from Parent Cadre (if on deputation) mandatory :Yes/No/NA
8. Date of Birth

9. (a) Education qualification  
(b) Required qualification as per applied job/posts(Yes/NO)

10. Date of Joining Police Service
11. Date of Superannuation

12. Service/Cadre/Batch:-

13. Previous UN Experience

14. Other Foreign/international Experiences

15 Contact Details: Telephone No

Office  
Residence  
Mobile  
E-mail

16. APAR/ACR Gradings of Last 05 years (mandatory):-
17. Outstanding Achievements, if any

18. Last Five(years) work profile/experiences

I hereby certify that, i fulfill the eligibility requirement notified for the post applied for

Signature of applicant



(S)

(S)

HR CERTIFICATE

It is certified that \_\_\_\_\_ was neither convicted nor currently under investigation or being prosecuted for any criminal offence including violation of International Human Rights Law and International Humanitarian Law. It is also to certify that Government/Org. of \_\_\_\_\_ (concerned state/Org.) is aware that there is no allegation against him/her as such and he/she has not committed or even involved, by act or omission, the commission of any act that may amount of violations of International Human Rights Law and International Humanitarian Law.

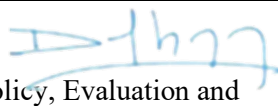
To be signed by an officer  
Not below the rank of DIG/Director

\_\_\_\_\_

FAX

Date: 03 February 2023

Reference: DPO-2023-00337

<p><b>TO:</b> Permanent Missions of Member States contributing Police Personnel to the United Nations (see attached distribution list)</p> <p><b>ATTN:</b> Police / Military Adviser</p> <p><b>INFO:</b></p>	<p><b>FROM:</b> David Haeri                  Director                  Division of Policy, Evaluation and Training                  Department of Peace Operations</p> 
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**SUBJECT: Invitation to attend the Pilot Training for Police Trainers on the new United Nations Reinforcement Training Package on Child Protection for UN Police (RTP-CP 2023) in Brühl, Germany, from 8 May – 12 May 2023**

Total number of transmitted pages including this page: 7

1. The Policy, Evaluation and Training Division (DPET) of the Department of Peace Operations (DPO), in collaboration with the Government of Germany, will conduct a Pilot Child Protection Training for Police Trainers on the new United Nations Reinforcement Training Package on Child Protection for UN Police (RTP-CP 2023), at the North Rhine-Westphalia Police Training Center in Brühl (Germany), from 8 May – 12 May 2023, for five working days.
2. The aim of this course is to strengthen the capacity of Member States to deliver Police Child Protection training in their national and/or regional Police Peacekeeping Training Institutions. The programme will pilot the updated Reinforcement Training Package (to be launched in 2023) and seek the expert advice of national police trainers to assess, optimize and practice the delivery of the new training materials. The concept note of the course is attached.
3. In view of the above, DPET would like to extend an invitation to your Government to nominate up to three (3) Police training officers to attend this course. The candidates must be engaged in delivering UN pre-deployment training for Individual Police Officers (IPOs), must have significant training experience (at least 3 years) and be fluent in English. Nominations of female participants are highly encouraged. DPET will conduct a selection process once the nominations are received.
4. Costs related to travel, accommodation and meals will be borne by the United Nations. The nominees must have a valid medical insurance while attending the course in Germany. Vaccination against COVID-19 is mandatory for this course and only fully vaccinated nominees will be accepted.
5. All required entry and transit visas to participate in the course must be obtained by the participants. Please ensure that your nominee receives the visas prior to travel since proof of them will be requested before issuance of the ticket. Please also note that obtaining visas is a bilateral agreement between the traveller and the entry or transit country; therefore, it is the sole responsibility (monetary and administrative) of the participating Member State. In this regard, if requested, the United Nations shall issue a support letter to facilitate visa issuance.
6. To allow sufficient time for travel arrangements to be processed, we would like to request that your nominations are submitted no later than **Wednesday, 1 March 2023** using the attached registration form, along with a scanned copy of the candidate’s passport bio page. Nominations can be addressed to Course

Coordinators Mr. Jacob de Lange (email: [delange@un.org](mailto:delange@un.org)) and Ms. Jeanne Chang (email: [changj@un.org](mailto:changj@un.org)) with a copy to Course Director Ms. Serena Tiberia (email: [tiberia@un.org](mailto:tiberia@un.org)).

7. We request that nominations are officially transmitted from your respective Permanent Mission to the UN. Joining instructions will be sent directly to the selected participants with more specific details regarding administrative and logistic arrangements, the course programme, as well as required pre-course reading and preparation work.

8. For additional information, please contact Mr. Jacob de Lange ([delange@un.org](mailto:delange@un.org)).

9. We appreciate your Government's commitment and support for peacekeeping training and look forward to our collaborative effort to strengthen the protection provided to children affected by armed conflict.

Best regards.

**Drafted by:** Jacob de Lange, Child Protection Officer, Policy and Best Practices Service, DPET/DPO

**Authorized By:** Flaminia Minelli, Chief, PBPS/DPET/DPO

**Through:** Serena Tiberia, Team Leader, Child Protection Team, PBPS/DPET/DPO

Oliver Ulich, Chief, Protection and Performance Pillar, PBPS/DPET/DPO

## Concept note

### **Pilot course for police trainers on the new Reinforcement Training Package on Child Protection for United Nations Police (RTP-CP 2023)**

*Bureau for Training Education and Personnel of the North Rhine-Westphalia State Police,  
Brühl (Germany), 8-12 May 2023*

#### **Background**

In 2016, the United Nations Department of Peace Operations (DPO) launched the Specialized Training Materials on Child Protection for the United Nations (UN) Police (STM-CP). Since, the STM-CP have been successfully rolled out through a series of training of trainers and utilized by UN peace operations and Member States.

The training materials (now referred to as Reinforcement Training Package on Child Protection for the United Nations Police) were reviewed and updated in 2021/2022 to reflect new normative and methodological developments that occurred after 2016, including the adoption of the DPKO-DFS-DPA “Policy on Child Protection in UN Peace Operations” (2017), the continuous implementation of the Strategic Guidance Framework for International Policing, the adoption of new UN Security Council resolutions on children and armed conflict (SC resolution 2427 (2018) and SC resolution 2601 (2021), and the inclusion of new best practices in the domain of child protection training for civilians and uniformed components in UN peace operations.

The current pilot course follows a validation workshop held in April 2022 in Brühl (Germany) during which 17 child protection experts, UN Police personnel and national police trainers jointly reviewed and updated the training package on child protection for the UN Police. Recommendations from this workshop were integrated in the current training package.

#### **Objective**

The pilot course aims to gather national police trainers from police-contributing countries who will evaluate, optimize and practice the delivery of the new Reinforcement Training Package on Child Protection for the United Nations Police. Feed-back from the pilot course will inform the finalization of the new Reinforcement Training Package that will be officially released in 2023.

In particular, participants will be invited to assess the RTP-CP based on the following considerations:

- **Clarity:** Are the training materials adequately developed to equip national police trainers with the necessary tools to deliver the training on their own?
- **Objectives:** Are the objectives clear and specific, measurable, achievable, realistic and timely (SMART) for each module and exercise?
- **Content:** Does the content support the achievement of the learning objectives?
- **References:** Are the learning points covered by each module in accordance with all relevant laws and standards and applicable UN policies and guidance?



- Sequence: Are the modules sequenced correctly? Is the sequence providing the learner with a clear indication of the linkages among different sessions and activities, and helping avoid inconsistencies?
- Child protection functions: Are the skills, knowledge and attitudes needed to ensure UNPOL personnel play their role in child protection appropriately covered?
- Adaptability: Is the material sufficiently adaptable to cover most child protection situations in all missions?
- Support and monitoring: Is the content of the modules geared towards trainers sufficient and appropriate to facilitate follow-up and answer possible questions from participants in the course?
- Methodology: Are the teaching methods appropriate and effective to achieve each of the objectives?
- Length: Is the length of each module and the whole training suitable?
- Language: Is the text clear, simple, effective to achieve the objectives?

### **Profile of participants**

The pilot training targets 25 (maximum) national police trainers from police-contributing countries. Member States are invited to nominate up to three (3) Police training officers to attend the course. The candidates must have a background in delivering UN pre-deployment training for Individual Police Officers (IPOs), must have significant training experience (at least 3 years) and be fluent in English. The pilot course will aim for an equal participation of women and men.

### **Modality of the pilot course**

The pilot course will be held during five working days (8-12 May 2023). The training will be conducted in English. The full updated Reinforcement Training Package will be shared with all participants prior to the pilot course.

### **Funding**

The pilot course will be hosted at the Bureau for Training Education and Personnel of the North Rhine-Westphalia State Police in Brühl (Germany). Costs related to travel, accommodation and meals will be borne by the DPO Child Protection Team.

**Registration Form for Participants**

<b>GENERAL INFORMATION ON THE TRAINING ACTIVITY</b>	
Deadline for the registration to be submitted: <b>1 March 2023</b>	
Activity name: <b>Pilot Training for Police Trainers on the new United Nations Reinforcement Training Package on Child Protection for UN Police</b>	
Place: <b>Brühl, Germany</b>	Start Date: <b>8 May 2023</b> End Date: <b>12 May 2023</b>
<b>PERSONAL INFORMATION</b>	
First Name	
Middle Name	
Last Name	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth (DD/MM/YYYY)	
Country of Birth	
City of Birth	
Country of Citizenship	
<b>CONTACT INFORMATION</b>	
Official E-mail	
Personal E-mail	
Office Telephone	
Home Telephone	
Mobile Telephone	
<b>PASSPORT and TRAVEL INFORMATION</b>	
Passport Number	
Name as it appears on passport	
Passport type	<input type="checkbox"/> Official <input type="checkbox"/> Diplomatic <input type="checkbox"/> Personal
City Issued	
Issued Date (DD/MM/YYYY)	
Expiration date (DD/MM/YYYY)	
Departure International Airport	
<b>EMERGENCY CONTACT INFORMATION</b>	
Emergency contact's name	
Relationship	
Telephone	
E-mail	

Send the completed form to Course Coordinators Mr. Jacob de Lange ([delange@un.org](mailto:delange@un.org)) and Ms. Jeanne Chang ([changj@un.org](mailto:changj@un.org)) with copy to Course Director Ms. Serena Tiberia ([tiberia@un.org](mailto:tiberia@un.org))

DEPARTMENT OF PEACE OPERATIONS  
Policy, Evaluation and Training Division (DPET)

**Registration Form for Participants**

PROFESSIONAL INFORMATION	
Category	<input type="checkbox"/> Civilian <input type="checkbox"/> Military <input type="checkbox"/> Police
Title or Rank	
Position or Appointment	
Organization	
Describe your experience in UN peacekeeping operations	
Describe your current or future role in your country's peacekeeping pre-deployment training activities	

Send the completed form to Course Coordinators Mr. Jacob de Lange ([delange@un.org](mailto:delange@un.org)) and Ms. Jeanne Chang ([changj@un.org](mailto:changj@un.org)) with copy to Course Director Ms. Serena Tiberia ([tiberia@un.org](mailto:tiberia@un.org))

**Registration Form for Participants**

<p>Did you attend any Specialized course on Child Protection for the UN Police before?</p>								
	<b>Write</b>		<b>Read</b>		<b>Speak</b>		<b>Understand</b>	
English Skills	Easily	Not Easily	Easily	Not Easily	Easily	Not Easily	Easily	Not Easily
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Send the completed form to Course Coordinators Mr. Jacob de Lange ([delange@un.org](mailto:delange@un.org)) and Ms. Jeanne Chang ([changj@un.org](mailto:changj@un.org)) with copy to Course Director Ms. Serena Tiberia ([tiberia@un.org](mailto:tiberia@un.org))