

Hall No. 2, North Block,
New Delhi, the 20th November, 2017

e-TENDER NOTICE

e-Tender is invited for providing Fogging, Pest Control & other miscellaneous services in the Ministry of Home Affairs for office buildings located at North Block, NDCC-II, Jaisalmer House, Lok Nayak Bhawan, Sardar Patel Bhawan, Vigyan Bhawan & Major Dhyan Chand National Stadium, New Delhi. The contract will be valid for a period of **One Year (12 months)** beginning from **1st January, 2018** to **31st December, 2018**.

2. The Tender shall be accepted under Two Bids System. The interested firms have to submit the Technical Bid and Financial Bid online as per required terms & conditions through E-procurement portal <http://eprocure.gov.in/eprocure/app> only. Tenders sent by any other mode will not be considered and the same will be rejected summarily. All the documents in support of eligibility criteria etc., are also required to be scanned and uploaded along with the Tender documents. No tender documents will be accepted after the expiry of stipulated date and time for the purpose under any circumstances what so ever.

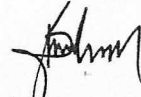
3. The **Earnest money Deposit (EMD)** of **Rs. 50,000/-** (Rupees Fifty Thousand only) in the form of Demand Draft/Pay Order/Bankers cheque drawn in favour of **Drawing & Dispersing Officer (Cash)**, Ministry of Home Affairs, New Delhi has to be submitted to the Section Officer (Ad-III), MHA, (Hall No. 2, Jalebi Chowk, North Block, New Delhi) by **10:00 A.M.** till **11/12/2017**. The Earnest Money will be refunded to the un-successful tenderer's/bidder's after finalization of the contract. After award of contract the contractor has to deposit 10% of total contract annual value as Security Deposit.

4. The interested parties/bidders can inspect the premises between **11:00 A.M.** to **1:00 P.M.** on any working day between **27/11/2017** to **30/11/2017** to assess the volume of requirement involved in North Block, NDCC-II building, Jaisalmer House, Lok Nayak Bhawan, Sardar Patel Bhawan, Vigyan Bhawan & Major Dhyan Chand National Stadium and they may contact to the **Section Officer (Ad.III)** on telephone No. **23093284** during office hours on any working day for ascertaining the job requirements and any other additional information/clarification required by them.

5. All entries in the tender application form should be legible and filled clearly, each and every sheet/certificate/document should be duly signed by the authorized signatory should be scanned and uploaded. No correction either in the Technical Bid or Financial Bid is permitted.

6. Conditional bids shall not be considered and will be rejected summarily.

7. The Technical Bid shall be opened online on the scheduled date and time at **11:00 A.M.** on **12/12/2017**.
8. The Financial Bid will be opened on **15/12/2017** at **3:00 P.M.** of only those tenderer's/bidders who will qualify in the technical bid.
9. No bidding firm will be allowed to withdraw its bid after technical bids have been opened. If any firm intends to withdraw after opening of technical bids their EMD will be forfeited.
10. The Ministry reserves the right to reject any or all the tenders at any time or relax/withdraw any of the terms and conditions contained in the Tender Documents without assigning any reason thereof, any inquiry after submission of the quotation will not be entertained.
11. The tender documents can be downloaded from the e-procurement portal/websites: <http://eprocure.gov.in/eprocure/app> from **21/11/2017** to **11/12/2017** upto **10:00 A.M.**



(SUNIL BAREJA)

Under Secretary to the Govt. of India.
Tele. No. 23094956

Terms & Conditions

01. All Fogging, Pest Control & other miscellaneous services in the premises of the Ministry of Home Affairs will be the sole responsibility of the contractor. The services will have to be provided at least one day in a week i.e. four times in a month in all the buildings of MHA.
02. All material required for these services will have to be arranged by the contractor and it should be of the best quality not detrimental to the health of office staff.
03. The contractor shall not employ any person who has not completed the eighteen years of age.
04. The department shall not be responsible financially or otherwise for any injury to the staff deployed by the contractor in the course of performing the duty for and on the behalf of the contractor.
05. If any information furnished by the contractor is found to be incorrect at any time, the tender/contract is liable to be terminated without any notice.
06. No tenders through post/speed post/regd. post or courier will be accepted.
07. The tenders are invited from the licensed pest control agencies for pest control services at Ministry of Home Affairs. Copy of the License may be uploaded.
08. Tenders received after the stipulated date and time will not considered.
09. At present, the contractor should have been providing Fogging, Pest control & other miscellaneous services at least two Government departments and their monthly billing is more that Rupees 25,000/- per month and also submit the performance certificate from government departments.
10. The contractor must enclose copy of (i) Pan No. (II) Service Tax No. and (III) Tin No.
11. The firm should not have been black listed by any Ministry/Department of the Government of India. The tendering firm/bidders shall have to give a notarized affidavit on a stamp paper of appropriate value to the effect that they have not been blacklisted & banned with the Government Ministries/Department.
12. The contractor Should submit the latest valid ISO certificate in Pest Control Services.
13. The contractor shall not appoint any sub-contractor for work under any circumstances.
14. The Department reserve the right to reject any quotation without assigning any reasons thereof.
15. The period of the contract will be for a period of One Year. The contract may be extended for another One year subject to satisfactory performance. The decision of the Ministry of Home Affairs in this regard will be final.
16. Each page of the tender must be signed with seal of the proprietor.



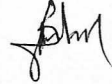
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Copy to:

1. The Caretaker, North Block, NDCC-II Bldg., Jaisalmer House, Lok Nayak Bhawan, Sardar Patel Bhawan & Major Dhyan Chand National Stadium, New Delhi for pasting the copy of the tender/quotations inviting for Pest Control Services in MHA on the Notice Board in their respective buildings.
- ✓ 2. SO (IT Cell) with the request to place it on Ministry's Website.



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Fogging/Pest Control/Anti Termite Treatment/Rodent control etc. against Silver fish, White Ants, Cockroaches, etc. (One day in a week i.e. four times in a month in all the buildings of MHA).

(1) <u>North Block</u>	-	All floors/Galleries and Rooms.
(2) <u>NDCC-II</u>		(occupied by MHA)
(3) <u>Jaisalmer House</u>	-	-do-
(4) <u>LokNayakBhawan</u>	-	-do-
(5) <u>Sardar Patel Bhawan</u>	-	-do-
(6) <u>VigyanBhawan</u>	-	-do-
(7) <u>Major Dhyan Chand National Stadium, India Gate</u>	-	-do-

1. Fogging - Once in a week in all the buildings of MHA.
2. Pest Control - Gel + Spot spray
(Cockroach, Silverfish & Ant Control)
3. Rodent Control - Mouse Gum Pads - 100 Nos. (Monthly)
4. (Rat/Mice control) - Cakes - 50 Nos. (Monthly)

The company will provide 100 good quality Mouse Traps & 50 Mouse Cakes every month.

(No extra charge will be paid)

The Contractor will be responsible for removal of any dead rats and other pests.

5. Anti - Termite Drill + Fill + Seal

